



SPONSORED PROJECTS MANUAL CERTIFICATION OF EFFORT WITH COST SHARE

Effort Reporting Period:		Date:	
Name:		Unit:	
Employee ID:		Department:	
Job Title:			

SPONSORED PROJECTS ACCOUNTS:

GR Worktag	Account Name	Payroll Amount	Cost Share Amount	Total	% Effort
Sponsored Total					

NON-SPONSORED ACCOUNTS:

Worktag	Account Name	Payroll Amount	Cost Share Amount	Total	% Effort
Non-Sponsored Total					
Grand Payroll Total					

Must equal 100% of payroll for the reporting period

I have reviewed the information above and certify that the proportion of payroll charged and/or cost shared to each sponsored project does not exceed the proportion of time worked on each project.

I understand that falsification of effort statements may result in potential disallowed costs, penalties and/or actions under the Federal False Claims Act.

Signature	Printed Name	Date
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Internal Use Only: Why is a manual Effort Report being submitted instead of an electronic Effort Report in Workday?