



UNIVERSITY OF NEVADA, RENO
MULTICULTURAL GREEK COUNCIL
Bylaws

ARTICLE 1. COUNCIL MEMBERSHIP REGISTRATION POLICY/PROCEDURE

Section 1. Rosters

- A. Each member chapter shall be required to submit a list of its active initiates, social affiliate members, and active alumni by the end of the fourth week of each semester to the Coordinator of Greek Life. Failure to comply shall result in suspension from this Council until such time the lists are submitted.

Section 2. Active Initiates

- A. An active initiate is defined as an initiated member regularly enrolled in seven or more units at the University of Nevada, Reno (does not include Extended Studies or Open University classes) as a graduate or undergraduate student, paying active chapter dues and fees.

Section 3. Active Alumni

- A. An active alumnus shall be defined as an initiated member who has graduated from the University of Nevada, Reno and still participates actively (i.e. social events, pays dues, etc.) within a Multicultural Greek Council chapter.

ARTICLE 2. FINANCE

Section 1. General Fines

- A. A fine of twenty-dollars (\$20.00) will be assessed to chapters who have not paid their dues on the due date assigned by the Executive Board.
- B. Unexcused absence at any Multicultural Greek Council sponsored meeting or event is subject to a twenty-dollar (\$20.00) fine. Any Multicultural Greek Council member who misses a deadline will be subject to a ten-dollar (\$10.00) fine or an amount assigned by the Executive Board.
- C. Any two unexcused tardies without four-hours (4) notice, unless an astringent circumstance is subject to a ten-dollar (\$10.00) fine.
- D. Excused or unexcused absences will be determined by the chair of the meeting.

Section 2. Academic Fines

- A. The chapters below a 2.5-chapter GPA at the start of an academic semester will be susceptible to monetary repercussions, on the basis of a scale format.
- B. The scale will be as follows:
 - a. 2.4-2.3 the chapter shall be fined 3% of their dues.
 - b. 2.3-2.3 the chapter shall be fined 6% of their dues.
 - c. 2.2-2.1 the chapter shall be fined 9% of their dues.
 - d. 2.1-2.0 the chapter shall be fined 12% of their dues.
 - e. Chapters below 2.0 shall be fined 15% of their dues.

ARTICLE 3. EXECUTIVE BOARD

Section 1. Elections

- A. Applicants for positions of the Multicultural Greek Council Executive Board shall fill out the 'Multicultural Greek Council Executive Board Election Application' in accordance with the directions provided with the application. The applicant's application will be sent to all chapters to review.
- B. Each eligible applicant shall be allotted a block of two minutes at the upcoming Multicultural Greek Council General Meeting to outline the platform for the position(s) he or she is running for.

- C. Officers shall be elected by majority vote. There will be a runoff election (which will include the Executive Board) between the top two candidates if no candidate receives a majority vote.
- D. Elections shall be conducted by secret ballot, collected and counted by the Multicultural Greek Council advisor.
- E. Installation of the new executive officers shall be two academic weeks from the date of the election
- F. If more than two members from one organization are elected, then their respective organization must decide which two members shall keep their seats. The other member shall resign from their seat and shall not be sworn in.

Section 2. Positions

- A. President
- B. Vice President
- C. Director of Administration
- D. Director of Activities
- E. Director of Recruitment and Marketing

Section 4. Officer Duties

- A. The duties and responsibilities of the executive officers shall be outlined in the bylaws
 - a. President
 - i. Shall preside at all meetings, regular and special.
 - ii. Appoint all committee chairs and with the concurrence of the Council.
 - iii. Act as a representative from the Multicultural Greek Council at conferences, meetings, and all other functions.
 - iv. Will be the main correspondent for the Inter Fraternity Council and Panhellenic Council as well as attend all meetings and events for this relationship.
 - v. The President has the authority to break a tie in the Council meetings.
 - vi. Assist the Director of Activities with the coordination of Step Show.
 - b. Vice President
 - i. Shall perform the duties of the President if the President is absent or unable to perform their duties.
 - ii. Responsible for all committees and other duties delegated by the President.
 - iii. Plan and coordinate all events and programs with the Director of Activities.
 - iv. Work with Multicultural Greek Council Advisor and chapter academic chairs to maintain up-to date grades.
 - v. Assist the Director of Activities with the coordination of Step Show.
 - vi. Create and execute one service event per semester.
 - vii. Shall serve as the official representative of Multicultural Greek Council in all areas and topics of judicial matters.
 - viii. Will be responsible for enforcing academic regulations and ensuring that each Chapter is meeting the minimum GPA requirements.
 - ix. Be a resource to any council chapter who is on probation or inactive for grades, helping them create and/or complete their Academic program.
 - x. Serve as a liaison between the council and Fraternity and Sorority Life Advisors regarding all academic issues.
 - c. Director of Administration
 - i. Shall take minutes, distribute minutes, determine absences, and determine quorums at the direction of the president.
 - ii. Shall be responsible for all official correspondence on behalf of Multicultural Greek Council.

- iii. Organize Multicultural Greek Council files and historical documentation, such as university documentation and records of the events and activities of the Multicultural Greek Council outside the meetings.
- iv. To keep an up-to-date file which includes the minutes of Multicultural Greek Council meetings and copies of all contracts made by Multicultural Greek Council and an up-to-date roll of all members of Multicultural Greek Council.
- v. Shall supervise the budget and keep an up-to-date record to report at meeting when necessary.
- vi. Prepare invoices, collect dues and/or fines, and pay bill on behalf of Multicultural Greek Council.
- vii. To present a proposed yearly budget by the first meeting of the spring semester which shall be approved by a majority vote of the council.
- viii. Coordinate a minimum of one major fundraising event per semester.
- d. Director of Activities
 - i. Shall plan, coordinate, and execute all social and educational activities.
 - ii. Help plan community wide events with the Interfraternity council.
 - iii. Meet with Interfraternity Council counterparts as necessary.
 - iv. Organize Step Show with the assistance of the President and the Vice President.
- e. Director of Recruitment and Marketing
 - i. Shall plan, coordinate, and execute all Multicultural Greek Council recruitment activities.
 - ii. To compile and publish a master recruitment events calendar, Multicultural Greek Council Recruitment publications.
 - iii. Maintain a complete and up-to-date Public Relations file, which will include all media correspondence and a list of publicity contacts; will also maintain and update social media accounts.
 - iv. Shall create a planned monthly social media calendar to advertise all semester events.
 - v. Will meet with Interfraternity Council and National Panhellenic Council counterparts at least once per month.

Section 8. Executive Board Meeting

- A. The Executive Board shall meet weekly and at such other times deemed necessary by the MGC President. The Executive Board reserves the right to take action on behalf of the Council if action must as necessary to be taken during a school break or when it is not possible to consult the Council.

Section 9. Stipulations/Limitations

- A. No more than two (2) members of the same organization may serve on the Multicultural Greek Council Executive Board.

Section 10. Executive Board Member Fine

- A. Unexcused absence at any Executive Board sponsored meeting or event is subject to a twenty-dollar (\$20.00) fine. Any Executive Board member who misses a deadline will be subject to a ten-dollar (\$10.00) fine or an amount assigned by Fraternity & Sorority Life Advisors.
- B. Excused absences should be approved by Multicultural Greek Council President three days (3) prior to the meeting or event.
- C. Any two unexcused tardies without four-hours (4) notice, unless an astringent circumstance is subject to a ten-dollar (\$10.00) fine.
- D. Excused absences will be determined at discretion of the Multicultural Greek Council President. Multicultural Greek Council Vice President and Fraternity & Sorority Life Advisors will determine excused absences of the Multicultural Greek Council President.

ARTICLE 4. RECRUITMENT

Section 1. Recruitment Procedure

- A. The official recruitment period for the Multicultural Greek Council will start directly after the all Fraternity and Sorority Life recruitment period is over.
- B. No organization shall table or hold recruitment events during the all Fraternity and Sorority Life recruitment period.
- C. All members, active and inactive, will disaffiliate from their chapters during the all Fraternity and Sorority Life recruitment period.
- D. All Multicultural Greek Council organizations tentative recruitment calendars with events for the next semester are due to the Director of Recruitment and Marketing two (2) weeks prior to “Prep Day.”
- E. The official recruitment period will last no more than two (2) weeks and no less than one (1) week. At the conclusion of the recruitment period all Multicultural Greek Council chapters, active and good standing from Multicultural Greek Council and the University of Nevada, Reno, will be allowed to begin their membership intake process.
- F. Participation in all Multicultural Greek Council sponsored recruitment events is mandatory for all organizations.
- G. Any fliers or promotional material posted on campus must be approved through the appropriate authority of the building or department.
- H. The Director of Recruitment and Marketing must approve all the Multicultural Greek Council organization’s recruitment schedules and events together with the Fraternity and Sorority Life Advisor.
- I. The Director of Recruitment and Marketing will negotiate any conflicts or discrepancies between the organizations in regard to recruitment, during the recruitment period.
- J. Any organization found in violation of any of these rules is subject two a twenty-dollar (\$20.00) fine.

Section 2. Recruitment Committee

- A. The Recruitment Committee shall consist of a chairperson (Director of Recruitment and Marketing) and one (1) member from each chapter. This committee shall be responsible for all Multicultural Greek Council matters related to recruitment.

ARTICLE 5. EXPANSION

Section 1. Expansion Process

- A. A colony/interest group is defined as a student group that has formed in order to become a Greek-lettered Fraternity or Sorority.
- B. Colony/Interest group has established communication and support with an inter/national organization.
- C. Colony/Interest group member(s) must meet with the Multicultural Greek Council Advisor and Multicultural Greek Council President once communication has been established with the inter/national organization.
- D. The following written requests must be submitted to the Coordinator of Fraternity and Sorority Life:
 - a. From the inter/national organization: Provide a current, written request expressing the desire to establish a group at the University of Nevada, Reno.
 - b. From the interest group: Attached to the inter/national organization request must be at least a one (1) page justification of why the interest group is interested in the specific

- inter/national organization and reasoning behind the desire to establish a new organization.
- c. Provide the following materials to the Expansion Committee Chair for dispersal to the Expansion Committee, for review and a possible invitation to make a presentation.
 - i. The Expansion Committee reserves the right to not schedule a group for expansion if all aspects of request material are not provided.
 - ii. In addition, the Expansion Committee reserves the right to waive any of the following aspects of the documentation for any reason.
 - iii. Unless otherwise noted, all of the following must be included in the expansion presentation.
 - E. Alumni Information (If applicable)
 - a. Total number of alumni/ae in Reno, NV and surrounding area.
 - b. Explained interest and support of the alumni in establishing a chapter.
 - c. A list of specific alumni who have already indicated interest in working with the chapter in an advisory capacity.
 - d. Nearest alumni club/organization/chapter (graduate and undergraduate)
 - F. Information on inter/national support and assistance:
 - a. Advisor program/expectations specific to University of Nevada, Reno group.
 - b. Descriptions of inter/national volunteer (of staff) assistance to colonies and established chapters (i.e., while a colony, after chartering, etc.).
 - c. Total number of colonies granted during the past five (5) years, including where, number chartered, number failed (reason behind closure).
 - d. Description of conventions, leadership schools, or programs available to colony and chapter members.
 - G. A copy of the constitution and bylaws, national, regional, and local (if applicable) of the perspective organization.
 - H. A copy of the following inter/national policies:
 - a. Hazing policy
 - b. Sexual Assault policy and education programs
 - c. Alcohol and Substance Abuse policy and education programs
 - d. Scholarship policies and programs
 - e. Education policy and program for the active membership
 - f. Recruitment policies
 - g. New membership intake and education policies
 - h. Leadership Development programs
 - i. Officer transition programs (local, regional and national)
 - I. Colonization/ establishment at the University of Nevada, Reno
 - a. Reason for interest in colonizing at The University of Nevada, Reno
 - b. Individual organization goals
 - c. Short term goal (during interest group/colony status)
 - d. Goals for within two (2) years of chartering
 - e. Long term goals (five (5) and ten (10) year plans)
 - f. Organizational goals for the MGC community as a whole
 - g. Listed names and Student ID numbers for all members of the interest group/colony
 - h. Expectations of the colony at The University of Nevada, Reno for chartering
 - i. All active chapters (if applicable) in Nevada, California, Oregon, Arizona, Utah, and Idaho.
 - j. Anticipated timeline for the University of Nevada, Reno colony
 - k. Name, phone, and email of the faculty/staff advisor
 - l. Prior to presentation all above items must be submitted to the Expansion chair
 - J. Presentation:

- a. 75% of the current, active interest group members shall be in attendance for the presentation
 - i. Failure to have 75% of current, active membership present will result in forfeit of presentation.
 - b. A representative from the inter/national organization either through video/phone conference or physically represented (regional/national board member, volunteer responsible for expansion).
- K. If a group is returning to campus or from a disciplinary action, describe the following:
- a. Reasons why the chapter left campus, and when
 - b. How the group plans to avoid aforementioned from occurring in the future
 - c. How the group has attained a zero (\$0) balance with the MGC treasury
 - d. How the group has cleared up any circumstances still left incomplete from when previously on campus.

Section 2. Installation

- A. After the application and presentation has been completed, a two-thirds (2/3) majority vote of the active Multicultural Greek Council is required for entry into the Multicultural Greek Council under interest group/colony status.
- B. The interest group/colony is bound by the Multicultural Greek Council constitution and by-laws
 - a. Said organization agrees to abide by all University rules, the student code of conduct, the relationship agreement, and any regulations pertaining to student organizations.
- C. The interest group/colony must agree to and sign the University of Nevada, Reno Relationship Agreement.
 - a. If the interest group/colony/or active chapter chooses to not agree to and sign the University of Nevada, Reno Relationship Agreement they will forfeit recognition and membership from the Multicultural Greek Council.

Section 3. Colony/New Chapter Requirements

- A. If necessary, the Expansion Committee, Multicultural Greek Council, or the University is permitted to waive any of the following and aforementioned requirements:
 - a. The "interest group period" will be no more than two (2) consecutive semesters.
 - b. The interest group/colony is responsible for adhering to all requirements as outlined in the Student Conduct Handbook.
 - c. Representatives of the interest group/colony must attend all MGC meetings as an "Interest Group," or "Colony," and are encouraged to participate in all Fraternity and Sorority community activities.
 - d. The interest group/colony must maintain a Chapter Advisor.
 - e. The colony shall have an inter/national representative communicate at least once (1) per semester to the interest group/colony, Multicultural Greek Council President, and Coordinator of Fraternity and Sorority Life for as long as the colony exists.
 - f. Failure to meet any of the above requirements within one year of colonization shall result in a review by the Expansion Committee, Multicultural Greek Council Executive Officers, and the Coordinator of Fraternity and Sorority Life.
 - i. At this review, the above parties may review the membership within the Multicultural Greek Council, the membership of the organization, and are allowed, but not limited to, revoking Multicultural Greek Council recognition or placing sanctions on the organization.

Section 4. Expansion Committee

- A. Purpose: The Expansion Committee shall deal with all matters pertaining to the expansion of the Multicultural Greek Council (MGC) community. All action in the areas of expansion must be approved and sanctioned by this committee.
- B. Membership:
 - a. The Expansion Committee is a joint Multicultural Greek Council (MGC) committee. It shall consist of, but not be limited to, the following individuals: MGC President, the chapter presidents from each of the MGC chapters on campus, and the Greek Life Coordinator from the Office of Student Activities.
 - b. Member organizations that have served at least one (1) full semester of their associated member status are eligible to serve on the expansion committee.
- C. Duties:
 - a. To regularly examine the climate of the MGC community, to determine whether or not expansion is advised and/or appropriate.
 - b. To regularly report, all committee activities to the MGC governing body.
 - c. To review the Expansion and Colonization Guidelines at the beginning of each semester to ensure that they reflect the current MGC and University policies and guidelines.
 - d. To coordinate all expansion activities.

ARTICLE 6. ACADEMICS

Section 1.

- A. Academic Warning status:
 - a. If a chapter GPA is below a 2.50 but higher than or equal to 2.00 for one semester, the chapter shall be placed on MGC Academic Warning status.
 - b. If the chapter is on Academic Warning for a second consecutive semester, the chapter shall be placed on MGC Academic Unsatisfactory status.
- B. Academic Unsatisfactory status:
 - a. If a chapters GPA is below a 2.00, they are immediately placed on MGC Academic Unsatisfactory status.
 - b. Such a chapter can meet with the Vice President and MGC adviser to discuss improvements.
 - c. The chapter will still have a voice in MGC, but lose their vote until such a time where the Academic Unsatisfactory has been removed.

ARTICLE 7. JUDICIAL REGULATIONS

Section 1. Judicial Board

- A. If an issue arises between two or more MGC organizations, or the council and any MGC organization, the Executive board will form a Judicial Board comprised of a member from each active MGC organization, in good-standing, and one Executive Board member as the chair of the board to oversee the case.
- B. The chair of the Board cannot be the President.
- C. The default chair of the hearing will be The Director of Judicial Affairs.
- D. In the case that the Director of Judicial Affairs, or the organizations he/she is a part of, is involved in the case, The President reserves the right to appoint a new chair with the approval of the council.
- E. The Judicial Board may conduct an investigation of the issue and if need be hold a trial to settle the issue and pass a fair and just verdict in a timely manner.
 - a. A timely manner is defined as no more than two (2) weeks after all evidence has been collected.

- F. The MGC Judicial Board shall be superseded by the formation of an All-Fraternity and Sorority, or University, Judicial body.
- G. Organizations found in misconduct, as per the Relationship Agreement, shall be placed on probationary status until a Judicial Board may be formed and verdict may be passed.
 - a. Organizations under this provision are subject, but not limited to, removal from the council, revocation of voting rights, and/or fines.
- H. Organizations who fail to sign the Relationship Agreement are subject, but not limited to, removal from the council, revocation of voting rights, and/or fines.

ARTICLE 8. COMMITTEES

Section 1.

- A. The Chairperson of each committee shall appoint, with the approval of the President, the members of his/her respective committee.

Section 2.

- A. The Executive Board may remove any committee chairperson or committee member, as deemed necessary who are not satisfactorily doing the duties for which they have been appointed.

Section 3.

- A. The Chairperson of each committee shall submit a report to the Council at each meeting of MGC.

ARTICLE 9. BYLAW AMENDMENTS

Section 1.

- A. Amendments to the Bylaws shall be presented in writing to the MGC at a regular or special meeting by representatives of the MGC, the Executive Council, or the **Judicial Board**. At this meeting, the amendment will be discussed by the entire council. Voting on the proposed amendment shall be deferred until the next regular meeting of the MGC.
- B. For a bylaw to be passed into effect, it must receive at least a two-thirds ($\frac{2}{3}$) quorum vote of approval.