



Revised: 10/16/19

# Office of Student Financial Aid & Scholarships

## Scholarship Appeal/Deferral Request

OFFICE USE ONLY

Student Name: \_\_\_\_\_ NSHE ID: \_\_\_\_\_

This form is for students who 1) have been awarded a scholarship and would like to defer their eligibility to a future semester or academic year for legitimate reasons, or 2) have lost a scholarship because minimum eligibility standards were not met and would like extra consideration due to special circumstances beyond control. Approval will be granted at the discretion of the Scholarship Office. All decisions are final and not subject to further review.

**There is no appeal to be considered for scholarships that have not already been awarded, and no exceptions will be made for missing application deadlines. Scholarships awarded by academic colleges and departments are not eligible for deferral. If your department would like to award a scholarship to you, they can submit a new nomination form for the semester in which you are returning. Do not submit this form if your appeal is regarding the Governor Guinn Millennium Scholarship - the Nevada Treasurer's Office does not accept appeals for this award.**

### SECTION ONE: APPEAL TYPE AND REQUIRED DOCUMENTATION

**Multi-Year Scholarship Deferral:** Select this option if you were awarded a multi-year scholarship, such as the Presidential Scholarship, and you would like to defer your eligibility to a future semester or academic year. Provide the  name(s) of your multi-year scholarship in the space provided below, as well as the term for which you were initially awarded (example: 'Fall 2020' or 'Spring 2021') and the term you will return to UNR. You must also provide 1) a letter explaining the reason you are requesting scholarship deferral and 2) supporting documentation.

Scholarship Name(s): \_\_\_\_\_  
Term Awarded: \_\_\_\_\_ Term Returning: \_\_\_\_\_

**Leave of Absence:** Select this option if you were awarded a multi-year scholarship and you intend to take a break in your studies for one or more academic terms. Provide the name(s) of your scholarship in the space provided below, as well as  the term for which you were awarded (example: 'Fall 2020' or 'Spring 2021') and the term you will return to UNR. You must also 1) provide a letter explaining the reason for your leave of absence, 2) provide supporting documentation, and 3) submit a formal Leave of Absence Request with the Office of Admissions and Records.

Scholarship Name(s): \_\_\_\_\_  
Term Awarded: \_\_\_\_\_ Term Returning: \_\_\_\_\_

**Scholarship Cancellation:** Select this option if your scholarship was cancelled and you would like extra consideration due to special circumstances beyond your control. Provide the name(s) of your scholarship in the space provided below.  You must also 1) provide a letter explaining the special circumstances that led to scholarship cancellation, and 2) provide supporting documentation. In your letter, be sure to discuss all deficiencies, such as not meeting minimum GPA requirements, not completing the minimum number of required credits, exceeding maximum credit limits, etc., and how you will make sure these issues do not occur again.

Scholarship Name(s): \_\_\_\_\_

### SECTION TWO: CERTIFICATION

By signing below, I certify that the information on this form and all accompanying documentation is true and complete. I understand that incomplete requests will not be processed, and any false information may be cause for denial, reduction, or cancellation of scholarships.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY  Approved  Denied Initials: \_\_\_\_\_ Notes: \_\_\_\_\_

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