

Noel Nightingale  
Office for Civil Rights  
Seattle Office  
U.S. Department of Education  
915 2<sup>ND</sup> Ave., Suite 3310  
Seattle, WA 98174-1009

March 26, 2019

**Re: The University of Nevada, Reno Resolution Agreement**  
**OCR Reference No. 10172016**  
**Second Progress Report**

Dear Ms. Noel Nightingale,

Pursuant to Section 5 of the Resolution Agreement entered into by the U.S. Department of Education's Office for Civil Rights (OCR) and the University of Nevada, Reno, the University committed to report on progress towards the completion of the Corrective Action Plan according to the approved schedule. This letter serves as our second such report.

The report is organized similarly to our first progress report submitted and approved by OCR in October of 2018. As previously communicated in the first progress report, activities and tasks with requirements listed as completed may not be included in this report, as well as future reports, to more clearly highlight our progress.

Additionally, the University is happy to announce that Phase 1 of the new University website went live on February 20<sup>th</sup>, 2019. Although much work has gone into making the launch possible, the sheer complexity, scope, and total time required to migrate content belonging to colleges, divisions, and major units into the new version of our central content management system is taking longer than anticipated.

Therefore, the University would like to request a 5-month (from 6/30/2019 to 12/1/2019) extension on the planned completion date for activities and tasks listed in Section 2, Table 5 of the Corrective Action Plan Schedule (Website Accessibility – Content Management System Web Content ([www.unr.edu](http://www.unr.edu))). The extension will give colleges, divisions, major units, programs, centers, and labs as well as the Marketing & Communications Web Team, the additional time necessary to facilitate a multi-phased rollout of the site and ensure that we migrate as much content as possible into new University website where all users can benefit from a more accessible site that makes accessibility, usability, and consistency its top priorities. With 250+ website sections to migrate, the extension will also help us minimize disruptions to University operations, recruitment and enrollment. Additionally, it would provide a single compliance date (12/1/2019) that is in line with what has been communicated to site owners, content creators and University Administration.

/s/

Steven Smith  
Vice Provost for IT/Chief Information Officer  
Chair of the Information Communications Technology Accessibility Committee

# **University of Nevada, Reno Accessibility Corrective Action Plan Progress Report**



University of Nevada, Reno

April 2019

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## **Summary**

In the past 6 months, the University has completed a number of the activities and tasks listed in the approved Corrective Action Plan Schedule (see Section 4 below). Key activities and tasks that have been completed are:

- **Host the 1st Annual Campus Accessibility Forum**
  - The Information and Communications Technology Committee hosted the 1<sup>st</sup> Annual Campus Accessibility Forum on Wednesday, Nov. 28, from 4-5:30 p.m. in the Joe Crowley Student Union Theater. The committee presented a summary of actions and continuing efforts with online accessibility. A summary of the external audit was presented, as well as an overview of the University's work toward software, web and instructional content accessibility. There was a question-and-answer session at the end of the presentations. A captioned video of the event is available on the [accessibility section of the University website](#). More information regarding this task can be found in the completed requirements Section 1.1.2 and the ongoing requirements Section 3.1.2 below.
- **By January 1, 2019, captioning all videos professionally or internally produced, used in courses and shared on campus websites or on video storage sites**
  - To ensure that all videos shared on campus websites or video storage sites are captioned, Marketing & Communications has compiled an inventory of all embedded and linked to videos across the sites currently tracked in Siteimprove. As of March 2, 2019, Siteimprove has identified 4,065 total videos. Of the 4,065 videos identified, 1,907 videos are embedded using either the YouTube, Vimeo, Wistia, or Kaltura video players. Web Accessibility Liaisons have access to a report within Siteimprove that can help them determine which videos need to be removed or remediated.
  - For those videos on video storage sites published using the official University account, Marketing & Communications has taken steps to ensure that all videos are captioned. As of March 5, 2019, the MarCom team has identified 67 captioned videos out of a total of 67 videos in the main YouTube account (100% captioned). The MarCom team also identified 6 videos in the main Vimeo account. Of those 6 videos, 6 (100%) are captioned.
  - Additionally, Teaching and Learning Technologies (TLT) is working to ensure that all instructional videos are captioned. TLT has captioned over 1630 videos and 417 hours of video. Since the last report submitted to OCR, TLT has captioned over 410 videos and 90 hours. University Policy has required all new instructional video content to be captioned since January 1, 2018. We continue to make progress on existing content, while keeping up with new content. Existing video content is captioned according to prioritization where, the most used content in the courses with the highest enrollments are done first. Procedures are in place where students can request any uncaptioned content they encounter to be captioned. TLT provides both in-house and professional captioning services for faculty. TLT also supports faculty in the creation of accessible instructional video content.
- **On February 20, launch Phase 1 of the new University website**
  - The Office of Marketing & Communications, in collaboration with the Office of Information & Technology and Marketing & Communication Specialists from various major units, launched Phase 1 of the [new University website](#) which included improvements to the overall accessibility and usability of the University's flagship website. Phase 1 included new and improved versions of the home and top-level pages (such as about, academics, admissions, etc.) as well as top-level pages for three

additional major units (Division of Research & Innovation, College of Engineering, and College of Liberal Arts). For a full listing of the launch phases for the new University website, see Addendum Section 2.0 – New University Website Launch Phases.

- Additionally, before launching Phase 1 of the new University website, the Marketing & Communications Web Team conducted manual user testing of portions of the new University website with a visually-impaired software tester who is employed through the University's Disability Resource Center. The software tester was presented with 7 use cases which were structured to be as similar as possible to the 7 that were originally tested during the external audit. During the testing, the visually-impaired software tester discovered several issues and provided recommendations to address the barriers she experienced. These recommendations have since been implemented and were included before the Phase 1 launch of the new University website.

The University continues to make progress on the activities and tasks listed in the Corrective Action Plan Schedule as in-progress. Key activities and tasks that are in-progress are:

- **By December 1, 2019\* (formerly said June 30, 2019), removing content from the site that will not be carried forward into the new design**
  - The University has taken the approach to rebuild all content and infrastructure related to the central Content Management System. The University Website Redesign rollout started on February 20<sup>th</sup>. New WCAG 2.0 Level A and AA compliant content will continue to be published over the coming months in accordance with the New Website Launch Phases (see Addendum Section 2.0). As new content is created within the new CMS, old content will be removed. All content is tested for compliance in a staging environment. When content passes accessibility testing, it is then migrated to our production environment.
  - Additionally, the Office of Marketing & Communications has implemented a new process for PDFs within the new CMS. All new PDFs are first scanned using Siteimprove. Once the scan is complete and the PDF passes, it can then be moved to a production environment.
- **By December 1, 2019\* (formerly said June 30, 2019), removing documents and CMS-based embedded multimedia that will not be carried forward to the new University website**
  - The MarCom team utilized Siteimprove to develop an inventory of documents and media outside of the CMS. As of March 2, 2019, Siteimprove has identified 38,765 linked documents: 33,790 PDF files, 425 Excel files, 2,850 Word files, 1,718 PowerPoint files. Of those 33,790 linked PDFs identified, Siteimprove has flagged 17,918 (53%) of the linked PDFs as inaccessible as of March 2, 2019. Activities and tasks related to removal and remediation of inaccessible documents are listed below (see Section 2.2.2. In-Progress Requirements related to Table 5: Content Management System).
  - The Marketing & Communications team also utilized Siteimprove to develop an inventory of all CMS-based embedded videos. As of March 2, 2019, Siteimprove has identified 271 videos that are embedded using either the YouTube (155), Vimeo (120), Wistia (0), or Kaltura (0) video players. Some pages have multiple embeds. Web Accessibility Liaisons have access to a report within Siteimprove that can help them determine which videos need to be removed or remediated. Activities and tasks related to removal and remediation of inaccessible embedded multimedia within the CMS are listed below (see Section 2.2.2. In-Progress Requirements related to Table 5: Content Management System).

Lastly, the University continues to implement ongoing efforts to improve accessibility awareness and communication across campus. Key activities and tasks that are ongoing are:

- **Maintain\* web property (URL) registry of all known University domains and subdomains (\*formerly said Identify and develop)**
  - The official web registry is maintained by the Information & Communication Technology (ICT) Audit subcommittee and represents, to the best of our knowledge, all known domains and subdomains. To verify accessibility compliance, websites on the registry, that can be added and tracked by Siteimprove, are added to the University's instance of the Siteimprove Intelligence Platform. The number of websites tracked in Siteimprove decreased slightly between August of 2018 and February of 2019, from 190 domains to 183. This 4% decrease represents an effort to remove any domains that are no longer active.
  - Additionally, as of March 2, 2019, Siteimprove is tracking and analyzing approximately 80.56% of websites that are in the web property registry. The remaining 19.44% of websites are either not compatible with Siteimprove's platform, not reachable from off-campus, or are not publicly available. Efforts to monitor and verify the remaining sites are in-progress.

## **Campus-wide Efforts**

### **Accessibility Training Plan**

The University has developed a training plan to ensure the ICT Accessibility Policy is put into practice during the digital media creation process. The University provides regularly scheduled face-to-face training opportunities, synchronous, live online training sessions (by request) and has recently completed the online version of the training. The full listing of faculty and staff who have attended Basic Web Accessibility training can be found in Addendum Section 3.3. The training plan includes the following:

- All employees who create, edit or publish content to the web are required to attend Basic Web Accessibility Training on an annual basis. Other University personnel are welcome to attend Basic Web Accessibility Training.
- Faculty and staff who are currently part of the software procurement process were invited to attend Basic Web Accessibility Training (see Addendum Section 3.3 – Training Attendees page 94 for a listing of those who attended) so that they understand the laws and standards related to web accessibility.
- The training provides best practices on how to make content accessible in accordance with our standards (WCAG 2.0 AA).
- Training is provided by a qualified presenter (see Addendum Section 3.2 – General Accessibility Trainings – Presenters Information).
- All training attendance is documented.
- Training reports are provided to the Department of Education, Office for Civil Rights (OCR) on an annual basis, until such time as the OCR closes its monitoring of our resolution agreement.

### **Monitor for Accessibility Compliance**

Using the Siteimprove Intelligence Platform, the University is actively monitoring and reporting on the accessibility compliance of known domains and subdomains listed in the official web registry. All domains and subdomains are grouped by their respective college, division, or major unit. Each of the colleges, divisions, or major units that have received their Siteimprove Accessibility Report, which summarizes the accessibility compliance of each of their sites, is listed below (see Addendum – 1.0 Web Accessibility Liaisons)

Each college or division has designated a primary Web Accessibility Liaison who, per the [ICT Accessibility Procedures](#), is responsible for:

- Being up to date on University policy and procedures related to accessibility
- Being knowledgeable on how to direct users on how to get the technical assistance they require
- Maintaining a registry of all websites within the college/division that are used for official academic or business activities
- Monitoring accessibility compliance of registry websites
- Reporting the registry to the ICT Accessibility Committee

The University continues to subscribe to a license to the Ally Canvas plugin which allows for the identification and reporting on accessibility compliance of instructional materials located in the LMS.

The ICT Committee continues to use an ad-hoc procedure for manually testing websites and web content.

## **Software Procurement**

The University has developed and implemented a robust [Accessibility Procurement](#) process. All software being initially procured or renewed is being reviewed and validated for accessibility.

In the case of new software purchases, the process requires all software vendors to provide a Voluntary Product Accessibility Template (VPAT) if one has been completed, a commitment to remediate any barriers discovered in the software review and testing process, and a timeline for expected completion of remediation. In the cases of broad use, student-facing or public-facing software, the University also manually tests the software to verify the claims of accessibility (VPAT). Testing is performed by two processes:

- By a dedicated software tester who is blind and conducts testing by exploring the functionality of the software using the assistive technologies offered and supported by the University's Disability Resource Center
- By a certified software tester with the following certifications:
  - Digital Web Accessibility Program – SiteImprove
  - Section 508 Trusted Tester. License number: 300937  
Certified by Department of Homeland Security.  
Office of Accessible Systems and Technology.
  - OFAC 056 Section 508 Compliance for Contracting Officer's Representative and Program and Project Managers (CPPM)  
Certified by Department of Homeland Security.  
Office of Accessible Systems and Technology.
  - Professional Web Accessibility Auditing Made Easy  
Certified by Ryerson University, Canada

In the cases of software renewals, letters are sent from the Vice Provost for IT & Chief Information Officer to the Supplier and the UNR Purchaser indicating that future renewal requests will not be approved unless and until the vendor or purchaser demonstrates the product meets software accessibility requirements for new software purchases.

Should software fail to meet software accessibility requirements an Equally Effective Alternative Access Plan (EEAAP) is submitted to the ICT Software Testing committee for review. If the ICT Software Testing committee approves of the EEAAP then the request is submitted to the Office of Information Technology for CIO approval for one calendar year, ensuring that any software purchase exception is reviewed annually.

Faculty and staff who are currently part of the software procurement process were invited to attend Basic Web Accessibility Training (see Addendum Section 3.3 – Training Attendees page 94 for a listing of those who attended) so that they understand the laws and standards related to web accessibility.



# **1. Completed Requirements**

## **1.0 - Level Access Audit Results**

### **1.0.1 - Public Site**

#### **Completed Requirement(s):**

- No completed requirements to report on

#### **Response:**

Activities and tasks related to Public Site audit results are in-progress. More information regarding the progress of remediation of issues identified during the audit can be found below in Section 2.0.1 below.

### **1.0.2 - PeopleSoft**

#### **Completed Requirement(s):**

- No completed requirements to report on

#### **Response:**

Activities and tasks related to PeopleSoft audit results are in-progress. More information regarding the progress of remediation of issues identified during the audit can be found below in Section 2.0.2 below.

### **1.0.3 - Canvas**

#### **Completed Requirement(s):**

- Remediate Canvas issues identified during the external audit

#### **Response:**

All the Canvas items identified by the audit have been remediated.

We believe this response constitutes full compliance with the completed requirement(s) listed above.

### **1.0.4 - PDFs**

#### **Completed Requirement(s):**

- No completed requirements to report on

#### **Response:**

Activities and tasks related to PDF audit results are in-progress. More information regarding the progress of remediation of issues identified during the audit can be found below in Section 2.0.4 below.

## **1.1 - General: Policies, Procedures, Communication, and Training**

### **1.1.1 - Table 1: Accessibility Policies & Procedures**

#### **Completed Requirement(s):**

- All requirements have been completed

**Response:**

All requirements for Section 1, Table 1 of the Corrective Action Plan are complete and no further reporting will be provided.

**1.1.2 - Table 2: Accessibility Communications**

**Completed Requirement(s):**

- Host annual campus forum

**Response:**

The Information and Communications Technology Committee hosted the 1<sup>st</sup> Annual Campus Accessibility Forum on Wednesday, Nov. 28, from 4-5:30 p.m. in the Joe Crowley Student Union Theater. The committee presented a summary of actions and continuing efforts with online accessibility. A summary of the external audit was presented, as well as an overview of the University's work toward software, web and instructional content accessibility. There was a question-and-answer session at the end of the presentations. A captioned video of the event is available on the [accessibility section of the University website](#).

We believe this response constitutes partial compliance with the completed requirement(s) listed above and defined in Section 1, Table 2 of the Corrective Action Plan Schedule. Although marked as completed, this requirement may be marked as both completed and/or on-going in future reports because this is an annual requirement.

**1.1.3 - Table 3: Training Plan**

**Completed Requirement(s):**

- No completed requirements to report on

**Response:**

All remaining activities and tasks related to this section are either in-progress or ongoing.

**1.2 - Web Accessibility**

**1.2.1 - Table 4: Web Accessibility Overview**

**Completed Requirement(s):**

- No completed requirements to report on

**Response:**

All remaining activities and tasks related to this section are either in-progress or ongoing.

**1.2.2 - Table 5: Content Management System Web Content ([www.unr.edu](http://www.unr.edu))**

**Completed Requirement(s):**

- Launch Phase 1 of the new University website

**Response:**

The Office of Marketing & Communications, in collaboration with the Office of Information & Technology and Marketing & Communication Specialists from various major units, launched Phase 1 of the [new University website](#) which included improvements to the overall accessibility and usability of the University's flagship website. Phase 1 included new and improved versions

of the home and top-level pages (such as about, academics, admissions, etc.) as well as top-level pages for three additional major units (Division of Research & Innovation, College of Engineering, and College of Liberal Arts). For a full listing of the launch phases for the new University website, see Addendum Section 2.0 – New University Website Launch Phases.

Additionally, before launching Phase 1 of the new University website, the Marketing & Communications Web Team conducted manual user testing of portions of the new University website with a visually-impaired software tester who is employed through the University's Disability Resource Center. The software tester was presented with 7 use cases which were structured to be as similar as possible to the 7 that were originally tested during the external audit. During the testing, the visually-impaired software tester discovered several issues and provided recommendations to address the barriers she experienced. These recommendations have since been implemented and were included before the Phase 1 launch of the new University website.

We believe this response constitutes partial compliance with the completed requirement(s) listed above and defined in Section 2, Table 5 of the Corrective Action Plan Schedule.

**1.2.3 - Table 6: Non-Content Management System Web Content (e.g. [unce.unr.edu](http://unce.unr.edu); [naes.unr.edu](http://naes.unr.edu))**

**Completed Requirement(s):**

- No completed requirements to report on

**Response:**

All remaining activities and tasks related to this section are either in-progress or ongoing.

## **1.3 - Instructional Materials**

**1.3.1 - Table 7: Learning Management System Accessibility**

**Completed Requirement(s):**

- Ensure accessible class assignments and materials on the learning management systems.

**Response:**

Policy was adopted to require that all materials and assignments are accessible by January 1, 2019. Additionally, Blackboard Ally was implemented by the University to help ensure accessible versions of materials located in the LMS are available as well as providing feedback to faculty about the accessibility of their documents located in the LMS. A site-license for Adobe Acrobat Pro was acquired to assist faculty in making their materials accessible. In support of these efforts, TLT offers multiple training courses to assist faculty in the creation or remediation of accessible materials.

We believe this response constitutes full compliance with the completed requirement(s) listed above and defined in Section 2, Table 7 of the Corrective Action Plan Schedule.

**1.3.2 - Table 8: Instructional Content outside the Learning Management System (LMS)**

**Completed Requirement(s):**

- All instructional materials located outside of the LMS will be accessible in accordance with

University policy.

- Instructional software applications used in courses will be accessible in accordance with University policy.

**Response:**

Policy was adopted to require that all materials and assignments are accessible by 1/1/2019 (new materials had to be accessible starting 1/1/2018). A site-license for Adobe Acrobat Pro was acquired to assist faculty in making their materials accessible. In support of these efforts, TLT offers multiple training courses to assist faculty in the creation or remediation of accessible materials.

A procedure has established been for faculty to request accessibility testing of instructional software.

We believe this response constitutes full compliance with the completed requirement(s) listed above and defined in Section 2, Table 8 of the Corrective Action Plan Schedule.

**1.3.3 - Table 9: Library Website and Services Accessibility**

**Completed Requirement(s):**

- Identify documents to remediate and carry forward into the new web design

**Response:**

In the past 6 months, University Libraries created an inventory of all documents (PDFs, PowerPoints, Word docs, etc.) that are published online to identify those that need to be archived or carried forward into the new web design (changed to web pages, remediated, etc.).

This exercise allowed University Libraries to establish that it currently has 921 documents published online (reduced from 1351 in October 2018). Of those, 560 more may be archived or deleted. The bulk of the remaining 361 documents are minimally complex and will be easily remediated. University Libraries are in the process of hiring additional resources to help with the remediation process for these documents.

We believe this response constitutes full compliance with the completed requirement(s) listed above and defined in Section 3, Table 9 of the Corrective Action Plan Schedule.

**1.4 - Documents**

**1.4.1 - Table 10: Document Accessibility**

**Completed Requirement(s):**

- Develop and implement strategies for producing accessible scientific and mathematical documents. The Research & Scholarly works subcommittee will continue to work with the DRC to establish best practices for these documents.
- Develop and publish strategies for producing accessible [research]\* and scholarly documents.

\*formerly said scientific

**Response:**

The Research and Scholarly Works Subcommittee has, and continues to, meet regularly to address two areas: 1) language to post with online research and scholarly works content that does not meet current University accessibility guidelines, and 2) review of software and other methods of rendering problematic research and scholarly works content in an accessible format.

Since the last report, the subcommittee has developed language to be posted with online research content and scholarly works that is being remediated to meet accessibility guidelines. Two templates were developed and are now being made available to individuals and departments as needed. Those posting these notices have the option to include contact information specific to a department or unit.

Additionally, a particular focus of the subcommittee since the last report has been on making equations and formula accessible. This is a particularly problematic area for content. Two subcommittee members, Don Massie and Andrey Sarantsev, produced a white paper, Accessible Mathematics, that delineates the problems and suggests some current tools to address the problem. The paper is available as a resource to the University community and provides a roadmap for current and future work in this area. Some of the strategies outlined in the white paper have been published to the [Accessibility section of the University website](#).

Lastly, the subcommittee is developing a list of the types of content considered research and scholarly works that the subcommittee will focus its efforts on concerning accessibility. These include, but are not limited to, research findings, graduate theses and dissertations, and gray literature. This is not a definitive list and is expected to be modified.

We believe this response represents full compliance with the completed requirement(s) listed above and defined in Section 4, Table 10 of the Corrective Action Plan Schedule.

## **1.5 - Electronic Media Accessibility**

### **1.5.1 - Table 11: Video Accessibility**

#### **Completed Requirement(s):**

- All videos (professionally or internally produced) used in courses and shared on campus websites or video storage sites will be captioned according to recommended Described and Captioned Media Program (DCMP) standards

#### **Response:**

To ensure that all videos shared on campus websites or video storage sites are captioned, Marketing & Communications has compiled an inventory of all embedded and linked to videos across the sites currently tracked in Siteimprove. As of March 2, 2019, Siteimprove has identified 4,065 total videos. Of the 4,065 videos identified, 1,907 videos are embedded using either the YouTube, Vimeo, Wistia, or Kaltura video players. Web Accessibility Liaisons have access to a report within Siteimprove that can help them determine which videos need to be removed or remediated.

For those videos on video storage sites published using the official University account, Marketing & Communications has taken steps to ensure that all videos are captioned. As of March 5, 2019, the MarCom team has identified 67 captioned videos out of a total of 67 videos

in the main YouTube account (100% captioned). The MarCom team also identified 6 videos in the main Vimeo account. Of those 6 videos, 6 (100%) are captioned.

Additionally, Teaching and Learning Technologies (TLT) is working to ensure that all instructional videos are captioned. TLT has captioned over 1630 videos and 417 hours of video. Since the last report submitted to OCR, TLT has captioned over 410 videos and 90 hours. University Policy has required all new instructional video content to be captioned since January 1, 2018. We continue to make progress on existing content, while keeping up with new content. Existing video content is captioned according to prioritization where, the most used content in the courses with the highest enrollments are done first. Procedures are in place where students can request any uncaptioned content they encounter to be captioned. TLT provides both in-house and professional captioning services for faculty. TLT also supports faculty in the creation of accessible instructional video content.

We believe this response represents full compliance with the completed requirement(s) listed above and defined in Section 5, Table 11 of the Corrective Action Plan Schedule.

## **1.6 - Accessibility Reviews**

### **1.6.1 - Table 12: Accessibility Reviews & Audits**

#### **Completed Requirement(s):**

- No completed requirements to report on

#### **Response:**

All remaining activities and tasks related to this section are either in-progress or ongoing.

## **2. In-Progress Activities & Tasks**

### **2.0 - Level Access Audit Results**

#### **2.0.1 - Public Site**

##### **In-Progress Requirement(s):**

- Remediate Public Site issues identified during the audit.

##### **Response:**

Over the past six months, the University has continued the process of remediating the issues identified in the 7 use cases and across the 40 “modules” (pages) that the auditor reviewed. The Marketing & Communication Web Team prioritized the modules with major issues identified in the report and has implemented fixes for 85% of the modules (11 out of 13) with major issues. Fixes to the modules included, but are not limited to, re-creating the page within the new University website template ([home](#) and [admissions](#) page), removing inaccessible content, and correcting the CSS outline attribute. The Marketing & Communications Web Team anticipates the remaining modules with major issues will be addressed within the next six months and reported on in the next progress report.

Additionally, before launching Phase 1 of the new University website, the Marketing & Communications Web Team conducted manual user testing of portions of the new University website with a visually-impaired software tester who is employed through the University’s

Disability Resource Center. The software tester was presented with 7 use cases which were structured to be as similar as possible to the 7 that were originally tested during the external audit. During the testing, the visually-impaired software tester discovered several issues and provided recommendations to address the barriers she experienced. These recommendations have since been implemented and were included before the Phase 1 launch of the new University website.

### **2.0.2 - PeopleSoft**

#### **In-Progress Requirement(s):**

- Remediate PeopleSoft issues identified during the audit.

#### **Response:**

The University is planning a major upgrade to PeopleSoft 9.2, which is the current vendor supported version, in June of 2019. During the quality assurance and testing phases, accessibility audits will be conducted to identify if previous issues have been resolved and if any new issues arise. Initial testing in the development environment commenced in February of 2019.

### **2.0.3 - Canvas**

#### **In-Progress Requirement(s):**

- No in-progress requirements to report on

#### **Response:**

Activities and tasks related to Canvas audit results have all been completed. More information regarding the completed activities is listed in Section 1.0.3 above.

### **2.0.4 - PDFs**

#### **In-Progress Requirement(s):**

- Remediate PDF issues identified during the audit.

#### **Response:**

Over the past six months, the University has continued the process of remediating the issues identified across the 5 PDFs that the auditor reviewed. At the time of this report, 2 out of the 5 inaccessible PDFs have been removed (40%). The Marketing & Communications team anticipates the remaining inaccessible PDFs will be addressed within the next six months and reported on in the next progress report.

Additionally, a site-license for Adobe Acrobat Pro was acquired during the Fall 2018 semester to assist faculty and staff in making their materials accessible. In December of 2018 the University also upgraded to an enterprise license for Formstack to provide a campus-wide forms solution that can offer more accessible online forms as replacements for fillable PDF forms used across campus.

## **2.1 - General: Policies, Procedures, Communication, and Training**

### **2.1.1 - Table 1: Accessibility Policies & Procedures**

#### **In-Progress Requirement(s):**

- No in-progress requirements to report on

**Response:**

Activities and tasks related to the Accessibility Policies and Procedures have all been completed. More information regarding the completed activities is listed in Section 1.1.1 above or in Section 1, Table 1 of the Corrective Action Plan Schedule.

**2.1.2 - Table 2: Accessibility Communications**

**In-Progress Requirement(s):**

- No in-progress requirements to report on

**Response:**

Activities and tasks related to the Accessibility Policies and Procedures have all been completed. More information regarding the completed activities is listed in Section 1.2.1 above or in Section 1, Table 2 of the Corrective Action Plan Schedule.

**2.1.3 - Table 3: Training Plan**

**In-Progress Requirement(s):**

- No in-progress requirements to report on

**Response:**

Activities and tasks related to the Training Plan are either completed or ongoing. More information regarding the ongoing efforts are listed in Section 1.3.1 above or in Section 1, Table 3 of the Corrective Action Plan Schedule.

## **2.2 - Web Accessibility**

**2.2.1 - Table 4: Web Accessibility Overview**

**In-Progress Requirement(s):**

- All web content created by or on behalf of the University will be accessible according to WCAG 2.0 level AA

**Response:**

For colleges, divisions, and major units outside the central Content Management System, the Marketing & Communications team continues to offer units the option of migrating their web content into the central Content Management System giving them an accessible template to work with. The Marketing & Communications team is continuing to help migrate 12,000 pages that currently reside on inaccessible web pages to accessible templates. Inaccessible websites and web content not migrating into the CMS, is being remediated by the college, division, or major unit to which it belongs. While site owners and content creators outside the central content management system remediate their current sites, the Marketing & Communications team continues to focus on the New University Website Redesign rollout and associated launch phases (see Addendum Section 2.0).

We believe this response represents progress towards fulfilling the requirement(s) listed above and defined in Section 2, Table 4 of the Corrective Action Plan Schedule.



## **2.2.2 - Table 5: Content Management System Web Content (www.unr.edu)**

### **In-Progress Requirement(s):**

- Remove content from the site that will not be carried forward into new design
- Remove documents from the site that will not be carried forward into new design
- Remediate CMS-based documents that have accessibility issues
- Remove inaccessible embedded multimedia that will not be carried into the new web design
- Remediate CMS-based embedded multimedia that have accessibility issues

### **Response:**

The University has taken the approach to rebuild all content and infrastructure related to the central Content Management System. The University Website Redesign rollout started on February 20, 2019. New WCAG 2.0 Level A and AA compliant content will continue to be published over the coming months in accordance with the New Website Launch Phases (see Addendum Section 2.0). As new content is created within the new CMS, old content will be removed. All content is tested for compliance in a staging environment. When content passes accessibility testing, it is then migrated to our production environment.

Additionally, the Office of Marketing & Communications has implemented a new process for PDFs within the new CMS. All new PDFs are first scanned using Siteimprove. Once the scan is complete and the PDF passes, it can then be moved to a production environment.

We believe this response represents progress towards fulfilling the requirement(s) listed above and defined in Section 2, Table 5 of the Corrective Action Plan Schedule.

## **2.2.3 - Table 6: Non-Content Management System Web Content (e.g. unce.unr.edu; naes.unr.edu)**

### **In-Progress Requirement(s):**

- Remediate or remove inaccessible HTML content
- Remediate, replace, or remove documents with accessibility issues
- Remediate, replace, or remove inaccessible embedded media

### **Response:**

As of February 5, 2019, the ICT Audit subcommittee has completed 20 out of the 22 planned Siteimprove Accessibility Reports for each of the colleges, divisions, and major units of the University. The Siteimprove Accessibility Reports lists each of the known domains and subdomains belonging to a college, division, or unit, as well as a count of the identified accessibility issues. The goal of the report is to inform each college, division, or unit of the domains and subdomains with issues and provide a summary of the information that is available within Siteimprove. Web Accessibility Liaisons and domain owners are expected to use the information both in the report and in Siteimprove to inform their decisions regarding either remediating or removing inaccessible content by the planned completion dates listed in the Corrective Action Plan Schedule.

Additionally, access to and assistance with the University's instance of the Siteimprove Intelligence Platform is provided to Web Accessibility Liaisons, faculty, and staff by the

Marketing & Communications Web Team. Siteimprove users also have access to free online courses regarding basic web accessibility and using the Siteimprove platform through Siteimprove Academy.

We believe this response represents progress towards fulfilling the requirement(s) listed above and defined in Section 2, Table 6 of the Corrective Action Plan Schedule.

## **2.3 - Instructional Materials**

### **2.3.1 - Table 7: Learning Management System Accessibility**

#### **In-Progress Requirement(s):**

- No in-progress requirements to report on

#### **Response:**

All remaining activities and tasks related to this section are either completed or ongoing.

### **2.3.2 - Table 8: Instructional Content outside the Learning Management System (LMS)**

#### **In-Progress Requirement(s):**

- No in-progress requirements to report on

#### **Response:**

All remaining activities and tasks related to this section are either completed or ongoing.

### **2.3.3 - Table 9: Library Website and Services Accessibility**

#### **In-Progress Requirement(s):**

- The University Libraries' websites, documents and electronic media will be accessible according to WCAG 2.0 Level AA
- Remove content from the site that will not be carried forward into new design
- Remove documents from the site that will not be carried forward into new design
- Remediate documents that have accessibility issues
- Create inventory of embedded multimedia (e.g. videos)
- Identify embedded multimedia to remediate and carry forward into new website build
- Remove non-accessible embedded multimedia that will not be carried into the new web design
- Remediate embedded multimedia that have accessibility issues

#### **Response:**

University Libraries has developed an internal plan to help ensure all websites, documents, and electronic media will meet accessibility requirements. The new website is under development, and the inventory of documents and HTML pages allows University Libraries to identify content that can be archived, or which must be remediated. All Library employees who post content on the web are trained in accessibility, and many are working to help with remediation efforts.

We believe this response represents progress towards fulfilling the requirement(s) listed above and defined in Section 3, Table 9 of the Corrective Action Plan Schedule.

## **2.4 - Documents**

### **2.4.1 - Table 10: Document Accessibility**

#### **In-progress Requirement(s):**

- No in-progress requirements to report on

#### **Response:**

All remaining activities and tasks related to this section are either completed or ongoing.

## **2.5 - Electronic Media Accessibility**

### **2.5.1 - Table 11: Video Accessibility**

#### **In-Progress Requirement(s):**

- No in-progress requirements to report on

#### **Response:**

Activities and tasks related to Accessibility Reviews & Audits are either completed or ongoing. More information regarding the ongoing efforts are listed in Section 3.5.1 below or in Section 6, Table 11 of the Corrective Action Plan Schedule.

## **2.6 - Accessibility Reviews**

### **2.6.1 - Table 12: Accessibility Reviews & Audits**

#### **In-Progress Requirement(s):**

- No in-progress requirements to report on

#### **Response:**

Activities and tasks related to Accessibility Reviews & Audits are ongoing. More information regarding the ongoing efforts are listed in Section 3.6.1 below or in Section 6, Table 12 of the Corrective Action Plan Schedule.

## **3. Ongoing Activities & Tasks**

### **3.0 - Level Access Audit Results**

#### **3.0.1 to 3.0.4 - Public Site, PeopleSoft, Canvas, PDFs**

##### **Ongoing Requirement(s):**

- No ongoing requirements to report on

##### **Response:**

Activities and tasks related to Public Site, PeopleSoft, Canvas, and PDF audit results are either in-progress or completed. More information regarding the progress of remediation of issues identified during the audit can be found above in sections 1.0.3 or 2.0.1 thru 2.0.4.

### **3.1 - General: Policies, Procedures, Communication, and Training**

### **3.1.1 - Table 1: Accessibility Policies & Procedures**

#### **Ongoing Requirement(s):**

- No ongoing requirements to report on

#### **Response:**

All activities and tasks for Section 1, Table 1 have been completed and a response has been provided in the section above.

### **3.1.2 - Table 2: Accessibility Communications**

#### **Ongoing Requirement(s):**

- Meet with UNR Communication Team to develop a communication plan to inform constituents of the intent, scope and progress regarding the Universities accessibility initiatives.
- Visit Faculty Senate to discuss accessibility & captioning
- Send campus-wide accessibility letter
- Deliver annual correspondence to remind campus about ICT accessibility policy
- Send accessibility liaison letter
- Host annual campus forum

#### **Response:**

In 2018, Marketing & Communications (MarCom) held 6 internal meetings regarding accessibility communications for the University's various audiences: campus, faculty, staff, students, and the community. So far in 2019, 3 additional meetings have been held to discuss accessibility related-communications. Additionally, members of the ICT Committee discussed accessibility and captioning at the University's Faculty Senate meetings 2 times during 2018 and 1 time so far in 2019. A campus-wide accessibility letter was delivered by the Provost in his Provost's Perspective on February 27, 2019. Dates for all the meetings mentioned above are listed in the Corrective Action Plan Schedule below.

The Information and Communications Technology Committee hosted the 1<sup>st</sup> Annual Campus Accessibility Forum on Wednesday, Nov. 28, from 4-5:30 p.m. in the Joe Crowley Student Union Theater. The committee presented a summary of actions and continuing efforts with online accessibility. A summary of the external audit was presented, as well as an overview of the University's work toward software, web and instructional content accessibility. There was a question-and-answer session at the end of the presentations. A captioned video of the event is available on the [accessibility section of the University website](#).

Additionally, members of the ICT Committee were asked to be panelists at the November 20<sup>th</sup> Campus Conversation hosted by the University's Faculty Senate which focused on Website and Document Accessibility.

Lastly, members of the ICT Committee were asked to attend the Administrative Faculty Committee Brown Bag event on March 6<sup>th</sup>. Jim McKinney provided an update regarding reports to and requirements from the Office of Civil Rights. He said the Office of Marketing and Communications is addressing and helping update websites, software review and testing processes are being addressed, and other accessibility guidelines and resources are being made

available. Executive Director of Marketing and Communications Thomas White provided more background and answered questions on website accessibility.

We believe this response constitutes full compliance with the ongoing requirement(s) listed above and defined in Section 1, Table 2 of the Corrective Action Plan Schedule.

### **3.1.3 - Table 3: Training Plan**

#### **Ongoing Requirement(s):**

- Training sessions are required
- Reporting to OCR regarding training activities

#### **Response:**

Per University policy, everyone who creates and/or modifies online content is required to take Basic Web Accessibility training annually. As of March 12, 2019, a total of 1199 personnel have attended trainings across the 4 accessibility courses the University offers through TLT (Basic Web Accessibility; Accessible Office Documents; Accessible Documents in the LMS; Accessible PDFs). Follow up consultation is available through TLT (for instructional materials) and web accessibility liaisons (for all other web content).

Faculty and staff who are currently part of the software procurement process were invited to attend Basic Web Accessibility Training (see Addendum Section 3.3 – Training Attendees page 94 for a listing of those who attended) so that they understand the laws and standards related to web accessibility.

Reports regarding personnel trained were sent to OCR on March 14, 2017, December 31, 2017, and December 28, 2018 in accordance with OCR's timeline for reporting.

We believe this response constitutes full compliance with the ongoing requirement(s) listed above and defined in Section 1, Table 3 of the Corrective Action Plan Schedule.

## **3.2 - Web Accessibility**

### **3.2.1 - Table 4: Web Accessibility Overview**

#### **Ongoing Requirement(s):**

- Maintain\* web property (URL) registry of all known University domains and subdomains (\*formerly said Identify and develop)

#### **Response:**

The official web registry is maintained by the Information & Communication Technology (ICT) Audit subcommittee and represents, to the best of our knowledge, all known domains and subdomains. To verify accessibility compliance, websites on the registry, that can be added and tracked by Siteimprove, are added to the University's instance of the Siteimprove Intelligence Platform. The number of websites tracked in Siteimprove decreased slightly between August of 2018 and February of 2019, from 190 domains to 183. This 4% decrease represents an effort to remove any domains that are no longer active.

Additionally, as of March 2, 2019, Siteimprove is tracking and analyzing approximately 80.56% of websites that are in the web property registry. The remaining 19.44% of websites are either not compatible with Siteimprove's platform, not reachable from off-campus, or are not publicly available. Efforts to monitor and verify the remaining sites are in-progress.

We believe this response constitutes full compliance with the ongoing requirement(s) listed above and defined in Section 2, Table 4 of the Corrective Action Plan Schedule.

### **3.2.2 - Table 5: Content Management System Web Content ([www.unr.edu](http://www.unr.edu))**

#### **Ongoing Requirement(s):**

- Identify HTML content to carry forward in new site build and prioritize remediation efforts prior to migration
- Create inventory of documents related to each web property in the domain registry
- Identify documents to remediate and carry forward into the new web design
- Create inventory of CMS-based embedded multimedia (e.g. videos)
- Identify CMS-based embedded multimedia to remediate and carry forward into new website build

#### **Response:**

As part of the redesign and rebuild of the University website ([www.unr.edu](http://www.unr.edu)), the Marketing & Communications Team, in partnership with colleges, divisions, and major units using the University's central Content Management System (CMS) has identified HTML content to carry forward in the new site build and developed a Launch Phase schedule to outline when certain types of content or sections will be migrated (see Addendum Section 2.0). Issues identified using automated accessibility tools such as the Siteimprove Intelligence Platform, the Level Access AMP application, as well as manual testing informed which types of content are brought into the new website. Lessons learned from remediating web accessibility issues identified both in and outside of the audit have, and continue to, influence both the design and development of the new website as well as any new templates, components or functionality. The new website makes accessibility a top priority, by incorporating the principals of Universal Design into both the visual and functional pieces of the site. The development, staging, and production sites are actively being tracked within the Siteimprove Platform, and manually checked by the Marketing & Communications Web Team, to ensure that all approved templates and pages are accessible before and after they go live in accordance with the University's ICT Accessibility Policy.

Additionally, The Marketing & Communications team continued to utilize Siteimprove to maintain an inventory of documents and media within the CMS. As of March 2, 2019, Siteimprove has identified 7,706 linked documents: 6,398 PDFs files, 732 Excel files, 490 Word files, 68 PowerPoints files. Of those 6,398 linked PDFs identified, Siteimprove has flagged 4,350 (68%) of the linked PDFs as inaccessible as of March 2, 2019. Activities and tasks related to removal and remediation of inaccessible documents are listed below (see Section 2.2.2. In-Progress Requirements related to Table 5: Content Management System).

The Marketing & Communications team also utilized Siteimprove to develop an inventory of all CMS-based embedded videos. As of March 2, 2019, Siteimprove has identified 271 videos that are embedded using either the YouTube (155), Vimeo (120), Wistia (0), or Kaltura (0) video

players. Some pages have multiple embeds. Web Accessibility Liaisons have access to a report within Siteimprove that can help them determine which videos need to be removed or remediated. Activities and tasks related to removal and remediation of inaccessible embedded multimedia within the CMS are listed above (see Section 2.2.2. In-Progress Requirements related to Table 5: Content Management System).

We believe this response constitutes full compliance with the ongoing requirement(s) listed above and defined in Section 2, Table 5 of the Corrective Action Plan Schedule.

### **3.2.3 - Table 6: Non-Content Management System Web Content (e.g. [unce.unr.edu](http://unce.unr.edu); [naes.unr.edu](http://naes.unr.edu))**

#### **Ongoing Requirement(s):**

- Accessibility Liaisons submit new sites to be scanned by Siteimprove
- Identify inaccessible HTML content
- Create inventory of documents
- Identify documents with accessibility issues
- Identify embedded multimedia (e.g. videos)

#### **Response:**

Web Accessibility Liaisons continued to update the Information and Communications Technology Audit subcommittee regarding any sites that need to be added to or removed from the official web registry. The number of websites tracked in Siteimprove decreased slightly between August of 2018 and February of 2019, from 190 domains to 183. This 4% decrease represents an effort to remove any domains that are no longer active.

Once current or new sites are analyzed by Siteimprove, Web Accessibility Liaisons are expected to use the information provided within Siteimprove to inform their decisions regarding either remediating or removing inaccessible content by the planned completion dates listed in the Corrective Action Plan Schedule.

The ICT Audit subcommittee also uses the information in Siteimprove to create Siteimprove Accessibility Reports for each of the colleges, divisions, and major units of the University. The Siteimprove Accessibility Reports lists each of the known domains and subdomains belonging to a college, division, or unit, as well as a count of the identified accessibility issues.

The MarCom team utilized Siteimprove to develop an inventory of documents and media outside of the CMS. As of March 2, 2019, Siteimprove has identified 38,765 linked documents: 33,790 PDF files, 425 Excel files, 2,850 Word files, 1,718 PowerPoint files. Of those 33,790 linked PDFs identified, Siteimprove has flagged 17,918 (53%) of the linked PDFs as inaccessible as of March 2, 2019. Activities and tasks related to removal and remediation of inaccessible documents outside the CMS are listed above (see Section 2.2.3. In-Progress Requirements related to Table 6: Non-Content Management System Web Content).

The MarCom team also utilized Siteimprove to develop an inventory of all embedded videos outside the CMS. As of March 2, 2019, Siteimprove has identified 1,636 videos that are embedded using either the YouTube (1,524), Vimeo (131), Wistia (1), or Kaltura (2) video

players. Some pages have multiple embeds. Web Accessibility Liaisons have access to a report within Siteimprove that can help them determine which videos need to be removed or remediated. Activities and tasks related to removal and remediation of inaccessible embedded multimedia within the CMS are listed above (see Section 2.2.3. In-Progress Requirements related to Table 6: Non-Content Management System) Web Content.

We believe this response constitutes full compliance with the ongoing requirement(s) listed above and defined in Section 2, Table 6 of the Corrective Action Plan Schedule.

### **3.3 - Instructional Materials**

#### **3.3.1 - Table 7: Learning Management System Accessibility**

##### **Ongoing Requirement(s):**

- Offer training sessions on how to create accessible course materials (*See Addendum Section 3.1 General Accessibility Trainings*)
- Additional accessibility training sessions were offered by Teaching & Learning Technologies (TLT) (*See Addendum Section 3.1 General Accessibility Trainings*)
- Accessibility training sessions were expanded, redesigned, and offered with increased frequency. (*See Addendum Section 3.1 General Accessibility Trainings*)
- Require faculty to attend Basic Web Accessibility training annually
- Develop and conduct training on how to create and use accessible material in the LMS

##### **Response:**

All the training sessions laid out above have been developed and each training session is offered several times a month. The Accessibility Training Addendum lays out which trainings are offered and a description of each. Work has recently been completed on the online version of the Basic Web Accessibility training and is now being made available. Reports of attendance at the required basic web accessibility training sessions have been sent to OCR in accordance with OCR's timeline for reporting.

We believe this response constitutes full compliance with the ongoing requirement(s) listed above and defined in Section 3, Table 7 of the Corrective Action Plan Schedule.

#### **3.3.2 - Table 8: Instructional Content outside the Learning Management System (LMS)**

##### **Ongoing Requirement(s):**

- No ongoing requirements to report on

##### **Response:**

There are no applicable ongoing requirements for Section 3, Table 8 of the Corrective Action Plan Schedule.

#### **3.3.3 - Table 9: Library Website and Services Accessibility**

##### **Ongoing Requirement(s):**

- Accessibility Liaison submit new sites to be scanned by SiteImprove
- Work with Libraries staff to ensure that scholarly databases are accessible



**Response:**

The Libraries continue to report all sites to MarCom for SiteImprove tracking. There are currently 19 sites being tracked. Since the last report for Libraries-owned sites, both A and AA issues have been reduced. University Libraries also continue to require a VPAT for all newly licensed or renewed third-party e-resources.

We believe this response represents progress towards fulfilling the requirement(s) listed above and defined in Section 3, Table 9 of the Corrective Action Plan Schedule.

### **3.4 - Documents**

#### **3.4.1 - Table 10: Document Accessibility**

**Ongoing Requirement(s):**

- No ongoing requirements to report on

**Response:**

All remaining activities and tasks related to this section are either completed or in-progress.

### **3.5 - Electronic Media Accessibility**

#### **3.5.1 - Table 11: Video Accessibility**

**Ongoing Requirement(s):**

- Caption instructional videos in accordance with University Policy
- Establish and implement procedures for in-house captioning of instructional materials and adjust as-needed
- Develop funding for a sustainable captioning model
- Students may request that recordings of course sessions and presentations created for and during a course, and in use only during that course, be captioned
- Establish procedures for students to request that course recordings be captioned

NOTE: Videos for courses that have been identified by the Disability Resource Center (DRC) are automatically captioned. Teaching & Learning Technologies (TLT) also can process more immediate requests that might come through the DRC as well. This process was established in 2015 and has been refined in 2017.

- Share this information each semester with students with disabilities through the Disability Resource Center (DRC)

**Response:**

All procedures for in-house captioning for instructional video content have been developed and implemented by TLT. Procedures for students to request captioning through the Disability Resource Center (DRC) remain in place and this information is communicated to all students registered through the DRC.

All instructional videos are captioned upon the request of the instructor or the DRC. Due the mercurial nature of instructional content, new video content is added daily, and instructors are responsible for ensuring their video materials are accessible.

We believe this response constitutes full compliance with the ongoing requirement(s) listed above and defined in Section 5, Table 11 of the Corrective Action Plan Schedule.

## **3.6 - Accessibility Reviews**

### **3.6.1 - Table 12: Accessibility Reviews & Audits**

#### **Ongoing Requirement(s):**

- Conduct reviews and internal audits on quarterly basis
- Contact site owners with review details
- Review Ally reports to monitor progress on instructional materials in the LMS
- Review remediated results on a quarterly basis and notify site owners
- Report inaccessible content to provost for enforcement quarterly

#### **Response:**

As of February 5, 2019, the ICT Audit subcommittee has completed 20 out of the 22 planned Siteimprove Accessibility Reports for each of the colleges, divisions, and major units of the University. The Siteimprove Accessibility Reports lists each of the known domains and subdomains belonging to a college, division, or unit, as well as a count of the identified accessibility issues. The goal of the report is to inform each college, division, or unit of the domains and subdomains with issues and provide a summary of the information that is available within Siteimprove. Web Accessibility Liaisons and domain owners are expected to use the information both in the report and in Siteimprove to inform their decisions regarding either remediating or removing inaccessible content by the planned completion dates listed in the Corrective Action Plan Schedule.

An “Accessibility Issues by Site” report was presented to the Provost on June 12, 2018, which summarized the state of accessibility compliance of each site at that time. Additional reports will be provided to the Provost on a quarterly basis.

Additionally, Teaching & Learning Technologies has developed an Instructional Materials Accessibility Report that summarizes accessibility issues identified using the Blackboard Ally Canvas Plug-in for content within the Learning Management System. The majority of these reports have been delivered to academic units at the time of this report (see Addendum Section 1.0 for more information).

We believe this response constitutes full compliance with the ongoing requirement(s) listed above and defined in Section 6, Table 12 of the Corrective Action Plan Schedule.

## 4. Corrective Action Plan Schedule

### Section 1 - General: Policies, Procedures, Communication, and Training

**Table 1: Accessibility Policies and Procedures**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Develop accessibility policies and procedures	7/1/2015	7/1/2017	ICT Committee	Completed
Publish commitment to accessibility statement on website	3/1/2017	3/1/2017	ICT Committee	Completed
Publish accessibility policies and procedures on website	7/1/2017	7/1/2017	ICT Committee	Completed

**Table 2: Accessibility Communication**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Meet with UNR Communication Team to develop a communication plan to inform constituents of the intent, scope and progress regarding the Universities accessibility initiatives.	5/10/2017	Ongoing	MarCom OIT	Ongoing  Met on: 5/12/17, 6/7/17, 7/27/17, 10/19/17, 10/20/17, 10/23/17, 10/31/17, 12/20/17, 6/8/18, 6/12/18, 7/24/18, 9/24/18, 11/7/18, 11/26/18, 1/7/19, 1/25/19, 2/1/19 (all internal meetings)

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Meet with OIT, TLT and ICT representatives to discuss details for campus-wide communications plan	5/12/2017	5/12/2017	MarCom	<b>Completed</b>
Hold President's council briefing on accessibility	5/30/2017	5/30/2017	President's Council OIT MarCom	<b>Completed</b>
Visit Faculty Senate to discuss accessibility & captioning	8/31/2017	Ongoing	TLT OIT	<b>Ongoing</b>  Visited: 3/16/17 8/31/17 9/21/17 10/19/17 9/20/18 <b>10/18/18</b> <b>1/17/19</b>
Send Provost letter to President's Council, Dean's and Academic Leadership Council	11/1/2017	11/13/2017 1/6/2017	MarCom	<b>Completed</b>  Sent on: 11/13/17 1/6/18
Send campus-wide accessibility letter	12/17/2017	Ongoing	OIT MarCom	<b>Ongoing</b>  Sent on: 6/26/17 (President) 11/13/17 (Provost) 1/16/18 (Provost) 8/21/18 (Provost) 10/12/18 (Provost) <b>2/27/19 (Provost)</b>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Deliver annual correspondence to remind campus about ICT accessibility policy	6/1/2017	Ongoing	Provost	<b>Ongoing</b>  Sent on: 6/1/17 8/21/18
Send accessibility liaison letter	2/16/2018	Ongoing	ICT Audit subcommittee	<b>Ongoing</b>  Sent on: 8/16/18
Host annual campus forum	4/30/2018	Ongoing	ICT Committee MarCom Provost	<b>Ongoing</b>  Campus Conversation held on: <b>11/20/18</b>  Annual Campus Forum held on: <b>11/28/18</b>  Administrative Faculty Brown Bag Conversation held on: <b>3/6/19</b>

**Table 3: Training Plan**

<b>Activities and Tasks</b>	<b>Start Date</b>	<b>Planned Completion Date</b>	<b>Responsible Parties</b>	<b>Status as of 3/15/19</b>
Develop a training plan and course material for basic web accessibility training for all appropriate personnel	2/9/2017	3/1/2017	TLT	<b>Completed</b>
Training sessions are required	3/20/2017	Ongoing	TLT	<b>Ongoing</b>  <b>1199 total training attendees across 4 accessibility courses</b> (Basic Web Accessibility; Accessible Office Documents; Accessible Document in the LMS; Accessible PDFs)
Reporting to OCR regarding training activities	3/14/17	Ongoing	TLT	<b>Ongoing</b>  Sent on: <b>3/14/17</b> <b>12/31/17</b> <b>12/28/18</b>

## Section 2 - Web Accessibility

Using automated accessibility tools such as the SiteImprove Intelligence Platform, the Level Access AMP application, as well as manual testing, the University identified many of the commonly made accessibility issues. Based on the nature of the barriers, the outdated web governance, and the Benchmarks for Accessibility requirements, the University has determined a complete redesign and rebuild of the website, [www.unr.edu](http://www.unr.edu), would be more cost effective and result in the most accessible website.

**Table 4: Web Accessibility Overview**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
All web content created by or on behalf of the University will be accessible according to WCAG 2.0 level AA	7/1/2017	3/20/2020	Domain Owners Accessibility Liaisons MarCom	<b>In progress</b>
Identify and develop web property (URL) registry of all known University domains and subdomains	11/1/2017	Ongoing	MarCom Accessibility Liaisons OIT	<b>Ongoing</b>  <b>2/8/18 – 95 domains</b> identified and tracked in Siteimprove  <b>8/13/18 – 190 domains</b> identified and tracked in Siteimprove  <b>3/2/19 – 183 domains</b> identified and tracked in Siteimprove

**Table 5: Content Management System Web Content (www.unr.edu)**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Identify HTML content to carry forward in new site build and prioritize remediation efforts prior to migration	11/1/2017	Ongoing	MarCom Accessibility Liaisons	<b>Ongoing</b>  <b>2/8/18 – Identified 23 Level A and 1 Level AA</b> issues across <b>16,186 pages</b>  <b>4/1/18 - Identified 19 Level A and 2 Level AA</b>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
				<p>issues across <b>15,969 pages</b></p> <p><b>6/29/18</b> – Identified <b>18 Level A</b> and <b>3 Level AA</b> issues across <b>15,976 pages</b></p> <p><b>8/13/18</b> – Identified <b>23 Level A</b> and <b>2 Level AA</b> issues across <b>16,111 pages</b></p> <p><b>3/2/19</b> – Identified <b>34 Level A</b> and <b>2 Level AA</b> issues across <b>12,816 pages</b> (values include issues tracked across 2 CMS sites: staging and production), as well as both the pages in both the new and old versions of the websites</p>
Remove content from the site that will not be carried forward into new design	6/30/2018	12/1/2019* * formerly 6/30/2019	MarCom	<b>In progress</b>
Create inventory of documents related to each web property in the domain registry	2/1/2018	Ongoing* * formerly 6/30/2019	Accessibility Liaisons MarCom	<p><b>Ongoing</b></p> <p><b>8/9/18</b> – Identified <b>7,171 used documents</b></p>



Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
				<p>and <b>13,037 unused documents</b> in the CMS</p> <p><b>9/7/18</b> – Identified 8,126 linked documents: <b>6,715 PDF files, 713 Excel files, 535 Word files, 87 PowerPoint files</b></p> <p><b>3/2/19</b> – Identified 7,706 linked documents: <b>6,398 PDF files, 732 Excel files, 490 Word files, 68 PowerPoint files</b></p>
Identify documents to remediate and carry forward into the new web design	2/1/2018	<p>Ongoing*</p> <p>* formerly 6/30/2019</p>	Accessibility Liaisons	<p><b>Ongoing</b></p> <p><b>8/7/18</b> – Identified 4,952 <b>linked inaccessible PDFs</b> in the CMS</p> <p><b>9/10/18</b> – Identified <b>5,054 linked inaccessible PDFs</b> in the CMS</p> <p><b>3/2/19</b> – Identified <b>4,350 linked inaccessible PDFs</b> in the CMS</p>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Remove documents from the site that will not be carried forward into new design	7/1/2018	12/1/2019* * formerly 6/30/2019	MarCom	In progress
Remediate CMS-based documents that have accessibility issues	7/1/2018	12/1/2019* * formerly 6/30/2019	Accessibility Liaisons	In progress
Create inventory of CMS-based embedded multimedia (e.g. videos)	3/1/2018	Ongoing* * formerly 5/31/2018	MarCom	Ongoing  8/9/18 – Identified <b>23,906 unused images</b> and <b>788 unused media</b> files in the CMS, <b>14,568 used images</b>  9/7/18 – Identified <b>270 CMS-based embedded videos: 164 YouTube</b> embeds, and <b>108 Vimeo</b> embeds (some pages had multiple embeds)  3/2/19 – Identified <b>271 CMS-based embedded videos: 155 YouTube</b> embeds, and <b>120 Vimeo</b> embeds (some pages had multiple embeds)

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Identify CMS-based embedded multimedia to remediate and carry forward into new website build	6/1/2018	Ongoing*  * formerly 6/30/2018	MarCom	<b>Ongoing</b>  <b>9/14/18</b> – Identified a total of <b>283 videos in the main YouTube account</b> of which <b>143 had captions</b> and <b>300 videos in the main Vimeo account</b> of which <b>152 had captions</b> .  <b>3/5/19</b> - Identified a total of <b>67 videos in the main YouTube account</b> of which <b>67 (100%) had captions</b> and <b>6 videos in the main Vimeo account</b> of which <b>6 (100%) had captions</b> .
Remove inaccessible embedded multimedia that will not be carried into the new web design	7/1/2018	12/1/2019*  * formerly 6/30/2019	MarCom	<b>In progress</b>
Remediate CMS-based embedded multimedia that have accessibility issues	7/1/2018	12/1/2019*  * formerly 6/30/2019	MarCom	<b>In progress</b>

**Table 6: Non-Content Management System Web Content (e.g. unce.unr.edu; naes.unr.edu)**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Accessibility Liaisons submit new sites to be scanned by SiteImprove	11/1/2017	Ongoing	Domain Owners Accessibility Liaisons	<b>Ongoing</b>  <b>2/8/18 – 94 domains</b> identified and tracked in Siteimprove (excluding the CMS)  <b>8/13/18 – 189 domains</b> identified and tracked in Siteimprove (excluding the CMS)  <b>3/2/19 – 181 domains</b> identified and tracked in Siteimprove (excluding the CMS)
Identify inaccessible HTML content	11/1/2017	Ongoing* *formerly 6/30/2018	Domain Owners Accessibility Liaisons	<b>Ongoing</b>  <b>2/8/18 – Identified 1,439 Level A and 142 Level AA</b> issues outside the CMS across <b>126,755 pages</b> and <b>94 domains</b>  <b>4/1/18 – Identified 1,925 Level A and 192 Level AA</b> issues outside the CMS across <b>127,106 pages</b>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
				<p><b>6/29/18</b> – Identified <b>3,537 Level A</b> and <b>395 Level AA</b> issues outside the CMS across <b>217,907 pages</b> and <b>179 domains</b></p> <p><b>8/13/18</b> – Identified <b>3,976 Level A</b> and <b>462 Level AA</b> issues outside the CMS across <b>218,336 pages</b> and <b>189 domains</b></p> <p><b>3/2/19</b> – Identified <b>3,877 Level A</b> and <b>458 Level AA</b> issues outside the CMS across <b>383,790 pages</b> and <b>181 domains</b></p>
Remediate or remove inaccessible HTML content	7/1/2016	3/20/2020	Domain Owners Accessibility Liaisons	<b>In progress</b>
Create inventory of documents	2/1/2018	Ongoing* * formerly 6/30/2018	Domain Owners Accessibility Liaisons	<p><b>Ongoing</b></p> <p><b>9/7/18</b> – Identified <b>40,477 linked documents: 36,086 PDFs</b> files, <b>360 Excel</b> files, <b>2,405 Word</b> files, <b>1,702 PowerPoints</b> files</p> <p><b>3/2/19</b> – Identified <b>38,765 linked</b></p>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
				<b>documents: 33,790 PDFs</b> files, <b>425 Excel</b> files, <b>2,850 Word</b> files, <b>1,718 PowerPoints</b> files
Identify documents with accessibility issues	2/1/2018	Ongoing* * formerly 6/30/2018	Domain Owners Accessibility Liaisons	<b>Ongoing</b>  <b>2/8/18</b> – Identified <b>14,454 linked inaccessible PDFs</b> outside the CMS  <b>7/31/18</b> – Siteimprove informed us that their PDF Checker tool was configured incorrectly (limited to only scan 25,000 pdfs). The issue was resolved on 8/10/18. Previous counts may have been affected by the misconfiguration.  <b>8/13/18</b> – Identified <b>13,957 linked inaccessible PDFs</b> outside the CMS  <b>9/10/18</b> – Identified <b>18,066 linked</b>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
				<b>inaccessible PDFs</b> outside the CMS  <b>3/2/19</b> – Identified <b>17,918 linked inaccessible PDFs</b> outside the CMS
Remediate, replace, or remove documents with accessibility issues	7/1/2018	3/20/2020	Domain Owners Accessibility Liaisons	<b>In progress</b>
Identify embedded multimedia (e.g. videos)	3/1/2018	Ongoing* * formerly 6/30/2018	Domain Owners Accessibility Liaisons	<b>Ongoing</b>  <b>9/7/18</b> – Identified <b>1,450 embedded videos</b> outside the CMS: <b>1,338 YouTube</b> embeds, <b>123 Vimeo</b> embeds, <b>7 Kaltura</b> embeds, and <b>1 Wistia</b> embed (some pages had multiple embeds)  <b>3/2/19</b> – Identified <b>1,636 embedded videos</b> outside the CMS: <b>1,524 YouTube</b> embeds, <b>131 Vimeo</b> embeds, <b>2 Kaltura</b> embeds, and <b>1 Wistia</b> embed (some pages had multiple embeds)

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Remediate, replace, or remove inaccessible embedded media	6/1/2018	3/20/2020	Domain Owners Accessibility Liaisons	In progress

### Section 3 - Instructional Materials

Table 7: Learning Management System Accessibility				
Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Establish accessibility requirements for the LMS; These requirements were established when our LMS was adopted in 2015. The requirements reflect WCAG 2.0 standards.	4/2/2015	7/1/2017	TLT	Completed
Ensure accessible class assignments and materials on the learning management systems.	3/7/2016	1/1/2019	Academic Faculty TLT	Completed
Adopt and implement policy that requires all new instructional materials to be accessible starting January 1, 2018	7/1/2017	1/1/2018	Provost Academic Faculty ICT Committee	Completed
Offer training sessions on how to create accessible course materials. <i>(See Addendum Section 3.1 General Accessibility Trainings)</i>	8/13/2015	Ongoing	TLT	Ongoing  291 faculty (and Teaching Assistant) attendees



Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Additional accessibility training sessions were offered by Teaching & Learning Technologies (TLT) <i>(See Addendum Section 3.1 General Accessibility Trainings)</i>	2/2/2017	Ongoing	TLT	Ongoing
Accessibility training sessions were expanded, redesigned, and offered with increased frequency. <i>(See Addendum Section 3.1 General Accessibility Trainings)</i>	3/20/2017	Ongoing	TLT	Ongoing
Require faculty to attend Basic Web Accessibility training, annually	3/20/2017	Ongoing	Provost Academic Faculty TLT	Ongoing
Implement Blackboard's Ally software to ensure more accessible course content is available to students, offer additional feedback to faculty regarding their materials, and provide analytics to administration	11/1/2017	11/1/2017	TLT OIT	Completed
<p>Ensure accessible live chat and discussion board functions in the LMS</p> <ul style="list-style-type: none"> <li>In 2015 and 2017, the discussion board functionality was found to be accessible according to WCAG 2.0 AA and the company's VPAT. Our 2017 audit confirmed this functionality.</li> </ul>	4/2/2015	10/3/2017	TLT	Completed
Develop accommodations for the web conferencing platform built into the LMS	9/7/2016	1/5/2017	TLT DRC	Completed

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Develop and conduct training on how to create and use accessible material in the LMS	3/7/2016	Ongoing	TLT	Ongoing

**Table 8: Instructional Content Outside of the Learning Management System (LMS)**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
All instructional materials located outside of the LMS will be accessible in accordance with University policy.	1/1/2018	12/31/2018	Academic Faculty	Completed
Instructional software applications used in courses will be accessible in accordance with University policy.	1/1/2018	12/31/2018	Academic Faculty	Completed
Procedures have been established for faculty to request accessibility review of instructional software applications.	4/1/2015	4/1/2015	ICT Software Accessibility Review subcommittee OIT	Completed  4/1/2017 - Procedures Updated

Using automated accessibility tools such as SiteImprove Intelligence Platform, the University Libraries identified many of the commonly made accessibility issues. The University Libraries has determined a complete redesign and rebuild of the Libraries' web presence (e.g. library.unr.edu; guides.library.unr.edu) would be the most efficient way to achieve a more usable and accessible web presence.

**Table 9: Library Website and Services Accessibility**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Accessibility Liaison submit new sites to be scanned by SiteImprove	2/14/2018	Ongoing	University Libraries	Ongoing

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
The University Libraries' websites, documents and electronic media will be accessible according to WCAG 2.0 Level AA	2/14/2018	3/20/2020	University Libraries	In progress
Identify HTML content to carry forward in new site build and prioritize remediation efforts prior to migration	2/14/2018	10/19/2018* *formerly 3/20/2020	University Libraries	Completed
Remove content from the site that will not be carried forward into new design	2/14/2018	3/20/2020	University Libraries	In progress
Create inventory of documents	2/14/2018	10/19/2018 *formerly 3/20/2020	University Libraries	Completed
Identify documents to remediate and carry forward into the new web design	2/14/2018	4/4/2019 *formerly 3/20/2020	University Libraries	Completed
Remove documents from the site that will not be carried forward into new design	2/14/2018	3/20/2020	University Libraries	In progress
Remediate documents that have accessibility issues	2/14/2018	3/20/2020	University Libraries	In progress
Create inventory of embedded multimedia (e.g. videos)	2/14/2018	3/20/2020	University Libraries	In progress
Identify embedded multimedia to remediate and carry forward into new website build	2/14/2018	3/20/2020	University Libraries	In progress

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Remove non-accessible embedded multimedia that will not be carried into the new web design	2/14/2018	3/20/2020	University Libraries	In progress
Remediate embedded multimedia that have accessibility issues	2/14/2018	3/20/2020	University Libraries	In progress
Work with Libraries staff to ensure that scholarly databases are accessible	8/1/2015	Ongoing	University Libraries	Ongoing

## Section 4 - Documents

**Table 10: Document Accessibility**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Create and publish instructional materials on how to create accessible documents. These materials will be reviewed and revised as standards and file formats evolve.	10/16/2017	10/19/18* *formerly Ongoing	TLT	Completed
Establish and publish best practices on accessible PDF documents used for instruction. These materials will be reviewed and revised as standards and file formats evolve.	10/16/2017	10/19/18* *formerly Ongoing	TLT	Completed
Develop and implement training sessions on how to create accessible PDF documents.	10/16/2017	10/19/18* *formerly Ongoing	TLT	Completed

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Develop and implement strategies for producing accessible scientific and mathematical documents. The Research & Scholarly Works subcommittee* will continue to work with the DRC to establish best practices for these documents.  * formerly said Teaching & Learning Technologies (TLT)	10/1/2017	12/31/2018*  *formerly Ongoing	Research and Scholarly Works subcommittee DRC	<b>Completed</b>
Develop and publish strategies for producing accessible [research]* and scholarly documents.  *formerly said scientific	4/1/2018	12/31/2018*  *formerly 10/31/2018	Research and Scholarly Works subcommittee	<b>Completed</b>

## Section 5 - Electronic Media Accessibility

Table 11: Video Accessibility				
Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
All videos (professionally or internally produced) used in courses and shared on campus websites or video storage sites will be captioned according to recommended Described and Captioned Media Program (DCMP) standards	12/8/2015	1/1/2019	TLT MarCom Faculty Members	<b>Completed</b>  <b>9/14/18</b> – Identified a total of <b>283 videos in the main YouTube account</b> of which <b>143 had captions</b> and <b>300 videos in the main</b>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
				<p><b>Vimeo account</b> of which <b>152</b> had captions.</p> <p><b>3/1/19</b> - TLT has captioned over <b>417 hours of instructional video</b></p> <p><b>3/5/19</b> - Identified a total of <b>67 videos in the main YouTube account</b> of which <b>67 (100%) had captions</b> and <b>6 videos in the main Vimeo account</b> of which <b>6 (100%) had captions</b>.</p>
Implement policy, effective January 1, 2018, requiring all new instructional videos to be captioned.	6/1/2017	6/1/2017	Provost OIT Academic Faculty ICT Committee	<b>Completed</b>
Caption instructional videos in accordance with University policy.	6/1/2017	Ongoing	Faculty Members TLT	<p><b>Ongoing</b></p> <p><b>3/1/19</b> - TLT has captioned over <b>1630 videos</b> and <b>417 hours of instructional video</b></p>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Establish and implement procedures for in-house captioning of instructional materials and adjust as-needed	10/24/2016	Ongoing	TLT	Ongoing
Refine in-house captioning standards to align with DCMP standards	2/8/2018	2/8/2018	TLT	Completed
Develop funding for a sustainable captioning model	12/8/2015	Ongoing	TLT DRC Provost OIT	Ongoing
Students may request that recordings of course sessions and presentations created for and during a course, and in use only during that course, be captioned	Prior to 2012	Ongoing	TLT DRC	Ongoing
<p>Establish procedures for students to request that course recording videos be captioned</p> <p>NOTE: Videos for courses that have been identified by the DRC are automatically captioned. Teaching &amp; Learning Technologies (TLT) also can process more immediate requests that might come through the DRC as well. This process was established in 2015 and has been refined in 2017.</p>	12/8/2015	Ongoing	TLT DRC	Ongoing
Share this information each semester with students with disabilities through Disability Resource Center (DRC)	Prior to 2012	Ongoing	DRC	Ongoing

## Section 6 - Accessibility Reviews

**Table 12: Accessibility Review and Audits**

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Obtain SiteImprove license for unlimited sites and pages.	4/1/2017	11/1/2017	MarCom OIT	<b>Completed</b>
Conduct reviews and internal audits on quarterly basis.	3/1/2018	Ongoing	ICT Audit subcommittee	<b>Ongoing</b>  <b>6/11/18</b> – 12 out of 22 reviews of web content & pdfs completed, reports sent to heads of units.  <b>9/10/18</b> – 18 out of 22 reviews of web content & pdfs completed, reports sent to heads of units.  <b>12/20/18</b> – 20 out of 22 reviews of web content & pdfs completed, reports sent to heads of units.  <b>3/15/19</b> – 9 out of 13 reviews of instructional content completed, reports sent to heads of units.



Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
Contact site owners with review details.	3/1/2018	Ongoing	ICT Audit subcommittee	<p><b>Ongoing</b></p> <p><b>7/16/18</b> – Reports shared with 14 of out 27 web accessibility liaisons (some reports go to multiple web accessibility liaisons)</p> <p><b>9/10/18</b> – Reports shared with 21 of out 27 web accessibility liaisons (some reports go to multiple web accessibility liaisons)</p> <p><b>12/20/18</b> – Reports shared with 23 of out 27 web accessibility liaisons (some reports go to multiple web accessibility liaisons)</p>
Review Ally reports to monitor progress on instructional materials in the LMS.	3/1/2018	Ongoing	ICT Audit subcommittee TLT	<b>Ongoing</b>
Review remediated results on a quarterly basis and notify site owners.	3/1/2018	Ongoing	ICT Audit subcommittee	<b>Ongoing</b>
Report inaccessible content to provost for enforcement quarterly.	6/1/2018	Ongoing	ICT Audit subcommittee	<b>Ongoing</b>

Activities and Tasks	Start Date	Planned Completion Date	Responsible Parties	Status as of 3/15/19
				<b>6/12/18</b> – Shared “Accessibility Issues by Site” report with the Provost & Vice Provost for Information Technology

## **Addendum**

### **1.0 – Web Accessibility Liaisons, College/Division/Unit Heads and Accessibility Reports**

#### **Accessibility Reports (as of 3/15/2019)**

<b>Division</b>	<b>Web Representative</b>	<b>College/Division/Unit Head</b>	<b>Status as of 3/15/19</b>
ASUN - Associated Students of the University of Nevada	Raul Rodriguez	Sandy Rodriguez	Siteimprove Report shared: <b>8/29/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
CABNR - College of Agriculture, Biotechnology and Natural Resources	Robert Moore	Bill Payne	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>3/07/19</b>
Cooperative Extension	Ashley Andrews	Ivory Lyles	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
CHS - School of Community Health Sciences	Vacant	Trudy Larson	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>3/07/19</b>

Division	Web Representative	College/Division/Unit Head	Status as of 3/15/19
CLA - College of Liberal Arts	Lisa McDonald	Debra Modellmog	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>Report in Progress</b>
School of the Arts	Yun Ku	Tamara Scronce	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>3/06/19</b>
COB - College of Business	Jennifer Shelton/Christina Hilfer	Greg Mosier	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>3/12/19</b>
COED - College of Education	Will McDonald	Ken Coll	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>3/14/19</b>
COEN - College of Engineering	Kirstin Swagman	Manos Maragakis	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared:

Division	Web Representative	College/Division/Unit Head	Status as of 3/15/19
			<b>Report in Progress</b>
COS - College of Science	Jennifer Sande	Jeff Thompson	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>Report in Progress</b>
DAF - Division of Administration and Finance	Jodi Fraser	Vic Redding	Siteimprove Report shared: <b>8/27/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
DAR - Division of Development and Alumni Relations	Jonathan Studebaker	John Carothers	Siteimprove Report shared: <b>8/29/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
DES - Division of Extended Studies	Mark Albin	Fred Holman	Siteimprove Report shared: <b>9/17/18</b>  ALLY LMS Content Accessibility Report shared: <b>Report in Progress</b>
DIA - Division of Intercollegiate Athletics	Chad Hartley	Doug Knuth	Siteimprove Report shared: <b>12/20/18</b>

Division	Web Representative	College/Division/Unit Head	Status as of 3/15/19
			ALLY LMS Content Accessibility Report shared: <b>N/A</b>
DRI - Division of Research and Innovation	Alex Vanderhoff	Mridul Gautam	Siteimprove Report shared: <b>9/10/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
DSS - Division of Student Services	Molly Beaupre & Megan Pittman	Shannon Ellis	Siteimprove Report shared: <b>8/29/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
GRAD - The Graduate School	Jennifer Shelton	David Zeh	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
JOUR - School of Journalism	Jessica Fagundes	Al Stavitsky	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>3/08/19</b>
LIB - University Libraries	Tanner Kowalczyk	Kathy Ray	Siteimprove Report shared:

Division	Web Representative	College/Division/Unit Head	Status as of 3/15/19
			<b>9/4/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
MED - School of Medicine	Mike Wilhelm	Thomas Schwenk	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>3/14/19</b>
NURS - Orvis School of Nursing	Pamela Smith	Debera Thomas	Siteimprove Report shared: <b>12/20/18</b>  ALLY LMS Content Accessibility Report shared: <b>3/06/19</b>
OIT - Office of Information Technology	Tina Hill	Steve Smith	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
OMC - Office of Marketing and Communications	Michael Brown	Thomas White	Siteimprove Report shared: <b>TBD</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>

Division	Web Representative	College/Division/Unit Head	Status as of 3/15/19
PRES - Office of the President	Michael Brown	Marc Johnson	Siteimprove Report shared: <b>TBD</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
PROV - Office of the Provost	John Kearney	Kevin Carman	Siteimprove Report shared: <b>6/11/18, 7/16/18</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
Pearson	Michael Brown	Kevin Carman	Siteimprove Report shared: <b>TBD</b>  ALLY LMS Content Accessibility Report shared: <b>N/A</b>
SOC - School of Social Work	Vacant	Shadi Martin	Siteimprove Report shared: <b>TBD</b>  ALLY LMS Content Accessibility Report shared: <b>3/08/19</b>



## 2.0 – New University Website Launch Phases / University Website Redesign

### Tentative Launch Phases for the new University website

Phase	Planned Start & End Dates	Description	Status as of 3/15/19
Phase 0	3/1/17 – 8/1/18	Research, design and development	Completed
Phase 1	8/1/18 – 2/20/19	Content creation, minor migration and initial launch of the new homepage and top-level pages as well as three major units (Division of Research & Innovation, College of Liberal Arts, College of Engineering).	Completed
Phase 2	2/21/19 – 6/26/19	Colleges and divisions	In Progress
Phase 3	6/27/19 – 11/13/19	Major units, departments, programs, centers and labs	
Phase 4 (Final)	11/14/19 – 12/1/19	Final clean-up and review	

### 3.0 – Accessibility Training

#### 3.1 – General Accessibility Trainings

Course	Description	Dates Offered
<b>Creating Accessible Documents</b>	Is your course content on WebCampus accessible? In this workshop, you will learn how to create or convert existing documents (images, Microsoft Word and PowerPoint) on your WebCampus course into accessible formats.	11/18/2014 - 02/13/2017
<b>Basic Web Accessibility Training</b>	Learn why and how to create accessible web-based materials. This workshop will overview the need for accessible content, current regulations related to accessibility, and tips for providing an equitable experience for all users.	3/1/2017 - Ongoing
<b>Creating Accessible Office Documents</b>	This is hands-on follow up to Basic Web Accessibility for people who create content via Office, PowerPoint, Excel, and Publisher. Is your course content in WebCampus accessible? In this workshop, you will learn how to create or convert Microsoft Office documents (Word, PowerPoint, Excel, and Publisher) into accessible formats. <b>NOTE:</b> Participants should have an understanding of basic web accessibility or should attend a workshop prior to attending this training.	9/18/2017- Ongoing
<b>PDF Remediation for Accessibility</b>	Learn how to use Adobe Acrobat Pro to check PDFs and remediate for accessibility. This 2-hour course will cover the basics of setting up accessibility tools and views, performing accessibility checks, and remediating potential problems by tagging documents to ensure proper reflow and reading order, structuring tables & lists, adding alternative text for images and formulas, identifying hyperlinks, creating bookmarks, and more.	10/16/2017- Ongoing
<b>Hands-on with Ally – Canvas Accessibility</b>	Curious about how Ally works and how to make your course more accessible? Come to the hands-on ally training to learn about features for faculty and students. After an overview, time is allotted for guidance as you work on examples from your specific course materials.	11/28/2017- Ongoing

#### 3.2 – General Accessibility Trainings – Presenter Information

The following provides background information about the presenter including his credentials.

##### **Don Massie, Instructional Technologist**

- 10+ years of experience developing web content
- Worked on government projects that required section 508 compliance ~3 years
- Instructional Designer 20+ years

- Professional training experience, 20+ years
- WebAIM Accessible Documents Certified
- MS Online Teaching & Learning; BS Biology

### 3.3 – Basic Web Accessibility Training Attendees

#### 2017 Attendees

Name	Title	Department	Date Trained in 2017
Deaon Kolbet-Clausell	Director of Web Development	Marketing & Communications	3/1/2017
Michael Brown	Director of Digital Marketing	Marketing & Communications	3/1/2017
Kalena Pelekai-Wai	Web Specialist	University Libraries	3/1/2017
Yun Ku	Web Communications Specialist	Marketing & Communications	3/1/2017
Kirstin Swagman	Web Communications Specialist	Marketing & Communications	3/1/2017
Raymond Lee	Web Developer	Marketing & Communications	3/1/2017
Alex Vanderhoff	Web Communications Specialist	Marketing & Communications	3/1/2017
Cece Zhou	Web Communications Specialist	College of Education	3/1/2017
Oswaldo Mendoza	Web Designer	Marketing & Communications	3/1/2017
Mike McDowell	Manager of Marketing Operations	Marketing & Communications	3/1/2017
Karl Fendelander	Chief Content Strategist	Marketing & Communications	3/1/2017
Jennifer Shelton	Web Communications Specialist	Marketing & Communications	3/1/2017
Melody Stone	Marketing & Communications Specialist	Reynolds School of Journalism	3/1/2017
Kevin Murphy	Manager, Web Systems	University of Nevada, Reno - School of Medicine	3/1/2017
Cindy Pratte	Web Communications Specialist	Marketing & Communications	3/1/2017
Jazmin Arevalo	Temp Faculty	University Libraries/Teaching & Learning Technologies	3/20/2017
Aimee Barrington	Library Assistant II	University Libraries/Teaching & Learning Technologies	3/20/2017
Lee Brockmeier	Library Technician II	University Libraries/Teaching & Learning Technologies	3/20/2017

Name	Title	Department	Date Trained in 2017
<b>Betty Glass</b>	Special Collections Librarian	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>Georgia Grundy</b>	Library Technician II	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>David Harrison</b>	Instructional Designer	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>Dana Miller</b>	Head of Metadata & Cataloging	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>Linda Perry</b>	Library Technician II	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>Teresa Schultz</b>	Librarian	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>Shannon Sisco</b>	Basque Library Technician	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>Haley Summers</b>	Circulation Supervisor	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>Patricia Tlapak</b>	Library Technician II	University Libraries/Teaching & Learning Technologies	3/20/2017
<b>Molly Beisler</b>	Head, Discovery Services	University Libraries/Teaching & Learning Technologies	3/23/2017
<b>Jacqueline Casey</b>	Library Technician I	University Libraries/Teaching & Learning Technologies	3/23/2017
<b>Kari Johnson</b>	LMS Administrator	University Libraries/Teaching & Learning Technologies	3/23/2017
<b>Ann Medaille</b>	Director of Liaison and Research Librarians	University Libraries/Teaching & Learning Technologies	3/23/2017
<b>Molly Mott</b>	Library Technician I	University Libraries/Teaching & Learning Technologies	3/23/2017
<b>Sasha Solenta</b>	Library Assistant III	University Libraries/Teaching & Learning Technologies	3/23/2017
<b>Elizabeth Watt</b>	Library Technician I	University Libraries/Teaching & Learning Technologies	3/23/2017

Name	Title	Department	Date Trained in 2017
Conrad Woxland	Librarian II	University Libraries/Teaching & Learning Technologies	3/23/2017
Maria Sandra Jimenez	Asst Dir, Upward Bound Prgms	Upward Bound	5/10/2017
Jennifer Lau	Couns/Coord, Academic Programs	Acad & Opp Spt Svcs	5/10/2017
Brenda Eldridge	Dir, Info & Business processes	Development and Alumni Relations	6/2/2017
Curtis Vickers	Analyst	Development and Alumni Relations	6/2/2017
Laverne Zuk	Writer	Development and Alumni Relations	6/2/2017
Rosalind Bucy	Librarian	Libraries	6/8/2017
Carrie Busha	Mgr. Alumni Relations	Development and Alumni Relations	6/8/2017
Christian Keller	Student Worker I	Crowley Student Union	6/8/2017
Jonathan Studebaker	Sr. Admin, Computer Systems	Development and Alumni Relations	6/8/2017
Courtney Wadhams	Mgr. Alumni Relations	Development and Alumni Relations	6/8/2017
Moses Achoka	Mgr., Pubs and Graphic Design	Dev & Alumni Relations, Vp	6/12/2017
Joan Atkins	Accountant Technician I	Parking and Transportation Services	6/12/2017
Ali Sakallioğlu	Analyst, Business Data	Dev & Alumni Relations, Vp	6/12/2017
Joanna Trieger	Writer	Dev & Alumni Relations, Vp	6/12/2017
Kaitlin Burch	Student Worker li	International Students & Scholars	6/20/2017
Katherine McCall	Assoc Dean, Coll Of Science	Science, College Of	6/20/2017
Aubrey Flores	Administrative Assistant Iv	President's Office	6/20/2017
Matthew Aguirre	Grad Research Assistant	President's Office	6/20/2017
Monica Vega	Grad Research Assistant	Provost, Office Of	6/20/2017
Nicolas Aparicio	Student Worker I	Marketing & Communications	6/20/2017
Desirae Acosta	Temp Faculty-Admin	Acad & Opp Spt Svcs	6/28/2017
Sepideh Bahrami	Student Worker lii	Internatl Students & Scholars	6/28/2017
Emily Crawford	Coord, Gear Up Ambassador Prgm	Acad & Opp Spt Svcs	6/28/2017
Perry Fittler	Asst Dir, McNair Scholars Prgm	Acad & Opp Spt Svcs	6/28/2017
Kim A Hopkinson	On Campus Affiliate 2	University Studies Abroad	6/28/2017
Elena G Mailander	Student Worker I	Internatl Students & Scholars	6/28/2017

Name	Title	Department	Date Trained in 2017
<b>Lisa McDonald</b>	Spec, Marketing Comms	Liberal Arts, College Of	6/28/2017
<b>Reema K Naik</b>	Grad Research Assistant	Acad & Opp Spt Svcs	6/28/2017
<b>Darius Robinson</b>	Coord, RI Stdnt Ldrshp-Activ	Life, Housing & Food Servs	6/28/2017
<b>Melanie Flores</b>	Asst Coord, Field Education	Community Hlth Sci, School Of	7/6/2017
<b>Martin Kearney</b>	Administrative Assistant Iii	Core Humanities	7/6/2017
<b>Rachel L Kern</b>	Web Interface Designer	Marketing & Communications	7/6/2017
<b>Heather A Williams</b>	Spec, Student Success	Acad & Opp Spt Svcs	7/6/2017
<b>Tamela Gorden</b>	Administrative Assistant Ii	Political Science	7/6/2017
<b>Ana Fittler</b>	Coordinator	Admissions & Records	7/14/2017
<b>Ruth Gault</b>	Instructor	Microbiology	7/14/2017
<b>Margaret Kaikaka</b>	AA III	Office of Student Conduct	7/14/2017
<b>Jaclyn Kuhn</b>	AA III	Ofc of the Assoc. Dean of Students	7/14/2017
<b>Nicholas Ruggieri</b>	Marketing Student Worker	College of Engineering	7/14/2017
<b>Steven C Calhoun</b>	Academic Advisor	Science, College Of	7/17/2017
<b>Kelly M Morning</b>	Coord, Evaluation & Research	Community Hlth Sci, School Of	7/17/2017
<b>Alissa Mortensen</b>	Asst to the Exec Vp / Prov	Provost, Office Of	7/17/2017
<b>Adilia B Ross</b>	Advisor, Int'l Stdnts	Internatl Students & Scholars	7/17/2017
<b>Samantha L Bellwood</b>	Executive Assistant	Liberal Arts, College Of	7/25/2017
<b>Stephen Erdelyi</b>	Web Development Intern	Marketing & Communications	7/25/2017
<b>Cole Griggs</b>	Storage Area Network Engineer	Information Technology	7/25/2017
<b>Torrey B Hood</b>	Assoc Dir, Development	Dev & Alumni Relations, Vp	7/25/2017
<b>Diann S Jones</b>	Administrative Assistant Iii	Provost, Office Of	7/25/2017
<b>Tony P Nannini</b>	Admin, Sr Windows Server	Information Technology	7/25/2017
<b>Jennifer R Pierce</b>	Instructional Technologist	Social Work	7/25/2017
<b>Katherine L Schleef</b>	Spec, Curr & Course Concierge	Provost, Office Of	7/25/2017
<b>Alexandra Vanderhoff (2nd 2017 Attendance)</b>	Spec, Marketing Comms	Research & Innovation, Vp	7/25/2017

Name	Title	Department	Date Trained in 2017
<b>Kalena K Pelekai-wai (2nd 2017 Attendance)</b>	Sr Web Developer	Marketing & Communications	7/25/2017
<b>Joan S York</b>	Instructional Designer	Teaching & Learning Techn	7/25/2017
<b>Jordan T Hastings</b>	Temp Faculty-Tch/Crdt	Economics	8/2/2017
<b>Michaun Hayes</b>	Asst Dir, Scholarships Admin	St Financial Aid & Scholarships	8/2/2017
<b>Anne Mcmillin</b>	Spec, Communications	Marketing & Communications	8/2/2017
<b>Theodor M Meek</b>	Coord, Records & Registration	Admissions and Records	8/2/2017
<b>Serenity S Smile</b>	Administrative Assistant Iii	Mining Engineering	8/2/2017
<b>Kylie E Pearston</b>	Student Worker Ii	Business, College Of	8/2/2017
<b>Sean M Casey</b>	Assoc Prof Chemistry	Chemistry	8/10/2017
<b>Erika P Hutton</b>	Proj Mgr, Engr Transp Ctr	Civil & Environmental Engineering	8/10/2017
<b>Taylor Lensch</b>	Grad Research Assistant	Community Hlth Sci, School Of	8/10/2017
<b>Heather K Martin</b>	Grad Research Assistant	Community Hlth Sci, School Of	8/10/2017
<b>Alexis Acuna</b>	T.A.	Speech Pathology	8/17/2017
<b>Erin E Edgington</b>	Asst Dir, Honors Prgm	Honors Program	8/22/2017
<b>Alcira Pastula</b>	Spec, Web Comms	Information Technology	8/22/2017
<b>Lia T Schraeder</b>	Instructional Designer	Teaching & Learning Techn	8/22/2017
<b>Irene M Seelye</b>	Cartographic/Graphics Tech Iv	Nv Bureau Mines & Geology	8/22/2017
<b>Nicole K Shearer</b>	Communications Officer	Marketing & Communications	8/22/2017
<b>Jayson M Ault</b>	Analyst, Business Data	Facilities Planning & Constr	8/28/2017
<b>Cheryl Zittle</b>	Nshe Specialist I	Chemistry	8/28/2017
<b>Jody S Sumrall</b>	Administrative Assistant Iii	Enterprise & Innov, Office Of	8/28/2017
<b>Shevawn M von Tobel</b>	Grad Research Assistant	Crowley Student Union	8/28/2017
<b>Brock A Young</b>	Mgr, Env Hlth And Safety Trng	Environmental Health & Safety	8/28/2017
<b>Patricia Guerrero Hernandez</b>	Grad Assistant	GSA	8/28/2017
<b>Melissa Perez-Rios</b>	Assoc Graph Design & Comm Prof	Business, College Of	9/6/2017
<b>Daniel Sierra</b>	Administrative Assistant Iii	Raggio Rsch Center for Stem Ed	9/6/2017
<b>Brian D Beverage</b>	Spec, Disab Res Ctr	Disability Resource Center	9/14/2017

Name	Title	Department	Date Trained in 2017
Artin Matousian	Application Specialist, Hpc	Information Technology	9/14/2017
Tyler B Mirolock	Student Worker I	University Math Center	9/14/2017
Laura E Rocke	Librarian O(I)	Libraries	9/14/2017
Cheyenne K Vance	Student Worker I	Library & It Admin	9/14/2017
Kathie Stanfield	Administrative Assistant Iii	Sociology	9/14/2017
Gabriel Domini Golez	Grad Research Assistant	Research & Innovation, Vp	9/22/2017
Kenneth Hickenbottom	Student Worker	Library & IT Admin	9/22/2017
Casilde Isabelli	Associate Professor/Chair	World Languages & Literature	9/22/2017
Alexa Solis	Temporary	Journalism	9/22/2017
Jeryl Concepcion	Academic Adviser	Business, College Of	9/22/2017
Kristen Furleigh	Grad Research Assistant	Business, College Of	9/22/2017
Cassandra Bishop	Lecturer English	English	9/25/2017
Bernina Contreras	TA	World Languages & Literature	9/25/2017
Sommer Atchley	Instructional Designer	Extended Studies	10/3/2017
Jennifer Baryol	Administrative Assistant	History	10/3/2017
Jasmine Hankey	Administrative Assistant	Gender, Race, and Identity	10/3/2017
Kathryn Hanselman	Course Editor/Designer	Extended Studies	10/3/2017
William A Mcdonald	Specialist, Marketing & Communications	Dean College of Education	10/3/2017
Sherri Barker	Program Officer	Judicial Studies	10/11/2017
Jessica Corey	Administrative Assistant	Criminal Justice	10/11/2017
Miya Hannan	Assistant Professor	Art	10/11/2017
Tania Leal	Assistant Professor	World Languages & Literature	10/11/2017
Angela Lee	Manager, LMS	Judicial Studies	10/11/2017
Kathleen Leonard	Lecturer	World Languages & Literature	10/11/2017
Christopher Lewis	Student Worker	Judicial Studies	10/11/2017
Claudia Melendrez	Administrative Assistant	Enrollment Services	10/11/2017
Daniel Perez	Associate Professor	World Languages & Literature	10/11/2017
Eric Rios	Administrative Assistant	Philosophy	10/11/2017



Name	Title	Department	Date Trained in 2017
Jennifer Sande	Specialist, Marketing & Communications	Science, College Of	10/11/2017
Sonya Sistare	Senior Manager, Living with Fire	Cooperative Extension, North	10/11/2017
Ryan Echeveria	Student Worker	Judicial Studies	10/11/2017
Hyun Jae Sung	Graduate Research Assistant	Undergraduate Programs	10/11/2017
Melanie Taylor	Assistant Professor	Criminal Justice	10/11/2017
Mike Wilhelm	Senior Manager	Center for the Application	10/11/2017
Christopher Williams	Associate Professor	Philosophy	10/11/2017
Jamie Roice	Outreach Coordinator, Living with Fire	Cooperative Extension, North	10/11/2017
Amy Altick	Lecturer	Biology	10/19/2017
Chelsey Brokmann	Instructional Designer	Extended Studies	10/19/2017
Angela Chase	Course Editor/Designer	Extended Studies	10/19/2017
Carlos Mariscal	Assistant Professor	Philosophy	10/19/2017
Herberto Pinon	Academic Advisor	Dean College of Business	10/19/2017
Jessica Reimche	Graduate Student	Biology	10/19/2017
Grant Conley	Student Worker	Office of the Provost	10/26/2017
Vinay Damam	Graduate Assistant Researcher	Dean College of Business	10/26/2017
Mark Flores	HR Analyst	Human Resources	10/26/2017
Michelle Johnson	Administrative Assistant	World Languages & Literature	10/26/2017
Katrina Morin	Temporary, Events	Lawlor Events Center Administration	10/26/2017
Jeremy Tiedt	Coordinator, Advising, Recruitment and Retention	Dean College of Business	10/26/2017
Christine Wallace	Specialist, Institutional Review Board	Research Integrity Office	10/26/2017
Denise S Winters	Administrative Assistant	Nevada Center for Excellence in Disabilities	10/26/2017
Samantha Espana	Academic Advisor	Dean College of Business	11/1/2017
Eric Lambert	Professor / Chair, Criminal Justice	Criminal Justice Department	11/1/2017
Johana Martinez-Quiterio	Student Worker	Vp Information Technology	11/1/2017
Amir Mohammadi Nasab	Graduate Research Assistant	Mechanical Engineering	11/1/2017

Name	Title	Department	Date Trained in 2017
<b>Milad Tatari</b>	Graduate Research Assistant	Mechanical Engineering	11/1/2017
<b>Brittney Graves</b>	As. Media	CASAT	11/1/2017
<b>Gregrette Perry</b>	Academic Advisor	Dean College of Business	11/7/2017
<b>William Bennett</b>	Student Worker	Library Reno Campus	11/7/2017
<b>Christine Adelaja</b>	Academic Advisor	Dean College of Business	11/13/2017
<b>Nancy Moody</b>	Director, Research Integrity	Research Integrity Office	11/13/2017
<b>Qi An</b>	Assistant Professor	Chemical and Materials Engineering	11/13/2017
<b>Jennifer McClendon</b>	Assistant Professor	Social Work	11/14/2017
<b>Verla Jackson</b>	Program Officer	Social Work	11/14/2017
<b>Fran Donald</b>	Administrative Assistant	Social Work	11/14/2017
<b>Jennifer Willett</b>	Assistant Professor	Social Work	11/14/2017
<b>Annette Anderson-Engler</b>	Assistant Professor	Social Work	11/14/2017
<b>Gloria Svare</b>	Temporary Faculty - Admin (Loa)	Social Work	11/14/2017
<b>Maureen Rubin</b>	Assistant Professor	Social Work	11/14/2017
<b>Candace Bortolin</b>	Program Officer	Social Work	11/14/2017
<b>Gail-Ann Guy-Cupid</b>	Assistant Professor	Social Work	11/14/2017
<b>Olga Martinez</b>	Program Adviser	Social Work	11/14/2017
<b>Weiyu Mao</b>	Assistant Professor	Social Work	11/14/2017
<b>Mary Hylton</b>	Assistant Professor	Social Work	11/14/2017
<b>Mavis Braxton</b>	Assistant Professor	Social Work	11/14/2017
<b>Ashley-Marie Hanna</b>	Assistant Professor	Social Work	11/14/2017
<b>Eric albers</b>	Assistant Professor	Social Work	11/14/2017
<b>Denise Montcalm</b>	Assistant Professor	Social Work	11/14/2017
<b>Jill M Mani</b>	Program Coordinator	Social Work	11/14/2017
<b>Leone Thierman</b>	Administrative Assistant	Social Work	11/14/2017
<b>Ashley N Andrews</b>	Web Content Developer	Dean-Nv Cooperative Extension	11/22/2017
<b>Samantha Azevedo DiMuzio</b>	Administrative Assistant	Dean College of Engineering	11/22/2017
<b>Adrienne M Brown</b>	Temporary Faculty Hourly - Administrative	Dean College of Engineering	11/22/2017

Name	Title	Department	Date Trained in 2017
Mary Anne Christensen	Assistant Director, Disability Resources Center	Enrollment Services	11/22/2017
Ada DiaconuMuresan	Specialist, Disability Program (N)	Enrollment Services	11/22/2017
Jenica Finnegan	Project Coordinator, Community of Bilingual-English Spanish Speakers	Raggio Research Center	11/22/2017
Adriel A Hollandsworth	Analyst, Business Data	Planning and Construction Services	11/22/2017
Danne W Polk	Temporary Faculty - Admin (Loa)	Music Department	11/22/2017
Melissa J Rutter	Director, Planning & Construction Services	Planning and Construction Services	11/22/2017
Rachel Zarndt	Coordinator, Admissions/Recruit/Retention	Graduate School	11/22/2017
Maria C Cabangon	Admin Assistant	Theater and Dance Department	11/22/2017
Andrew E Arballo	Student Worker	Library Reno Campus	11/30/2017
Melissa L Campsey	Admin Assistant	Parking Services	11/30/2017
Jason R Fisette	Lecturer	Philosophy	11/30/2017
Eric B Horvath	On Campus Affiliate	Military Science	11/30/2017
Renata Keller	Assistant Professor	History	11/30/2017
Ronald S Lembke	Associate Professor / Chair	Managerial Sciences	11/30/2017
Emily J McClure	Assistant Professor	Orvis School of Nursing	11/30/2017
Angelina M Padilla	Lecturer	Mechanical Engineering	11/30/2017
Amy M Pason	Associate Professor	Communication Studies	11/30/2017
Phillip Telander	Volunteer Adjunct Faculty	Military Science	11/30/2017
Thomas G White	Assistant Professor	Physics	11/30/2017
Jordan J Wines	It Technician	Vp Information Technology	11/30/2017
Citlalin Xochime	Lecturer	English	11/30/2017
Stacia M Gordon	Associate Professor	Geological Sciences and Engineering	11/30/2017
Karon S Felten	Lecturer / Director, Dietetic Interns	Agriculture, Nutrition and Veterinary Sciences	12/8/2017
D. J Mccarty	Temporary Faculty - Research	Dean-Nv Cooperative Extension	12/8/2017
Arezou N Saeedi	Administrative Assistant	Agriculture, Nutrition and Veterinary Sciences	12/8/2017

Name	Title	Department	Date Trained in 2017
Heather Dunham	Teachers Assistant	Speech Pathology and Audiology	12/8/2017
Emily Tudorache	Teachers Assistant	Speech Pathology and Audiology	12/8/2017
Alana Ure	Teachers Assistant	Speech Pathology and Audiology	12/8/2017
Megan Shumacher	Teachers Assistant	Speech Pathology and Audiology	12/8/2017
Leslie Goldberg	Temp Faculty	Speech Pathology and Audiology	12/11/2017
Kayla Standen	Teachers Assistant	Speech Pathology and Audiology	12/11/2017
Nicole Henriques	Teachers Assistant	Speech Pathology and Audiology	12/11/2017
Elsa Maples	Teachers Assistant	Speech Pathology and Audiology	12/11/2017
Lizett Montes-Lopez	Teachers Assistant	Speech Pathology and Audiology	12/11/2017
Dustin Diel	Teachers Assistant	Speech Pathology and Audiology	12/11/2017
Tami U Brancamp	Associate Professor	Speech Pathology and Audiology	12/11/2017
Debra C Vigil	Associate Professor	Speech Pathology and Audiology	12/11/2017
Pradyumn Srivastava	Assistant Professor	Speech Pathology and Audiology	12/11/2017
Katie Allen	Grad Student	Speech Pathology and Audiology	12/11/2017
Kristine E Galek	Assistant Professor	Speech Pathology and Audiology	12/11/2017
Candice A Bauer	Lecturer/Director, Assessment and Student Affairs	Dean College of Engineering	12/12/2017
Megan E Cannella	Temporary Faculty - Teach/Credit (Loa)	Gender, Race and Identity	12/12/2017
Lydia DeFlorio	Assistant Professor	Teacher Education and Human Development	12/12/2017
Nicholas R Maus	Lecturer	Mechanical Engineering	12/12/2017
Amy E Metcalf	Assistant Professor Intensive English Language Center	Undergraduate Programs	12/12/2017
Rachel A Moe	Academic Advisor	Dean-College of Science	12/12/2017
Daniel W Ruby	Director, Planetarium	Fleischmann Planetarium	12/12/2017
Amy C Simonds	Administrative Assistant	Parking Services	12/12/2017
Sherman Swanson	Faculty/Instructor	ANVS/UNCE	12/21/2017
Megan A Odonnell	Graduate Teaching Assistant	English Department	12/21/2017
Jolyn Wirshing	Instructor	Nutrition	12/21/2017

Name	Title	Department	Date Trained in 2017
Joseph E Ray	Lecturer Business Management	Managerial Sciences	12/21/2017
Graydon Mcgrannahan	Graduate Research Assistant	School of The Arts	12/21/2017
Jeffrey C Lacombe	Associate Professor / Chair, Chemical & Materials Engineering	Chemical and Materials Engineering	12/21/2017
Donna L Garcia	Graduate Teaching Assistant	English Department	12/21/2017

## 2018

Name	Title	Department	Date Trained in 2018
Ashleigh Angell	Clery Compliance Coordinator	University Police Department	1/3/2018
Bradley S Ferguson	Assistant Professor Nutrition	Agriculture, Nutrition and Veterinary Sciences	1/3/2018
Mary V Miller	Lecturer/Coordinator, Recruitment & Scholarships	Music Department	1/3/2018
Tanya C Wells	Administrative Assistant Iv	University Police Department	1/3/2018
Debbie Penrod	Publications Writer	University Police Department	1/3/2018
Patricia Eagan	Temporary Faculty - Teach/Credit (Loa)	Gender, Race and Identity	1/9/2018
Lindsey A Forbes	Academic Advisor/Counselor	Office of The Provost	1/9/2018
Roberto C Lara	Admin Assistant	English	1/9/2018
Lisa A Lujan	Administrative Assistant	Human Resources Bcn	1/9/2018
Christopher J Money	Associate Director, Special Events	School of The Arts	1/9/2018
Nikole Nichols	Admin Assistant	Dean of Students Office	1/9/2018
Lacey D Ojers	Admin Assistant	Mining and Metallurgical Engineering	1/9/2018
D. Ryan Aglietti	Senior Programmer/Analyst	Environmental Health and Safety	1/18/2018
Mark D Albin	Senior Administrator, Computer Systems	Extended Studies	1/18/2018
Cari K Cunningham	Associate Professor Theatre & Dance	Theater and Dance Department	1/18/2018
Jamie W Fry	Graduate Teaching Assistant	Dean College of Engineering	1/18/2018
Christopher D Jones	Temporary Faculty - Professional	Extended Studies	1/18/2018

Name	Title	Department	Date Trained in 2018
<b>Dimitrios Kyriakou</b>	Temporary Faculty - Teaching	Educational Leadership	1/18/2018
<b>Mark Lescroart</b>	Assistant Professor Psychology	Psychology Department	1/18/2018
<b>Shannon Sweeney</b>	Teachers Assistant	Community Health Sciences	1/18/2018
<b>Benjamin J Weigler</b>	Director, Lab Animal Medicine and Attending Veterinarian	Office of Animal Resources	1/18/2018
<b>Eve N Allen</b>	Lecturer li Theatre and Dance	Theater and Dance Department	1/18/2018
<b>Hanna Damke</b>	Assistant Professor Biochemistry & Molecular Biology	Biochemistry and Molecular Biology	1/18/2018
<b>Rachel Cao</b>	LOA	College of Education	1/18/2018
<b>Walid Ghani</b>	Graduate Teaching Assistant	Mechanical Engineering	1/18/2018
<b>Vidya Murthy</b>	Teachers Assistant	Biomedical Engineering	1/18/2018
<b>Claudia Feil</b>	Executive Intern		1/19/2018
<b>Matthew Figone</b>	Student Worker I	ASUN	1/19/2018
<b>Carissa L Bradley</b>	Student Worker li	ASUN	1/19/2018
<b>Cole E Nason</b>	Student Worker I	ASUN	1/19/2018
<b>Joel Castillo</b>	Leg Intern		1/19/2018
<b>Raul Rodriguez</b>	Coordinator, Ctr For Stdnt Engage Technology Projects and Support	ASUN	1/19/2018
<b>Sebastian L Atienza</b>	Student Worker lii	ASUN	1/19/2018
<b>Emilia A Kinel</b>	Student Worker lii	ASUN	1/19/2018
<b>Cameron W Harris</b>	Student Worker li	ASUN	1/19/2018
<b>Brandon M Walberg</b>	Student Worker I	ASUN	1/19/2018
<b>Precious Cabenjo</b>	Student Worker I	ASUN	1/19/2018
<b>Brita L Romans</b>	Student Worker I	ASUN	1/19/2018
<b>Ronald C Hemphill</b>	Student Worker I	Joe Crowley Student Union	1/19/2018
<b>Brady Long</b>	Programming Intern	Programming	1/19/2018
<b>Paulena Kind</b>	Programmer	Programming	1/19/2018
<b>Holly E White</b>	Student Worker I	ASUN	1/19/2018
<b>Matthew J Dutcher</b>	Student Worker I	ASUN	1/19/2018

Name	Title	Department	Date Trained in 2018
Kyle Feng	Student Worker I	ASUN	1/19/2018
Katherine L Hickman	Student Worker I	ASUN	1/19/2018
Wes Fullmer	Student Worker I	ASUN	1/19/2018
Keenan Ben F Raquel	Student Worker I	Joe Crowley Student Union	1/19/2018
Hannah J Jackson	Student Worker I	ASUN	1/19/2018
Jenny Purdue	Leg Intern	ASUN	1/19/2018
Jorge Monge	Leg Intern	ASUN	1/19/2018
Sarah Pennington	Leg Intern	ASUN	1/19/2018
Zachary Green	Leg Intern	ASUN	1/19/2018
Ryan H Becker	Student Worker I	ASUN	1/19/2018
Austin A Thummel	Student Worker I	ASUN	1/19/2018
Derek J Bussman	Student Worker I	ASUN	1/19/2018
Narinder S Mall	Student Worker I	ASUN	1/19/2018
Zachary S Mah	Student Worker I	ASUN	1/19/2018
Joshua D Smith	Student Worker I	Biochemistry and Molecular Biology	1/19/2018
Michael G Se	Student Worker I	ASUN	1/19/2018
Justin T Kuykendall	Student Worker I	ASUN	1/19/2018
James W Beattie	Associate Director, Student Government	ASUN	1/19/2018
Armen Paningbatan	Student Worker I	Joe Crowley Student Union	1/19/2018
Amy M Koeckes	Associate Director, Student Government	ASUN	1/19/2018
Gabriela Ortiz Flores	Coordinator, Democratic Engagement & Special Events	ASUN	1/19/2018
Brian A Battaglia	Graduate Research Assistant	Dean College of Business	1/26/2018
Lynda L Buhlig	Associate Vice President, Development and Alumni Relations	Develop and Alumni Relations	1/26/2018
Jenni M Fisher	Community Based Instructor Iii	Northern Area Extension	1/26/2018
Pedro M Gomez-ramirez	Lecturer	World Languages and Literature	1/26/2018
Sierra Gonzales	Teachers Assistant	Mechanical Engineering	1/26/2018

Name	Title	Department	Date Trained in 2018
Jenny Johnson	Executive Assistant	Business and Finance	1/26/2018
Alena Lee	Teachers Assistant	Nutrition	1/26/2018
Sankar Mukhopadhyay	Associate Professor	Economics	1/26/2018
Daniel Nielsen	Graduate Student	Natural Resources and Environmental Science	1/26/2018
Bretton S Rodriguez	Lecturer li	Core Humanities	1/26/2018
Sayumi Suzuki	Lecturer li	World Languages and Literature	1/26/2018
Kathleen Wetmore	Admin Assistant 2	Office of The Provost	1/26/2018
Deborah Achtenberg	Professor	Philosophy	1/29/2018
Kathleen A Boardman	Professor	English	1/29/2018
James S Cho	Coordinator, Student Union Technology Service	Joe Crowley Student Union	1/29/2018
Samuel Ehrenreich	Assistant Professor Education	Teacher Education and Human Development	1/29/2018
Samantha Harris	Admin Assistant 2	Undergraduate Research	1/29/2018
Fang Jiang	Assistant Professor Psychology	Psychology Department	1/29/2018
Yoshie Kadowaki	Lecturer li	World Languages and Literature	1/29/2018
Zhizhong Li	Assistant Professor	Orvis School of Nursing	1/29/2018
Jahahi Mazariego	Coordinator, Social Services	Undergraduate Programs	1/29/2018
Ashley S Medina	Administrative Assistant Iv	School of The Arts	1/29/2018
Paul A Neill	Professor / Chair	Physics	1/29/2018
Paul Baker Prindle	Director, Sheppard Fine Art Gallery	Art	1/29/2018
Todd Sorensen	Assistant Professor	Economics	1/29/2018
Jolene M Stewart	Student Worker I	Library Reno Campus	1/29/2018
Nicholas R Williams	Business Data Analyst	Business and Finance	1/29/2018
Christopher J Barile	Assistant Professor	Chemistry	2/6/2018
Burak Gulsacan	Research Assistant	Mechanical Engineering	2/6/2018
Nao Okumura	Lecturer	World Languages and Literature	2/6/2018
Amber Walsh	Lecturer	Dean School of Journalism	2/6/2018



Name	Title	Department	Date Trained in 2018
Judith A Whitenack	Temporary Faculty - Teach/Credit (Loa)	World Languages and Literature	2/6/2018
Doraine M Earnest	Specialist, Marketing	Extended Studies	2/14/2018
Shaun Grekor	Temporary Faculty - Teach/Credit (Loa)	Philosophy	2/14/2018
Kelly A Hanlon	Specialist, Marketing	Extended Studies	2/14/2018
Hui Lin	Assistant Professor	Computer Science & Engineering	2/14/2018
Jessica M Maher	Admin Assistant 3	Environmental Health and Safety	2/14/2018
Maureen N McBride	Director	University Writing Center	2/14/2018
John A Morrow	Graphic Designer & Communications Professional	Extended Studies	2/14/2018
Sean Oneil	Manager, Research	Psychology	2/14/2018
Lindsey A Ramirez	Administrative Assistant Iii	Dean College of Liberal Arts	2/14/2018
Natasha Rudi	Coord, Academic Advising	Dean College of Liberal Arts	2/14/2018
Delanie Slattery	Student Worker	Anthropology	2/14/2018
Stephanie A Woolf	Director	Environmental Health and Safety	2/14/2018
Thomas Burnham	Assistant Professor Marketing	Managerial Sciences	2/22/2018
Patricia A Ellison	Associate Professor	Biochemistry and Molecular Biology	2/22/2018
Heather L Erskine	Affirmative Action/Eeo Specialist	Equal Opportunity Title IX	2/22/2018
Frank M Fossen	Associate Professor	Economics	2/22/2018
Paula Frybarger	Admin Assistant 3	Equal Opportunity Title IX	2/22/2018
Lara D Hansen	Temporary Faculty - Teach/Credit (Loa)	English	2/22/2018
Alisa K Kader	Administrative Assistant Iii	Nevada Industry Excellence	2/22/2018
Spencer C Lewis	Safety Specialist	Environmental Health and Safety	2/22/2018
Martin M Morales	Graphic Designer & Communications Professional	Extended Studies	2/22/2018
Abdullah Al-Mamun	Grad Assistant	Computer Science & Engineering	3/2/2018
Yvonne M Callan	Administrative Assistant Iii	VP Research and Innovation	3/2/2018
Alexis Harris	Student Content Worker	Communications	3/2/2018
Yash K Shah	Student Volunteer	Upward Bound	3/2/2018

Name	Title	Department	Date Trained in 2018
<b>Courtnee G Stricker</b>	Administrative Assistant Iv	365 Learning	3/2/2018
<b>Amir Ghasemkhani</b>	Administrative Assistant Iv	Computer Science & Engineering	3/2/2018
<b>Xernay Aniwar</b>	On Campus Affiliate 2	Sanford Center for Aging	3/8/2018
<b>Christina A Clack</b>	Admin Assistant 3	Northern Area Extension	3/8/2018
<b>Heather L Cole</b>	Administrative Assistant Iii	Extended Studies	3/8/2018
<b>Griffin C Drew</b>	Digital Media Intern	Marcom	3/8/2018
<b>Amy L Ginder</b>	Assistant Director, Management and Leadership Program	Extended Studies	3/8/2018
<b>Joanne Gipson</b>	Program Officer Iii	Extended Studies	3/8/2018
<b>Lin Li Hall</b>	Lecturer Ii	World Language & Literature	3/8/2018
<b>Jodi A Herzik</b>	Executive Director, Professional Development Programs	Extended Studies	3/8/2018
<b>Malia H Mitooka</b>	Academic Advisor	Dean College of Engineering	3/8/2018
<b>Brennan Q Okeefe</b>	Administrative Assistant Iii	Office of Medical Education	3/8/2018
<b>Patricia Swager</b>	Director, Nevada Geriatric Education Center	Sanford Center for Aging	3/8/2018
<b>Jose Martinez</b>	System Admin	NSHE	3/8/2018
<b>Angela Palmer</b>	System Admin	NSHE	3/8/2018
<b>Afsaneh Asefirad</b>	Laboratory Technician Ii	Environmental Health and Safety	3/12/2018
<b>Douglas Benavides</b>	Administrative Assistant 3 (H)	Mathematics and Statistics	3/12/2018
<b>Kristina B Kruse</b>	Specialist, Chemical Inventory	Environmental Health and Safety	3/12/2018
<b>Margaret V Layton</b>	Assistant Professor Intensive English Language Center	Intensive English Language Center	3/12/2018
<b>Lizeth I Lizarraga</b>	Administrative Assistant Iii	Extended Studies	3/12/2018
<b>Benjamin G Owens</b>	Assistant Director, Ehs - Laboratory Safety	Environmental Health and Safety	3/12/2018
<b>Cheron M Taylor</b>	Administrative Assistant Iii	Extended Studies	3/12/2018
<b>Lauren E Bain</b>	Student Employee, Level 1	Dean-College of Science	3/20/2018
<b>Kelley A Downs</b>	Specialist, Communication & Training	Human Resources Unr	3/20/2018
<b>Susan M Ervin</b>	Assistant Professor Nursing	Orvis School of Nursing	3/20/2018
<b>Emily E Jackson</b>	Lecturer Ii Biology	Biology	3/20/2018

Name	Title	Department	Date Trained in 2018
Tanner J Kowalczyk	Web Content Developer	Library Reno Campus	3/20/2018
Aspen P Kuhlman	Administrative Assistant Iii	Facilities Services	3/20/2018
Sabrina Ladd	Academic Advisor	Dean College of Engineering	3/20/2018
Rohit A Patil	Manager, University Research Data	Vp Research and Innovation	3/20/2018
Megan Pepper	Manager, Fraternity & Sorority Life	Dean of Students Office	3/20/2018
Stefani Richards	Executive Assistant to Vice Pres, Div. Of Health Sciences & Dean, Med	Division of Health Sciences	3/20/2018
Erika Waday	Specialist, Information and Training	Office of Sponsored Projects	3/20/2018
Luis Barthel-Rosa	Manager, Chemical Management Services	Environmental Health and Safety	3/26/2018
Adriano A Cabral	Assistant Professor Theatre & Dance	Theater and Dance Department	3/26/2018
Robert A Nunez-Jimenez	Student Employee, Level 1	Communications Office	3/26/2018
Kenneth D Smith	Associate Director, Nevada Seismology Laboratory	Nevada Seismological Laboratory	3/26/2018
Jordan S Tucker	Administrative Assistant Iv	Extended Studies	3/26/2018
Renee Davis	Director of Student Affairs	System Office	3/26/2018
Shera Alberti-annunzio	Assistant Director, Professional Development & Certification Program	Extended Studies	4/3/2018
Sandra M Best	Administrative Assistant Iii	Extended Studies	4/3/2018
Caddie S Dufurrena	Communications/Writer/Specialist	Vp Develop and Alumni Relations	4/3/2018
Marta Elliott	Professor / Chair	Sociology	4/3/2018
Andrea Farnsworth	Web Designer	Integrated Marketing	4/3/2018
Tynan B Kelly	Lecturer Ii	Mathematics and Statistics	4/3/2018
Joshua Lewis	Teachers Assistant	History and Core Humanities	4/3/2018
Brendan Sheehan	Lecturer Ii	Mathematics and Statistics	4/3/2018
Dillon Wilcox	Senator	ASUN	4/6/2018
Claudia Feil	Senator	ASUN	4/6/2018
Savannah Hughes	Senator	ASUN	4/6/2018
Jennifer Rogers	Senator	ASUN	4/6/2018
Hayley Collins	Senator	ASUN	4/6/2018

Name	Title	Department	Date Trained in 2018
Blake Merkley	Senator	ASUN	4/6/2018
Mika Alvarez	Senator	ASUN	4/6/2018
Hayden Grant	Senator	ASUN	4/6/2018
Hannah Hudson	Senator	ASUN	4/6/2018
Natasia Mata	Senator	ASUN	4/6/2018
April Wilday	Senator	ASUN	4/6/2018
Emily Sewell	Senator	ASUN	4/6/2018
Anthony Martinez	Senator	ASUN	4/6/2018
John Loveland	Senator	ASUN	4/6/2018
Troy Clemons	Senator	ASUN	4/6/2018
Zachary Green	Senator	ASUN	4/6/2018
Nicholas Burton	Senator	ASUN	4/6/2018
Hannah Jackson	President	ASUN	4/6/2018
Carissa L Bradley	Vice President	ASUN	4/6/2018
Carla K Franich	Coordinator, Operations and Outreach	Counseling Services	4/11/2018
Crystal V Harvey	Coordinator, Innovation & Transformation	Enterprise and Innevation Office	4/11/2018
Jessica Romich	Academic Advisor/Counselor	Dean College of Liberal Arts	4/11/2018
Aamir Aziz	Senator	ASUN	4/11/2018
Kyle Respicio	Associate Assistant	Grant Sawyer Judicial Studies	4/11/2018
Seema B Donahoe	Creative Director	Dean-School of Medicine Reno	4/19/2018
Jessica M Fagundes	Communications/Writer/Specialist	Reynolds School of Journalism	4/19/2018
Bill Smith	Systems Architect	IT	4/19/2018
Rayla E Tokarz	Librarian - II	Library Reno Campus	4/19/2018
Nicole D Wadden	Graduate Research Assistant	Office of The Provost	4/19/2018
Ian S Wallace	Assistant Professor	Biochemistry & Molecular Biology	4/19/2018
Michael M Kasscieh	Student Employee, Level 2	Dean-College of Science	4/27/2018
Qiping Yan	Professor	Computer Science & Engineering	4/27/2018
Emily Mathews	It Professional li	Library Reno Campus	5/3/2018

Name	Title	Department	Date Trained in 2018
<b>Shaley Degiorgio</b>	Manager, Application Development	Library Reno Campus	5/3/2018
<b>Devon Snyder</b>	Ecologist	ANVS	5/3/2018
<b>Elsa L De Jong</b>	Temporary Faculty - Research	Library Reno Campus	5/9/2018
<b>Maggie Ressel</b>	Librarian Iii	Library Reno Campus	5/9/2018
<b>Christopher Hood</b>	Student Worker	Mackay Science	5/9/2018
<b>Mihye Ahn</b>	Assistant Professor	Mathematics and Statistics	5/15/2018
<b>Yinghan Chen</b>	Assistant Professor	Mathematics and Statistics	5/15/2018
<b>Glada J Elems</b>	Senior Migration Developer	VP Information Technology	5/15/2018
<b>Dianne Mae M Guevarra</b>	Senior Application Integration Developer	VP Information Technology	5/15/2018
<b>Maritza Machado-Williams</b>	Executive Director, Acad & Oppor Support Srvcs & Office of Intrn Stdnt	Enrollment Services	5/15/2018
<b>So Young Ryu</b>	Assistant Professor	Community Health Science	5/15/2018
<b>Vanessa A Amaya</b>	Student Employee, Level 1	ASUN	5/15/2018
<b>Alexander Kumjian</b>	Professor	Mathematics and Statistics	5/15/2018
<b>Chris Mikulich</b>	Administrative Assistant Iv	Extended Studies	5/16/2017
<b>Dawna C Snyder</b>	Program Officer Ii	Extended Studies	5/16/2017
<b>Sandra M Best</b>	Administrative Assistant Iii	Extended Studies	5/16/2017
<b>Shera Alberti-Annunzio</b>	Assistant Director, Professional Development & Certification Program	Extended Studies	5/16/2017
<b>Thomas E Nicholas</b>	Manager, Extended Studies Enrollment Operations	Extended Studies	5/16/2017
<b>Gordon I Zimmerman</b>	Temporary Faculty - Teaching	Extended Studies	5/16/2017
<b>Nyleen Adams</b>	Coordinator, Human Resources	Extended Studies	5/16/2017
<b>Jasia J Beehler</b>	Manager, Donor Relations	VP Develop and Alumni Relations	5/21/2018
<b>Lei Cao</b>	Assistant Professor	Mechanical Engineering	5/21/2018
<b>Renee S Jacobs</b>	Administrative Assistant Iv	Facilities Maintenance Services	5/21/2018
<b>Madeline I Mitch</b>	Specialist, Accounting	VP Develop and Alumni Relations	5/21/2018
<b>Trevor J Christy</b>	Student Employee, Level 1	Dean College of Business	5/21/2018
<b>Andrea M Clarke</b>	Administrative Assistant Iv	Planning and Construction Services	5/21/2018

Name	Title	Department	Date Trained in 2018
Jennifer Scanio	Admin Assistant 3	Office of Academic Affairs-Reno	5/21/2018
LaVerne M Zuk	Analyst, Business Data	VP Develop and Alumni Relations	5/21/2018
Michaela Koenig	Lecturer English	Intensive English Language Center	5/21/2018
David R Tobler	Business Process Analyst	Business and Finance	5/29/2018
Elena Azadbakht	Librarian - II	Library Reno Campus	5/29/2018
Marissa A Coleman	Student Employee, Level 1	VP Information Technology	5/29/2018
Melanie Lever	Business Process Analyst	Business and Finance	5/29/2018
Brian Meyerpeter	Project Manager, Enterprise Resource System	Business and Finance	5/29/2018
Carie M Sison	Student Worker I	VP Information Technology	5/29/2018
Adria White	Personnel Analyst Ii	Human Resources BCN	5/29/2018
Rebecca Brewer	Administrative Assistant Ii	Extended Studies	5/31/2018
Tracy Mendibles	Administrative Assistant Iii	Social Work	5/31/2018
Taylor Henrikson	HR Partner	Extended Studies	5/31/2018
Terry Rankin	Instructor	Extended Studies	5/31/2018
Hannah Nagy	Student Worker	Extended Studies	5/31/2018
Hanah Schotborgh	Student Worker	Extended Studies	5/31/2018
Sharolyn Wilson	Trainer/Instructor	Extended Studies	5/31/2018
Burcak Erenoglu	OIT Project Manager	VP Information Technology	6/6/2018
Melissa J Hafey	Science Store Manager	Fleischmann Planetarium	6/6/2018
Laureen L Jordan	Lecturer English	Intensive English Language Center	6/6/2018
Alvin L Ross	Specialist, Applications	VP Information Technology	6/6/2018
Gina C Russo	Coordinator, Student Professional and Industry Experience	AVP of Student Life Services	6/6/2018
Leo Zwischenberger	Temporary Faculty - Teaching	Intensive English Language	6/6/2018
Carly Sauvageau	Student Assistant	Basque Studies	6/6/2018
Grace Pickard	Student Assistant	Communications (CLA)	6/6/2018
Deeptanshu Das	Student Worker I	Vp Information Technology	6/14/2018

Name	Title	Department	Date Trained in 2018
Colleen I Murray	Professor Sociology	Sociology Department	6/14/2018
Jeffrey A Pannell	Manager, Student Information	Enrollment Services	6/14/2018
Austin Z Porsborg	Program Coord, Project Echo NV	Project ECHO	6/14/2018
Vincent J Rivera	Admissions & Records Assistant Iii	Enrollment Services	6/14/2018
Alec Bowman	LOA	Economics	6/14/2018
Christine N Fini	Student Worker I	Environmental Health and Safety	6/20/2018
Christelle M Redden	Temporary Faculty - Teach/credit (loa)	World Languages and Literature Department	6/20/2018
Sydne Huck		Information Systems	6/20/2018
Lynwood R Johnson	Academic Advisor	Dean College of Liberal Arts	6/26/2018
Anna Lincoln	Academic Advisor	Dean College of Liberal Arts	6/26/2018
Alison R Moore	Graduate Teaching Assistant	English Department	6/26/2018
Miranda L Wilson	Student Employee, Level 2	VP Information Technology	6/26/2018
Hannah Alfaro	Content Creator	MarCom	6/26/2018
Jessica P Drefs	Temporary Faculty - Admin (loa)	VP Information Technology	7/5/2018
Stephen Drake	Compliance Analyst	Information Security	7/5/2018
Alexandra Vanderhoff	Specialist, Marketing Communications	VP Research and Innovation	7/12/2018
Kirstin J Swagman	Specialist, Marketing Communications	Dean College of Engineering	7/12/2018
Ashley N Andrews	Web Content Developer	Dean-NV Cooperative Extension	7/12/2018
Bowen Drewes	Instructional Technologist	Library Reno Campus	7/12/2018
Yun L Ku	Specialist, Marketing Communications	Dean College of Liberal Arts	7/12/2018
Michael Mcdowell	Manager, Marketing Operations	Communications Office	7/12/2018
Michael S Brown	Director, Digital Marketing	Communications Office	7/12/2018
Deaon L Clausell	Director, Web Development	Communications Office	7/12/2018
Kalena K Pelekai-wai	Senior Web Developer	Communications Office	7/12/2018
Raymond Lee	Web Developer	Communications Office	7/12/2018
William A Mcdonald	Specialist, Marketing & Communications	Dean College of Education	7/12/2018
Lisa R McDonald	Specialist, Marketing Communications	Dean College of Liberal Arts	7/12/2018

Name	Title	Department	Date Trained in 2018
Andrew J Lydiard	Manager, Online Media	Communications Office	7/12/2018
Jennifer C Shelton	Specialist, Web Communications	Graduate School	7/12/2018
Karl H Fendelander	Manager, Online Media	Communications Office	7/12/2018
Jennifer Sande	Specialist, Marketing Communications	Dean-College of Science	7/12/2018
Roseann Langlois	Content Marketing Manager	UNR Med.	7/12/2018
Zenaida Rossmer Diaz Preciado	Admin Assistant 2	Undergraduate Research	7/25/2018
Stephen A Erdelyi	Student Worker I	Communications Office	7/25/2018
Alexis N Erwin	Manager, Prospective Student Events & Programming	Enrollment Services	7/25/2018
Cynthia N Haven-Dingle	Student Worker li	ASUN	7/25/2018
Christopher L Martinez	Student Worker I	Enrollment Services	7/25/2018
Tracy Mendibles	Administrative Assistant Iii	Social Work	7/25/2018
Maureen M Molini	Clinical Research Nutritionist Iii	Student Health Services	7/25/2018
Elizabeth M Pearson	Student Employee, Level 2	Dean College of Business	7/25/2018
Loni L Romo	Student Employee, Level 3	VP Student Services	7/25/2018
Christopher L von Nagy	Temporary Faculty - Teach/credit (loa)	Gender, Race and Identity	7/25/2018
Domenic Dini	Instructional Technologist	SSW	7/25/2018
Nicole Duxbury	Comm. Coordinator	USAC	7/25/2018
Shannon Harris	Ext. Studies	Instructional Design	7/25/2018
Gerald McMenamin			7/25/2018
Baby Turcios	Temp. Work	Finance	7/25/2018
Alice A Booth	Graphic Designer & Commications Professional	Center for the Application of Substance Abuse Technologies	8/2/2018
Tiffany Hoffman	Admin Assistant	School of Med	8/2/2018
Bernadette Longo	Temporary Faculty - Research	Orvis School of Nursing	8/2/2018
Oswaldo Mendoza	Web Interface Designer	Communications Office	8/2/2018
Brin T Reynolds	Multimedia Specialist	Institutional Advancement	8/2/2018
Emily Sharick	Manager	Alumni	8/2/2018



Name	Title	Department	Date Trained in 2018
<b>Sariah H Tillotson</b>	Coordinator, Graduation Services	Enrollment Services	8/2/2018
<b>Rebekah L Valorn</b>	Library Technician 1	Library Reno Campus	8/2/2018
<b>Vijay Aluru</b>	Resident Ii	Internal Medicine-Reno	8/10/2018
<b>Nicolas A Aparicio</b>	Student Worker I	Communications Office	8/10/2018
<b>Allison R Dansby</b>	Administrative Assistant Ii	Graduate School	8/10/2018
<b>Liliana Davalos</b>	Temporary Faculty - Teaching	Community Health Sciences	8/10/2018
<b>Steven Matles</b>	Safety Officer	Med School	8/10/2018
<b>Qin Heyang</b>	Research Assistant	CSE	8/10/2018
<b>Laura A Scott</b>	Academic Advisor	Dean College of Liberal Arts	8/10/2018
<b>Conrad Wong</b>	Manager, Workforce Development	CASAT	8/10/2018
<b>Chris Stancil</b>	Administrative Assistant	Core Humanities	8/10/2018
<b>Ali Ahsan</b>	RA/TA	CSE	8/14/2018
<b>Craig Holloman</b>	Coordinator, Research Grants	Dean College of Engineering	8/14/2018
<b>Ryan C Jerz</b>	Coordinator, Statewide Audio/visual-medicine	VP Information Technology	8/14/2018
<b>Daniel P Montero</b>	Publications Editor Ii	Center for Basque Studies	8/14/2018
<b>Ange Zimmerman</b>	Admin Assistant	Research + Innovation	8/14/2018
<b>Jennifer N Heck</b>	NSHE Specialist 1	Internal Medicine-Reno	8/14/2018
<b>Emily S Dunster</b>	Librarian O(I)	Library Reno Campus	8/20/2018
<b>Diane L McKillip</b>	Administrator, Facilities Management Services Systems	Facilities Maintenance Services	8/20/2018
<b>Mackenna Neal</b>	GSA Marketing Coordinator	GSA	8/20/2018
<b>Andrey Sarantsev</b>	Assistant Professor	Mathematics and Statistics	8/20/2018
<b>Tran Sy Bang</b>	Instructor	Computer Science and Engineering	8/20/2018
<b>Olamide Tawose</b>	Instructor	Computer Science and Engineering	8/20/2018
<b>Shashank Vemala</b>	Resident Iii	Internal Medicine-Reno	8/20/2018
<b>Kenneth W Bleak</b>	Graduate Research Assistant	Nevada Center for Excellence in Disabilities	8/29/2018
<b>Frances B Brown</b>	Administrative Assistant Iii	Dean-NV Cooperative Extension	8/29/2018

Name	Title	Department	Date Trained in 2018
<b>Tyler Brownlow-Calkin</b>	Assistant Professor Art	Art Department	8/29/2018
<b>Kristina Carey</b>	Master Teacher	CABNR	8/29/2018
<b>Cynthia E Joncas</b>	Administrative Assistant Iii	Business and Finance	8/29/2018
<b>Holly Micuda</b>	Grad Assistant	COB	8/29/2018
<b>Nicholas A Nemsgern</b>	Master Teacher, Nevadateach	Dean College of Education	8/29/2018
<b>Adriana Parra</b>		NRES	8/29/2018
<b>Elizabeth Phillips</b>	AA11	UNSOM	8/29/2018
<b>Stefanie Pressesky</b>	GTA	English	8/29/2018
<b>Julie Stoughton</b>	Lecturer Ii Natural Resources & Environmental Science	Natural Resources and Environmental Sciences	8/29/2018
<b>Jonathan Watkins</b>	GTA	English	8/29/2018
<b>Jospeh Wieser</b>	Lecturer	CEF	8/29/2018
<b>Leslie Balzer</b>	GA	CoE	9/6/2018
<b>Jacqueline F Casey</b>	Library Technician I	Library Reno Campus	9/6/2018
<b>Rochelle Cleveland</b>	Administrative Assistant I	Residential Life and Housing	9/6/2018
<b>December Cuccaro</b>	TA	English	9/6/2018
<b>Jenna H Dewar</b>	Specialist, Advising & Internships	Dean College of Education	9/6/2018
<b>Jack Gibson</b>		Business and Finance	9/6/2018
<b>Rebecca R Merica</b>	Lecturer Microbiology & Immunology	Dean-College of Science	9/6/2018
<b>Glenn H Waddell</b>	Master Teacher, Nevadateach	Dean College of Education	9/6/2018
<b>Michael Walecke</b>	Instructure	English	9/6/2018
<b>Megan Beckam</b>	Master Teacher, Nevadateach	Dean-College of Science	9/11/2018
<b>Clay Cooper</b>	Professor	DRI	9/11/2018
<b>William E Courchesne</b>	Associate Professor Microbiology & Immunology	Microbiology	9/11/2018
<b>Angelina Lynch</b>	AA11	OSC	9/11/2018
<b>Nicole Moylan</b>	Communications Writer	Marcom	9/11/2018
<b>Dilek Uz</b>	Assistant Professor Economics	Economics Department	9/11/2018

Name	Title	Department	Date Trained in 2018
<b>Mandi M Collins</b>	Master Teacher, Nevadateach	Dean College of Education	9/11/2018
<b>Christine F Adelaja</b>	Academic Advisor	Dean College of Business	9/21/2018
<b>Calvin Black</b>	Advisor, Financial Aid	Enrollment Services	9/21/2018
<b>Sally Casas</b>	Executive Assistant	Dean College of Engineering	9/21/2018
<b>Jennifer Dougherty</b>	AA3	ODI	9/21/2018
<b>Allison Evans</b>	Assistant Professor Political Science	Political Science Department	9/21/2018
<b>Andrea Forsyth</b>	Graduate Assistant	College of Education	9/21/2018
<b>Nicole Jacobs</b>	Associate Professor/associate Dean, Diversity and Inclusion	Psychiatry and Behavioral Sciences-Reno	9/21/2018
<b>Caitlin T McKinney</b>	Coordinator, Records and Registration	Enrollment Services	9/21/2018
<b>Marie Perez Navarro</b>	Pack Program Director	COB	9/21/2018
<b>Shiva Pourgholaminejad</b>	Graduate Research Assistant	Enrollment Services	9/21/2018
<b>Ashley N Ricks</b>	Administrative Assistant li	Dean College of Engineering	9/21/2018
<b>Julie A Sanford</b>	Data Analyst, Financial Aid	Enrollment Services	9/21/2018
<b>Cheyenne K Vance</b>	Student Worker I	Library Reno Campus	9/21/2018
<b>Colin Winner</b>	Student Worker	School of Social Work	9/21/2018
<b>Bruna R Alves</b>	Assistant Professor Agriculture	Agriculture, Nutrition and Veterinary Sciences	9/26/2018
<b>Molly E Beaupre</b>	Manager, Records and Registration	Enrollment Services	9/26/2018
<b>Sara M Hudspeth</b>	Accountant Technician 1	VP Information Technology	9/26/2018
<b>Rameesha Kazi</b>	Student Worker I	Enrollment Services	9/26/2018
<b>Cassandra Larente</b>	Stem Work	Science	9/26/2018
<b>Valerie L Luevano</b>	Senior Coordinator, Experimental Learning/Internships	Social Work	9/26/2018
<b>Conner Menees</b>	Student Assistant	EHS	9/26/2018
<b>Yaneliz Mercado Rosas</b>	Events and Technology	College of Science	9/26/2018
<b>Dorren Odunsi</b>	HR Generalist	ICS HR	9/26/2018
<b>Carol Quinn</b>	Faculty	Art Department	9/26/2018

Name	Title	Department	Date Trained in 2018
<b>Alireza Tavakkoli</b>	Associate Professor Computer Science & Engineering	Computer Science and Engineering	9/26/2018
<b>Skyler Villasenor-Zavalza</b>	Student Worker I	Nevada Wolf Shop	9/26/2018
<b>Haley Anderton</b>	Webs Comms Specialist	HR	10/4/2018
<b>Valerie Banuelos</b>	Admin	OMR	10/4/2018
<b>Caroline A Difrancesco</b>	Library Assistant Iii	Library Reno Campus	10/4/2018
<b>Mihaela T Florea</b>	Temporary Faculty - Teach/credit (loa)	Extended Studies	10/4/2018
<b>Glenn Hagerstrom</b>	Assistant Professor Nursing	Orvis School of Nursing	10/4/2018
<b>Christie J Howard</b>	Associate Professor Biochemistry & Molecular Biology	Biochemistry and Molecular Biology	10/4/2018
<b>Cathaleen Matahum</b>	Accounting Assistant	SOM, Pharmacology	10/4/2018
<b>Erika Sorenson</b>	Coordinator Legal Affairs	UNR Med.	10/4/2018
<b>Michelle M Wilson</b>	Lecturer Iii World Language & Literature	World Languages and Literature Department	10/4/2018
<b>Donnelyn Curtis</b>	Librarian Iv / Director, Research Services	Library Reno Campus	10/10/2018
<b>Meghan Davidson</b>	Personnel Tech	UNR Med.	10/10/2018
<b>Maria C Duque-Rueda</b>	Library Technician Ii	Library Reno Campus	10/10/2018
<b>Anne C Gernetzke</b>	Physician Recruiter	Office of Academic Affairs-Reno	10/10/2018
<b>Kjerstin M Gruys</b>	Assistant Professor Sociology	Sociology Department	10/10/2018
<b>Aaron Hill</b>	Assistant Professor	Music Department	10/10/2018
<b>Matthew Mccarthy</b>	Undergrad	Sociology	10/10/2018
<b>Jeff W Mortensen</b>	Lecturer IV Mathematics	Mathematics and Statistics	10/10/2018
<b>Stepahnie Sawyer</b>	Graduate Assistant	CEP	10/10/2018
<b>Anutr Sivakoses</b>	Undergrad Researcher	Pharmacology	10/10/2018
<b>Berch Berberoglu</b>	Professor Sociology	Sociology Department	10/10/2018
<b>Patricia A. Tlapak</b>	Library Technician Iii	Library Reno Campus	10/10/2018
<b>Kaitlin Howard</b>	Student Assistant	SOC	10/15/2018
<b>Sarah Keyes</b>	Assistant Professor History	History Department	10/15/2018
<b>Mary E Martini</b>	Library Assistant Iii	Library Reno Campus	10/15/2018

Name	Title	Department	Date Trained in 2018
Tayloranne M McIeran	Administrative Assistant Iii	Nevada Wolf Shop	10/15/2018
Eleni Oikonomidoy	Associate Professor Education	Professional Specialized Studies	10/15/2018
Crystal Willis	Art Director	Wolf Shop	10/15/2018
Jake Burkey	Senior System Admin	Nevada State Public Health Lab	10/23/2018
James A Epperson	Chief Compliance/quality Information Officer	Dean-School of Medicine Las Vegas	10/23/2018
Mustafa Hadj Nacer	Assistant Professor Research	Mechanical Engineering	10/23/2018
Tomasz J Kozubowski	Professor Statistics	Mathematics and Statistics	10/23/2018
Miles A Leddy	On Campus Affiliate 2	Dean-School of Medicine Reno	10/23/2018
Nicholas O Urruty	Library Technician I	Library Reno Campus	10/23/2018
Amber N Warren	Assistant Professor Education	Professional Specialized Studies	10/23/2018
Kaitlin Zhang	Web Developer	NV Career Center	10/23/2018
Behrooz Abbasi	Assistant Professor Mining Engineering	Mining and Metallurgical Engineering	10/31/2018
Joseph Bozsik	Director, Career Services	Dean College of Engineering	10/31/2018
Heather L Damonte	Administrative Assistant Iv	Library Reno Campus	10/31/2018
Jessica L Danger	Graduate Research Assistant	Microbiology	10/31/2018
Craig D Dodson	Lecturer II Chemistry	Chemistry	10/31/2018
Courtney England	Student Worker	Savitt Medical Library	10/31/2018
Georgia Y Grundy	Library Technician 1	Library Reno Campus	10/31/2018
Mala Kaul	Assistant Professor Management Information Systems and Services	Accounting and Information Systems	10/31/2018
Jason R Ludden	Lecturer II English	English Department	10/31/2018
Cheryl A Maes	Temporary Faculty - Professional	Sociology Department	10/31/2018
Skylar Sanborn	Student Assistant	Not Specified	10/31/2018
Joshuah Soto	Did not specify, not in email system. Presumed to be student worker.	Not Specified (We're guessing anthropology, based on current courses, but unsure)	10/31/2018
Chevonne Sutter	Program Specialist	Special Education	10/31/2018
Paoshan Yue	Librarian Iv	Library Reno Campus	10/31/2018
Johnson W Makoba	Professor Sociology	Sociology Department	10/31/2018

Name	Title	Department	Date Trained in 2018
Jordan Baez	Coordinator, Workforce Development	CASAT	11/1/2018
Jamie Bartlett	Coordinator, Workforce Development	CASAT	11/1/2018
Karen Bowers	Coordinator, Workforce Development	CASAT	11/1/2018
Trisha Dudkowski	Coordinator, Workforce Development	CASAT	11/1/2018
Michelle Frye-Spray	Manager, Workforce Development	CASAT	11/1/2018
Alice Gold	Graphic Designer & Communications Professional	CASAT	11/1/2018
Brittany Graves	Not Specified	CASAT	11/1/2018
Morgan Green	Specialist, Program	CASAT	11/1/2018
Terra Hamblin	Senior Manager, Workforce Development	CASAT	11/1/2018
Joyce Hartje	Senior Manager, Workforce Development	CASAT	11/1/2018
Avalon Hope	Temporary Faculty - Professional	CASAT	11/1/2018
Clarissa Lam Yuen	Associate Coordinator, Workforce Development	CASAT	11/1/2018
Debbie Leone	Admin Assistant 3	CASAT	11/1/2018
Alyssa O'Hair	Senior Manager, Workforce Development	CASAT	11/1/2018
Janet Porter	Coordinator, Workforce Development	CASAT	11/1/2018
Natalie Powell	Coordinator, Workforce Development	CASAT	11/1/2018
Kimberly Prokosch	Coordinator, Workforce Development	CASAT	11/1/2018
Nancy Roget	Executive Director	CASAT	11/1/2018
Jeaneyne Ward	Manager, Workforce Development	CASAT	11/1/2018
Wendy Woods	Senior Manager, Workforce Development	CASAT	11/1/2018
Cody Wollitz	Coordinator, Workforce Development	CASAT	11/1/2018
Brittney Graves	Coordinator, Media and Graphics	CASAT	11/1/2018
Chuck Robinson	Lecturer English	English Department	11/2/2018
Karen Herschbach	Lecturer English	English Department	11/2/2018
Katie Miller	Lecturer English	English Department	11/2/2018
Chris Robertson	Temporary Faculty - Teaching	English Department	11/2/2018

Name	Title	Department	Date Trained in 2018
<b>Sarah Hulse</b>	Assistant Professor English	English Department	11/2/2018
<b>Mark Farnsworth</b>	Lecturer / Assistant Director, Core Writing	English Department	11/2/2018
<b>Chris Coake</b>	Associate Professor English	English Department	11/2/2018
<b>Chris Earle</b>	Assistant Professor English	English Department	11/2/2018
<b>Elisabeth Miller</b>	Assistant Professor English	English Department	11/2/2018
<b>Jessica Nelson</b>	Lecturer English	English Department	11/2/2018
<b>Phillip Goodwin</b>	Lecturer English	English Department	11/2/2018
<b>Katherine Fusco</b>	Associate Professor English	English Department	11/2/2018
<b>Dan Morse</b>	Assistant Professor English	English Department	11/2/2018
<b>Valeire Fridland</b>	Professor / Director, Graduate Studies - English	English Department	11/2/2018
<b>Ann Keniston</b>	Professor English	English Department	11/2/2018
<b>Casey Bell</b>	Graduate Teaching Assistant	English Department	11/2/2018
<b>Kathleen Boardman</b>	Professor English	English Department	11/2/2018
<b>Cathy Chaput</b>	Associate Professor / Director, Core Writing	English Department	11/2/2018
<b>Ian Clayton</b>	Assistant Professor English	English Department	11/5/2018
<b>Patrick Harris</b>	Lecturer II English	English Department	11/5/2018
<b>Linda Hardie</b>	Temporary Faculty - Teach/credit (loa)	English Department	11/5/2018
<b>Jennifer Grogan</b>	Temporary Faculty - Teaching	English Department	11/5/2018
<b>David Fenimore</b>	Lecturer IV English	English Department	11/5/2018
<b>Robert Merrill</b>	Professor of English, Emeritus	English Department	11/5/2018
<b>Adriana Varga</b>	Lecturer English	English Department	11/5/2018
<b>Jim Webber</b>	Assistant Professor English	English Department	11/5/2018
<b>Elizabeth Francis</b>	Associate Professor English	English Department	11/5/2018
<b>Fares Karam</b>	Assistant Professor Education	Professional Specialized Studies	11/8/2018
<b>Derreck Calkins</b>	Graduate Teaching Assistant	Professional Specialized Studies	11/8/2018
<b>Nathan Gerth</b>	Digital Archivist	Library Reno Campus	11/8/2018
<b>Cheryl Larson</b>	Lecturer Speech Path & Audiology	Speech Pathology and Audiology	11/8/2018

Name	Title	Department	Date Trained in 2018
Colleen Parkyn	Admin Assistant 4	Office of Clinical Experiences	11/8/2018
Amy Shannon	Librarian Iii	Library Reno Campus	11/8/2018
Christopher Sinnett	IT Technician 3	VP Information Technology	11/8/2018
Jill Smith	Admin Assistant 2	Office of Clinical Experiences	11/8/2018
Tin Yau Tam	Professor/Chair Statistics	Mathematics and Statistics	11/8/2018
Travis Walker	IT Technician 3	VP Information Technology	11/8/2018
Kim Thomas	Dean, Students	Dean of Students Office	11/8/2018
Leslie Greenberg	Associate Professor Family & Community Medicine	Family and Community Medicine-Reno	11/8/2018
Kim Anderson	Library Reno Campus	Director, Special Collections-Librarian - II	11/8/2018
Kristen Alexander	Manager, Business Operations	Office of Medical Education	11/12/2018
Xernay Aniwari	On Campus Affiliate 2	Sanford Center for Aging	11/12/2018
Haley Ballinger	Executive Assistant to the Vice President of Health Sciences/Dean of the School of Medicine	Division of Health Sciences	11/12/2018
Christina Brown	Admin Assistant 2	Psychiatry and Behavioral Sciences-Reno	11/12/2018
Robert Cale	Temporary Faculty - Clinical	Speech Pathology and Audiology	11/12/2018
Cossette Canovas	Admin Assistant 2	Psychiatry and Behavioral Sciences-Reno	11/12/2018
Anette Christensen	Program Officer 2	Pharmacology	11/12/2018
Caroline Cobine	Assistant Professor Physiology & Cell Biology	Physiology and Cell Biology	11/12/2018
Jenny Costa	Library Technician 3	Savitt Medical Library	11/12/2018
Meghan Davidson	Personnel Technician 2	Office of Academic Affairs-Reno	11/12/2018
Caroline DiFrancesco	Library Technician 1	Savitt Medical Library	11/12/2018
Jennifer Dougherty	Admin Assistant 3	Office for Faculty	11/12/2018
Melanie England	Admin Assistant 4	Savitt Medical Library	11/12/2018
Kevin Facemyer	Research Assistant Professor (unsom)	Pharmacology	11/12/2018
Debra Glogovac	NSHE Specialist 1	Office of Academic Affairs-Reno	11/12/2018
Jennifer Grove	Admin Assistant 2	Pathology	11/12/2018
Jennifer Hagen	Professor/Senior Associate Dean, Faculty	Internal Medicine-Reno	11/12/2018



Name	Title	Department	Date Trained in 2018
Dorothy Hudig	Professor Microbiology & Immunology	Microbiology	11/12/2018
Cathaleen Matahum	Accounting Assistant 2	Pharmacology	11/12/2018
Anastasia Matzavinos	On Campus Affiliate 2	Sanford Center for Aging	11/12/2018
Lynda McLellan	Program Officer 3	Pathology	11/12/2018
Gillian Moritz	Assistant Professor Physiology & Cell Biology	Physiology and Cell Biology	11/12/2018
Brennan O'Keefe	Admin Assistant 3	Office of Medical Education	11/12/2018
Brian Perrino	Associate Professor Physiology & Cell Biology	Physiology and Cell Biology	11/12/2018
Nicole Preston	Admin Assistant 4	Office of Statewide Initiatives	11/12/2018
Brittany Schake	Admin Assistant 2	Office for Faculty	11/12/2018
Veronica Shearin	Hr Generalist	Human Resources-School of Medicine	11/12/2018
Shannon Sisco	Library Technician 2	Savitt Medical Library	11/12/2018
Carah Solemsaas	On Campus Affiliate 2	Sanford Center for Aging	11/12/2018
Paul Sumbly	Associate Professor Microbiology & Immunology	Microbiology	11/12/2018
Loraine Toombs	Admin Assistant 4	Pharmacology	11/12/2018
Christopher Von Bartheld	Professor Physiology & Cell Biology	Physiology and Cell Biology	11/12/2018
Stevielynn Webber	Admin Assistant 3	Office of Medical Education	11/12/2018
Nancy Downey	Temporary Faculty - Teaching	Sociology Department	11/16/2018
Melanie Flores	Assistant Coordinator, Field Education	Community Health Sciences	11/16/2018
Tracy Goodsel	Admin Assistant 3	Associate VP Research Office	11/16/2018
Armina Karapetian	Lecturer Marketing	Managerial Sciences	11/16/2018
Megan Kay	Northern Area Extension	Admin Assistant 3	11/16/2018
Phoebe Stears Macauley	Student	Animal Resources	11/16/2018
Debra Stiver	Instructor Economics	Economics Department	11/16/2018
Cameron Strang	Assistant Professor History	History Department	11/16/2018
Tan Phan	Web Content Assistant	CABNR Extension	11/19/2018
Christopher Herald	Professor Mathematics	Mathematics and Statistics	11/19/2018
Mckenna Lambert	Student Employee, Level 1	Library Reno Campus	11/19/2018

Name	Title	Department	Date Trained in 2018
<b>Ria L Laskowski-Sinnett</b>	Temporary Faculty - Professional	VP Information Technology	11/19/2018
<b>Tracy Shane</b>	Lecturer Agriculture	Agriculture, Nutrition and Veterinary Sciences	11/19/2018
<b>Erica Westhoff</b>	Lecturer II World Languages and Literatures	World Languages and Literature Department	11/19/2018
<b>James Winn</b>	Professor Music	Music Department	11/19/2018
<b>CJ Greer</b>	Assistant Professor Music	Music Department	11/19/2018
<b>Brittany Avila</b>	Lecturer II Psychology	Psychology Department	11/27/2018
<b>Kenzie Cole</b>	Assistant Director, Marketing and Promotions	Lawlor Events Center Administration	11/27/2018
<b>Ana De Bettencourt-Dias</b>	Associate Vice President, Research	VP Research and Innovation	11/27/2018
<b>Greta de Jong</b>	Professor History	History Department	11/27/2018
<b>Katherine Dirk</b>	Library Technician 2	Library Reno Campus	11/27/2018
<b>Peter Epstein</b>	Professor/Chair Music	Music Department	11/27/2018
<b>Kristin Ridley</b>	On Campus Affiliate 2	Northern Area Extension	11/27/2018
<b>Ilya Dergachev</b>	Graduate Teaching Assistant	Chemistry	11/27/2018
<b>Linda Anngela</b>	Associate Professor Social Work	Social Work	12/5/2018
<b>Paul Brett</b>	Associate Professor Microbiology & Immunology	Microbiology	12/5/2018
<b>Mary Burtnick</b>	Associate Professor Microbiology & Immunology	Microbiology	12/5/2018
<b>Maureen Cronin</b>	Associate Registrar, Degree Audit	Enrollment Services	12/5/2018
<b>John Cushman</b>	Professor / Director, Biochemistry Gp/dir, Molec Sci Grad Prgm	Biochemistry and Molecular Biology	12/5/2018
<b>Lisa Maletsky</b>	Coordinator, Student Persistence Research	Dean of Students Office	12/5/2018
<b>Christine Nazarechuk</b>	Admin Assistant 3	Northern Area Extension	12/5/2018
<b>Meredith Oda</b>	Associate Professor History	History Department	12/5/2018
<b>Elliot Parker</b>	Professor Economics	Economics Department	12/5/2018
<b>Candice Bauer</b>	Lecturer II/Director, Assessment & Student Affairs (Engineering)	Dean College of Engineering	12/21/2018

Name	Title	Department	Date Trained in 2018
<b>Melissa Burnham</b>	Education Professor / Associate Dean, Education	Dean College of Education	12/21/2018
<b>Alison Cladianos</b>	Temporary Faculty - Teaching	Community Health Sciences	12/21/2018
<b>Grant Cramer</b>	Professor Biochem	Biochemistry and Molecular Biology	12/21/2018
<b>Octavio Garcia</b>	Admin Assistant 3	AVP of Student Life Services	12/21/2018
<b>Ian Hartshorn</b>	Assistant Professor Political Science	Political Science Department	12/21/2018
<b>Allison Ibsen</b>	Specialist, Disability Resource Center	Enrollment Services	12/21/2018
<b>Jill Moe</b>	Temporary Faculty - Research	Director's Office-NV Agricultural Experiment Station	12/21/2018
<b>John Pettey</b>	Lecturer Iii World Language & Literature	World Languages and Literature Department	12/21/2018
<b>Timer Tscherbul</b>	Assistant Professor Physics	Physics	12/21/2018
<b>Megan Wahrenburg</b>	Research Scientist	Agriculture, Nutrition and Veterinary Sciences-Experiment Station	12/21/2018
<b>Nick Maus</b>	Lecturer Mechanical Engineering	Mechanical Engineering	12/21/2018

**2019 Attendees through March 15, 2019**

Name	Title	Department	Date Trained in 2019
<b>Katelyn Armbruster</b>	Volunteer B - more than 3 days	Office of The Provost	1/3/2019
<b>Steven Harris</b>	Library Reno Campus	Library Iii/assistant Dean, Library Colls And Knowledge Access Services	1/3/2019
<b>Ingrid Kaiser Silva</b>	Admin Assistant 3	Intensive English Language Center	1/3/2019
<b>Kelly Strobel</b>	Admin Assistant 3	Intensive English Language Center	1/3/2019
<b>Bobbie Brooks</b>	Admin Assistant 2	Human Resources-School of Medicine	1/9/2019
<b>Amy Hunsaker</b>	Librarian Ii	Library Reno Campus	1/9/2019
<b>Christina Klenke</b>	Librarian Ii	Library Reno Campus	1/9/2019
<b>Marina Maclean</b>	Lecturer II Biochemistry and Molecular Biology	Biochemistry and Molecular Biology	1/9/2019

Name	Title	Department	Date Trained in 2019
<b>Coretta Patterson</b>	Lecturer II Agriculture	Agriculture, Veterinary and Range Science Instruction	1/9/2019
<b>Deirdre Adams-Buckley</b>	Coordinator, Course Reserves and Document Delivery Services	Library Reno Campus	1/14/2019
<b>Melody Alijani</b>	Director, Graduate Medical Education	Graduate Medical Education Reno	1/14/2019
<b>Ashley Andrews</b>	Specialist, Web Communications	Dean-NV Cooperative Extension	1/14/2019
<b>Adam Bellwood</b>	Admin Assistant 3	Psychiatry and Behavioral Sciences-Reno	1/14/2019
<b>Costantina Cunningham</b>	Temporary Faculty - Teaching	World Languages and Literature Department	1/14/2019
<b>Susan Kinder</b>	Admin Assistant 3	Chemistry	1/14/2019
<b>Simon Poulson</b>	Research Professor	Geological Sciences and Engineering	1/14/2019
<b>Jorge Pulido-Rubio</b>	Admin Assistant 3	Internal Medicine-Reno	1/14/2019
<b>Sneha Sharma</b>	Admin Assistant 3	Internal Medicine-Reno	1/14/2019
<b>Angelina Shaw</b>	Admin Assistant 3	Graduate Medical Education Reno	1/14/2019
<b>Ana Vega</b>	Internal Medicine-Reno	Admin Assistant 3	1/14/2019
<b>Mitchell Winterman</b>	Librarian - II	Library Reno Campus	1/14/2019
<b>Danielle Harris</b>	On Campus Affiliate 2	National Judicial College	1/14/2019
<b>Samantha Bickert</b>	Admin Assistant 3	Office of Service Learning and Civic Engagement	1/22/2019
<b>Traves Butterworth</b>	Academic Advisor	Advising, Community Health	1/22/2019
<b>Sarah Dahl</b>	On Campus Affiliate 2	National Judicial College	1/22/2019
<b>Angela Rudolph</b>	Specialist, Communications	VP Information Technology	1/22/2019
<b>Jared Stanley</b>	Lecturer, English	English Department	1/22/2019
<b>Joshua Culpepper</b>	Graduate Research Assistant PhD	Graduate School	1/30/2019
<b>Ashley Gottlieb</b>	Temporary Faculty - Professional	Institutional Advancement	1/30/2019
<b>Cody Kaiser</b>	Webmaster	UNR Med.	1/30/2019
<b>Jennifer Lanterman</b>	Assistant Professor Criminal Justice	Criminal Justice Department	1/30/2019
<b>Melanie Taylor</b>	Assistant Professor Criminal Justice	Criminal Justice Department	1/30/2019
<b>E. Monique Dennis</b>	Admin Assistant 3	Student Affairs School of Medicine	2/7/2019

Name	Title	Department	Date Trained in 2019
Krysta Scriptor	Temporary Faculty - Professional	KUNR	2/7/2019
Jun Yi	Graduate Teaching Assistant	Mathematics and Statistics	2/7/2019
Darren Young	IT Technician 5	VP Information Technology	2/7/2019
Brandon Ford	Personnel Technician 2	Human Resources UNR	2/8/2019
Karen Martinez	Personnel Technician 1	Human Resources BCN	2/8/2019
Bevin Anacker	Admin Assistant 4	Human Resources UNR	2/8/2019
Michelle Briggs	Manager, Recruitment	Human Resources BCN	2/8/2019
Jared Keller	Analyst, Job Evaluation and Pay Administration	Human Resources UNR	2/8/2019
Amanda Sabiniano	Personnel Technician 2	Human Resources UNR	2/8/2019
Clark Mandicheck	Personnel Technician 2	Human Resources UNR	2/8/2019
Geraldine Lapham	Admin Assistant 2	Human Resources UNR	2/8/2019
Mark Flores	Hr Analyst	Human Resources UNR	2/8/2019
Janine Nelson	Manager, Job Evaluation and Analysis	Human Resources BCN	2/8/2019
Haley Anderton-Folmer	Specialist, Communication and Web Administration	Human Resources UNR	2/8/2019
Susanna Powers	Temporary Faculty - Teach/credit (loa)	Economics Department	2/15/2019
Justin Kavanagh	Coord. Testing Center	Provost's Office	2/21/2018
Maddie Rose	Student Worker	Core Humanities Department	2/21/2018
Carie Sison	Student Employee, Level 2	Core Humanities Department	2/21/2018
Kendall Guerra	Student Employee, Level 1	Nevada Wolf Shop	2/27/2019
Patrick Jackson	Lecturer II Ethnic, Cultural Minority, Gender and Group Studies	Gender, Race and Identity	2/27/2019
Daniel Murry	Admin Assistant 3	Intensive English Language Center	2/27/2019
Terry Henner	Librarian Iii (som)	Savitt Medical Library	3/5/2019
Laureen Jordan	Lecturer English	Intensive English Language Center	3/5/2019
Christopher McClendon	Senior Server Administrator	VP Information Technology	3/5/2019
Carley Olson	Student Employee, Level 1	Dean College of Business	3/5/2019

Name	Title	Department	Date Trained in 2019
<b>Scott Youngs</b>	Project Manager, Nevada Ctr For Excell In Disabilities	Nevada Center for Excellence in Disabilities	3/5/2019
<b>Nicholas De La Rosa</b>	System Administrator	VP Information Technology	3/5/2019
<b>Nora Constantino</b>	Associate Professor Community Health Science	Community Health Sciences	3/11/2019
<b>Elizabeth Loureiro</b>	Coordinator, Admissions/Recruit/Retention	Intensive English Language Center	3/11/2019
<b>Shawn Marsh</b>	Associate Professor/Director, Judicial Studies	Communication Studies Department	3/11/2019
<b>Kara Spracklin</b>	Academic Advisor	Undergraduate Programs	3/11/2019
<b>Janet Stake</b>	Academic & Student Affairs Officer	Academic and Student Affairs	3/11/2019
<b>Gary Livedalen</b>	Buyer 3	BCN Purchasing	3/12/2019
<b>Kenna White</b>	Supply Technician 2	BCN Purchasing	3/12/2019
<b>Jodi Gillenwater</b>	Supply Technician 4	BCN Purchasing	3/12/2019
<b>Rose Belcher</b>	Buyer 1	BCN Purchasing	3/12/2019
<b>Fred Harvey</b>	Purchasing Officer 3	BCN Purchasing	3/12/2019
<b>Betsy Brownfield</b>	Purchasing Officer 2	BCN Purchasing	3/12/2019
<b>Ray Moran</b>	Chief Procurement Officer	BCN Purchasing	3/12/2019
<b>Ryan Caddel</b>	Buyer 2	BCN Purchasing	3/12/2019
<b>Ryan Fitzgerald</b>	Supply Technician 2	BCN Purchasing	3/12/2019