



Application for Enrollment Reinstatement

Students are completely dropped from their semester classes when they have not paid a sufficient portion of the tuition and fees by the published due date as determined by the Cashier's Office.

All requests should be submitted within 5 business days of being dropped from classes. Students will be reinstated into ALL classes dropped for nonpayment that are still available. Some classes may have reached enrollment capacity in the interim time and may not be available.

Students wishing to be reinstated into their term classes must pay the past due balance or be enrolled, and current, in a approved payment plan. If you have not paid your past due balance, or are not current in your payment plan, you cannot be reinstated until your account is brought into good standing. You may contact the Cashier's Office by:

- Joining QLess for a virtual appointment or to come in person at <https://www.unr.edu/qless>
- Emailing cashiersoffice@unr.edu
- Calling 775/784-6915

Name _____ NSHE ID _____

Signature _____ Date _____

Please review and initial the following:

I acknowledge that once I am dropped from classes for nonpayment I will not have access to course material online until I have been fully reinstated and am responsible for working with instructors on possible missed assignments.

I acknowledge I am responsible for all fees listed in MyNEVADA as a result of the reinstatement, including late fees and payment plan fees if applicable.

I acknowledge I will be re-enrolled in all classes dropped from if capacity allows. If I cannot be reinstated due to class capacity limitations I understand I will need to work with my academic advisor to ensure I am still making satisfactory academic progress.

For Office Use Only

Processed

Denied

Evaluator _____

Date _____