



Revised: 11/9/20

Office of Student Financial Aid & Scholarships

30 to Complete Plan of Study
Spring 2021

OFFICE USE ONLY

THIS FORM MUST BE SUBMITTED BY FEBRUARY 3RD, 2021

Name: NSHE ID:
Email Address: Phone Number:
Academic Major/Minor: Academic Advisor Name:

SECTION 1: INFORMATION

Completing 30 credits per year is the most effective path to graduating in a timely manner. Be sure to meet with your academic advisor and carefully plan your enrollment so that you will be able to graduate in four years.

Institutional awards such as the Access Grant, State Access Grant, and most scholarships from the University require enrollment in at least 15 credits per semester at the University of Nevada, Reno. Please read over your most recent FA- Offer Email to see if any of your awards are dependent on a minimum 15-credit enrollment.

Some types of financial aid do not require 15-credit enrollment minimum. These are the Federal Pell Grant, Federal SEOG, Federal Teach Grant, and Federal Loans from the Department of Education. For these, 12 credits at the University of Nevada, Reno constitutes full-time. The Millennium and Gear Up scholarships from the State of Nevada require an enrollment minimum of 12 credits. The VA Education and VA Vocational Rehabilitation benefit only require a minimum of 12.

We understand that there are circumstances that may not allow you to enroll in 15 degree-applicable credits each semester. If you have been awarded institutional aid that requires enrollment in 15 credits per semester and circumstances only allow you to enroll in 12 credits per semester, you will be required to demonstrate how you plan to complete 30 credits per year.

Note: Some circumstances are automatically exempt from the 15-credit enrollment minimum. Review the 30 to Complete FAQs on the Financial Aid & Scholarships website for more information.

SECTION 2: PLAN OF STUDY

1. Submit this form, a detailed letter of explanation, and supporting documentation.

2. In the boxes below, indicate the number of credits you have or will enroll in for each semester.

Note: Wintermester courses automatically count toward spring enrollment.

Fall 2020 Credits: Spring 2021 Credits: Summer 2021 Credits:

EXAMPLES: Fall: 13, Spring: 17 OR Fall: 12, Spring: 15, Summer: 3 OR Fall: 12, Spring: 12, Summer: 6

SECTION 3: CERTIFICATION

My signature below certifies that the information I have provided is true and accurate to the best of my knowledge, and that I have reviewed my Academic Requirements Report in MyNEVADA.

Student Signature: Date:

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Approved Denied Semester exemption (specify semester):
Long term exemption: Approval applies to different terms as noted below. The student is not required to submit a new request each semester. However, they must update the information if changes occur that impact the exemption status.

Notes:

CONTACT US Phone: 775-784-4666 Fax: 775-784-1025 E-mail: finaid@unr.edu Location: 3rd Floor, Fitzgerald Student Services Bldg.