



Revised: 12/15/20

Office of Student Financial Aid & Scholarships

Verification of Amended Taxes

2021-2022

OFFICE USE ONLY

Student Name: _____ NSHE ID: _____

During the process of retrieving tax information for your FAFSA by use of the IRS Data Retrieval Tool, the IRS reported that you, and/or your spouse, and/or your parent(s), have amended your 2019 Federal Tax Return. Because the information provided by the IRS Data Retrieval Tool does not reflect changes made to the original tax return by you or by the IRS, we must obtain a copy of your 1040X and, if possible, your amended 2019 Federal Tax Return. If you are unable to provide a copy of your 1040X, you can order and provide an IRS Record of Account Transcript, which includes all information that the Financial Aid Office is required to verify.

You can obtain all tax transcript types online by using the Request Online option at <https://www.irs.gov/individuals/get-transcript>. If you are unable to register or prefer not to get a transcript online, you can order a transcript using the Request By Mail option, or by calling 800-908-9946 (allow 5-10 calendar days for delivery). You can also request a transcript by faxing/ mailing [Form 4506-T](#) to the IRS according to the instructions provided on the form.

INFORMATION ABOUT AMENDED TAXES

Answer the following questions and provide all required documentation.

1. **If you were aware** of the changes or corrections made to your 2019 Federal Tax Return, provide a signed copy of your 1040X, a copy of your amended tax return if possible, and a brief explanation of the changes or corrections in the box below. Otherwise, enter "N/A."

2. **If you were not aware** of the changes or corrections made to your 2019 Federal Tax Return, provide any documentation that you received from the IRS related to the changes, then briefly explain how you were informed that your tax return had been changed and your understanding of the changes. Otherwise, enter "N/A."

3. On your 1040X, are there any changes to credits listed on Line 7, Box B? Yes No

If **YES**, provide a copy of your amended IRS Form 8863, IRS Schedule 3, and/or IRS Form 8812, as applicable.

CERTIFICATION

By signing this form, I certify all information on this worksheet and the attached documentation is complete and correct to the best of my knowledge. I understand that verification cannot be completed until all information is submitted and evaluated.

Amended Tax Filer's Signature: _____ **Date:** _____