



Application for Enrollment Reinstatement

Students are completely dropped from their semester classes when they have not paid a sufficient portion of the tuition and fees by the published due date as determined by the Cashier's Office.

All requests should be submitted within 5 business days of being dropped from classes. Students will be reinstated into ALL classes dropped for nonpayment that are still available. Some classes may have reached enrollment capacity in the interim time and may not be available.

Students wishing to be reinstated into their term classes must complete the following:

1. Get confirmation as to the amount of Financial Aid you are eligible for and for which you have completed all requirements.
2. Pay the balance of your bill to bring your student account back into good standing, as determined by the Cashier's Office. This will include all late fees as well as a portion or potentially the total sum of your bill.

Cashier's Office: cashiersoffice@unr.edu
Financial Aid: finaids@unr.edu

Name _____ NSHE ID _____

Signature _____ Date _____

Please review and initial the following:

I acknowledge that once I am dropped from classes for nonpayment I will not have access to course material online until I have been fully reinstated and am responsible for working with instructors on possible missed assignments.

I acknowledge I am responsible for the anticipated amount owed of \$_____. This amount must be satisfied with pending financial aid or payment prior to reinstatement.

I acknowledge I will be re-enrolled in all classes dropped from if capacity allows. If I cannot be reinstated due to class capacity limitations I understand I will need to work with my academic advisor to ensure I am still making satisfactory academic progress.

Do you have Financial Aid? Yes No

To be completed by Financial Aid:

The above student has completed all of the requirements to receive the following amount of Financial Aid to be disbursed for the semester of reinstatement: \$_____

Financial Aid Approval _____

To be completed by the Cashier's Office:

The above student has paid, or has arranged for enough Financial Aid, to pay the required portion of their bill to be reinstated into their classes for the semester indicated above.

Cashier's Office Approval _____

For Office Use Only Processed Denied AR Staff _____ Date _____