



Revised: 2/27/20

Office of Student Financial Aid & Scholarships

V-5 Dependent Verification Worksheet

2020-2021

OFFICE USE ONLY

Student Name: _____ NSHE ID: _____
 Date of Birth: _____ Phone Number: _____
 E-mail Address: _____

SECTION 1: PARENT HOUSEHOLD INFORMATION

Parent Information: Read the following to determine what parent information you must provide in the boxes below.

- If your parents are **married and not separated**, you must provide information for both parents on the FAFSA.
- If your parents are **not married to each other and live together**, you must provide information for both parents on the FAFSA, *even if they were never married, are divorced, or are separated.*
- If your parents are **separated or divorced and do not live together, and you lived with one parent more than the other over the past 12 months**, you must *report information on the FAFSA for the parent you lived with more.* If the parent you lived with more has remarried, **you must also report information for your stepparent on the FAFSA.**
- If your parents are **separated or divorced and do not live together, and you lived with both parents equally**, you must *report information on the FAFSA for the parent who provided more financial support over the past 12 months or in the last year you received support.* **If the parent that provided more financial support has remarried, you must also report information for your stepparent on the FAFSA.**

Parent 1, Full Name:	Date of Birth:
Parent 2, Full Name (if applicable):	Date of Birth:

Other Household Members: Read the following to determine what information you must provide in the boxes below. Other persons do not necessarily have to have been claimed on taxes to be considered a part of the household.

- Provide the information requested below for your parent(s)' children (not yourself) if your parent(s) will provide *more than half of their support* between July 1, 2020 and June 30, 2021.
- Provide the information requested below for other people if they *currently live with your parents*, your parents provide *more than half of their support*, and your parents will *continue to provide more than half of their support* between July 1, 2020 and June 30, 2021.
- If more space is needed for additional persons, please attach a separate page.

1. Full Name:	2. Full Name:	3. Full Name:
Date of Birth:	Date of Birth:	Date of Birth:
Relationship to student:	Relationship to student:	Relationship to student:
Is this person enrolled in college? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this person enrolled in college? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this person enrolled in college? <input type="checkbox"/> Yes <input type="checkbox"/> No
If this person is enrolled in college, are they enrolled at least half-time? <input type="checkbox"/> Yes <input type="checkbox"/> No/NA	If this person is enrolled in college, are they enrolled at least half-time? <input type="checkbox"/> Yes <input type="checkbox"/> No/NA	If this person is enrolled in college, are they enrolled at least half-time? <input type="checkbox"/> Yes <input type="checkbox"/> No/NA
College:	College:	College:
School Code:	School Code:	School Code:



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SECTION 2: TAX FILING STATUS

STUDENT, select one of the following:

A. I have already used the IRS Data Retrieval Tool (DRT) on the FAFSA to transfer 2018 IRS income tax return information onto the FAFSA.

B. I am providing my **official 2018 IRS Tax Return Transcript**.

C. I am providing a **SIGNED copy of my 2018 IRS Form 1040 and all applicable schedules**, which may include Schedule 1, Schedule 2, Schedule 3, Schedule C, and/or Schedule K. One or more schedules may not be applicable but must be provided if available.

D. I amended my 2018 taxes. I am providing the **tax documentation listed in option B or C above and a SIGNED copy of my 2018 IRS Form 1040X** that was filed with the IRS.

E. I was employed in 2018 and was not required to file a 2018 Federal Tax Return. **I have listed all employers and wages earned** in the spaces provided below, even if the employer(s) did not issue a W2. This includes wages not reported to the IRS. I have attached **all 2018 W2s**.

Employer Name(s):
 Wages Earned:

F. I was not employed in 2018 and was not required to file a 2018 Federal Tax Return.

PARENT(S), select one of the following:

A. I have already used the IRS Data Retrieval Tool (DRT) on the FAFSA to transfer 2018 IRS income tax return information onto the FAFSA.

B. I am providing my **official 2018 IRS Tax Return Transcript**.

C. I am providing a **SIGNED copy of my 2018 IRS Form 1040 and all applicable schedules**, which may include Schedule 1, Schedule 2, Schedule 3, Schedule C, and/or Schedule K. One or more schedules may not be applicable but must be provided if available.

D. I amended my 2018 taxes. I am providing the **tax documentation listed in option B or C above and a SIGNED copy of my 2018 IRS Form 1040X** that was filed with the IRS.

E. I was employed in 2018 and was not required to file a 2018 Federal Tax Return. **I have listed all employers and wages earned** in the spaces provided below, even if the employer(s) did not issue a W2. This includes wages not reported to the IRS. I have attached **all 2018 W2s and a verification of non-filing (VNF) letter** from the IRS dated on or after October 1st, 2019. *(To obtain non-filing documentation, use IRS Form 4506-T, option 7.)*

Employer Name(s):
 Wages Earned:

F. I was not employed in 2018 and was not required to file a 2018 Federal Tax Return. I have attached a **verification of non-filing (VNF) letter** from the IRS dated on or after October 1st, 2019. *(To obtain non-filing documentation, use IRS Form 4506-T, option 7.)*



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SECTION 3: TAXED INCOME (Enter ANNUAL amounts. If answer does not apply, enter \$0.)

1. **STUDENT**, do the letters "SCH" appear on line 1 of your 2018 1040?

Yes No

If yes, enter the amount next to "SCH": _____

2. **PARENT(S)**, do the letters "SCH" appear on line 1 of your 2018 1040?

Yes No

If yes, enter the amount next to "SCH": _____

SECTION 4: ROLLOVERS

Answer the following questions. If your answer for any of the questions is "Yes," provide a copy of your 1099-R.

1. **STUDENT**, if your 2018 1040 lists an amount for IRAs, pensions, and annuities (line 4a), is this a **ROLLOVER** amount?

Yes No/NA

2. **PARENT(S)**, if your 2018 1040 lists an amount for IRA, pensions, and annuities (line 4a), is this a **ROLLOVER** amount?

Yes No/NA

SECTION 5: HIGH SCHOOL COMPLETION STATUS

Select and provide one of the following documents that will indicate the student's high school completion status when the student begins college in 2020-2021:

- A copy of the student's high school diploma
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded
- A state certificate or transcript received by a student after the student passed a State-authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree
- For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential
- For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting

SECTION 6: CERTIFICATION

By signing this worksheet, we certify that we have read through **ALL** information and **ALL** instructions on this form and have followed instructions to the best of our ability. We further certify that all information reported on this worksheet is complete and correct, and understand that verification will not be processed if any section has been left blank.

Signing for someone else is fraud, even with their permission.

ELECTRONIC SIGNATURES ARE NOT ACCEPTED.

Student Signature (required): _____ **Date:** _____

Parent Signature (required): _____ **Date:** _____



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SECTION 7: IDENTITY/STATEMENT OF EDUCATIONAL PURPOSE

Identity and Statement of Educational Purpose (To Be Signed at the Institution)
 The student must appear in person at the University of Nevada, Reno to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)
If the student is unable to appear in person at the University of Nevada, Reno to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose, which is provided below and must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

I certify that I (Print Student's Name), _____ **, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending the University of Nevada, Reno for 2020-2021.**

Student Signature: _____ **Date:** _____
Received by FA Personnel only: _____ **Date:** _____

NOTARY'S CERTIFICATION OF ACKNOWLEDGEMENT

State of _____
 City/County of _____
 On _____, before me, _____
(Date) (Notary's name)
 personally appeared _____ and proved to me on basis of satisfactory evidence of
(Printed name of signer)
 identification _____ to be the above-named person who signed the foregoing
(Type of government-issued photo ID provided)
 instrument.

WITNESS my hand and official seal

(Seal) (Notary signature)
 My commission expires on _____
(Date)