



FINANCIAL AID
& SCHOLARSHIPS

2023-2024 VERIFICATION OF NON-FILING

Revised: 11/17/2022
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Student Name: _____ NSHE ID: _____
Date of Birth: _____ Phone Number: _____
E-Mail Address: _____

This form is to be completed by parents, spouses, and students that have in good faith attempted to obtain a proof of non-filing letter from the IRS and were unsuccessful in doing so. Use this form to provide certification of non-filing for verification purposes.

SECTION 1: NON-FILER INFORMATION

Select one of the options below and provide the required information for the option selected.

I am the **PARENT** of a student selected for
DEPENDENT VERIFICATION

Parent Name: _____

I do not have a valid Social Security Number and therefore I am unable to obtain a Letter of Non-Filing from the IRS.

I am the **SPOUSE** of a student selected for
INDEPENDENT VERIFICATION

Spouse Name: _____

I do not have a valid Social Security Number and therefore I am unable to obtain a Letter of Non-Filing from the IRS.

I am the **STUDENT** and selected for
INDEPENDENT VERIFICATION

No additional information is required for this section.

SECTION 2: CERTIFICATION

By signing this document, you are certifying that all of the statements listed below are true:

1. I did not file a 2021 Federal Tax Return
2. I was not required to file a 2021 Federal Tax Return
3. I made a good faith effort to obtain the required Verification of Non-Filing Letter from the IRS or other relevant tax authority no less than 10 business days ago
4. I did not receive a verification of non-filing letter in the mail as a result of that request

I certify that all information reported is complete and accurate and understand that verification will not be processed if any section of this form is left blank. I further understand that purposely providing false or misleading information on this worksheet may result in being fined, jailed, or both. **Signing for someone else is FRAUD, even with their permission.**

Non-Filer's Signature: _____ Date: _____

CONTACT INFORMATION

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