



SPONSORED PROJECTS MANUAL CERTIFICATION OF EFFORT

Effort Reporting Period:		Date:	
Name:		Unit:	
Employee ID:		Department:	
Job Title:			

SPONSORED PROJECTS ACCOUNTS:

Account Name	Earnings Amount	Payroll % (of Effort)
Sponsored Totals		

NON-SPONSORED ACCOUNTS:

Worktag	Account Name	Earnings Amount	Payroll % (of Effort)
Non-Sponsored Totals			
Grand Payroll Total			
<i>Must equal 100% of payroll for the reporting period</i>			

I have reviewed the information above and certify that the proportion of payroll charged and/or cost shared to each sponsored project does not exceed the proportion of time worked on each project.

I understand that falsification of effort statements may result in potential disallowed costs, penalties and/or actions under the Federal False Claims Act.

Signature	Printed Name	Date
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Internal Use Only: Why is a paper Effort Report being submitted instead of an electronic Effort Report in Workday?