



Office of Financial Aid and Scholarships

V-5 Independent Verification Worksheet

2025-2026

Revised: 11/2024
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Student Name:

NSHE ID:

Date of Birth:

Phone Number:

E-Mail Address:

SECTION 1: DEMOGRAPHIC AND MARITAL STATUS

Based on the answers you provided on your FAFSA, you were determined to be an **independent** student. Answer the questions below about your demographic and marital status.

Select one of the options below that best describes your marital status as of the day you submitted your FAFSA

Single AND Never Married. DO NOT provide spouse's information below.

Married. MUST provide spouse's information below.

Married, BUT separated AND NOT living together with your spouse. DO NOT provide spouse's information below. Selecting this option may require additional documentation at a later date.

Date of Separation (MM/YYYY):

Divorced AND NOT remarried. DO NOT provide spouse's information below. Selecting this option may require additional documentation at a later date.

Date Divorce Finalized (MM/YYYY):

Widowed. DO NOT provide spouse's information below. Selecting this option may require additional documentation at a later date.

Date of Spouse's Death (MM/YYYY):

If the option you selected above indicated your spouse's information is required, enter the requested information below about your spouse.

Spouse Full Name:

Age:

SECTION 2: FAMILY SIZE

Are there any additional children or other dependents that you claimed on your 2023 Tax Return? If YES, then complete the remainder of the section.

Yes

No

Full Name:

Full Name:

Full Name:

Full Name:

Full Name:

Full Name:



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SECTION 3: STUDENT TAX STATUS AND REQUIRED DOCUMENTS

Student, select one option below that best describes your tax status for the **2023 calendar year**.

I filed a 2023 Tax Return. (**Required Documents:** An official 2023 Tax Return Transcript, **OR** a **physically signed** copy of your 2023 IRS 1040 form, **AND** Schedules 1, 2, 3, C, F, and/or K (schedules as applicable). Additionally, attach your W-2s for each employer. If your 2023 tax return was **corrected** please submit the amended taxes as well (Ex. 1040X form or a letter from the IRS).)

I WAS employed in 2023 AND WAS NOT required to file a 2023 Tax Return. (**Required Documents:** List each employer and the amount earned in 2023 below. Additionally, attach your W-2s for each employer.)

Employer Name:

Wages Earned:

Employer Name:

Wages Earned:

Employer Name:

Wages Earned:

I WAS NOT employed in 2023 AND WAS NOT required to file a 2023 Tax Return. (**Required Documents:** None)

SECTION 4: SPOUSE TAX STATUS AND REQUIRED DOCUMENTS (if applicable)

Spouse (if applicable), select one option below that best describes your tax status for the **2023 calendar year**.

My spouse filed Filing Jointly with me (student) listed in Section 1 of this form for the 2023 tax year. (**Required Documents:** None)

My spouse filed Separately from me (student) listed in Section 1 of this form for the 2023 tax year. (**Required Documents:** An official 2023 Tax Return Transcript, **OR** a **physically signed** copy of your 2023 IRS 1040 form, **AND** Schedules 1, 2, 3, C, F, and/or K (schedules as applicable). Additionally, attach your W-2s for each employer. If your 2023 tax return was **corrected** please submit the amended taxes as well (Ex. 1040X form or a letter from the IRS).)

My spouse WAS employed in 2023 AND WAS NOT required to file a 2023 Tax Return, nor was their income reported on my (student) 2023 tax documents. (**Required Documents:** List each employer and the amount earned in 2023 below. Additionally, attach your W-2s for each employer.)

Employer Name:

Wages Earned:

Employer Name:

Wages Earned:

Employer Name:

Wages Earned:

My spouse WAS NOT employed in 2023 AND WAS NOT required to file a 2023 Tax Return, nor are they listed on my (student) 2023 tax documents. (**Required Documents:** None)



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SECTION 5: STUDENT ROLLOVERS

Did you report any taxable IRA distributions, pensions or annuities on your IRS 1040 Tax Return for 2023 (lines 4b and/or 5b) AND was this amount a rollover? If YES, please attach a copy of your 1099-R form.

Yes

No/NA

** A rollover occurs when you withdraw assets from one retirement plan and contribute it, within 60 days, to another retirement plan.*

SECTION 6: SPOUSE ROLLOVERS (if applicable AND filed separately)

Did you report any taxable IRA distributions, pensions or annuities on your IRS 1040 Tax Return for 2023 (lines 4b and/or 5b) AND was this amount a rollover? If YES, please attach a copy of your 1099-R form.

Yes

No/NA

** A rollover occurs when you withdraw assets from one retirement plan and contribute it, within 60 days, to another retirement plan.*

SECTION 7: CERTIFICATION

By signing this verification worksheet, we certify that all information reported is complete and accurate and understand that verification will not be processed if any section of this form is left blank. We further understand that purposely providing false or misleading information on this worksheet may result in being fined, jailed, or both. **Signing for someone else is FRAUD, even with their permission.**

Student Signature:

Date:



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SECTION 8: IDENTITY AND STATEMENT OF EDUCATION PURPOSE

The statement below must be signed in the **physical presence** of either a Financial Aid Administrator at the University of Nevada, Reno, or a Public Notary.

I certify that I, **(print student name)**, am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay for the cost of attending the University of Nevada, Reno for the 2025-2026 academic year.

Student Signature:

Date:

SECTION 9: NOTARY/THIRD PARTY ACKNOWLEDGMENT

You must sign the above statement in the **physical presence** of one of the approved parties listed below. Select one of the options and provide any other required documents as indicated below.

Financial Aid Administrator (FAA): The FAA **MUST** witness your signature of the above statement. **DO NOT SIGN** this document until you are physically in the presence of a UNR FAA. *(Required Document(s): Student must present an unexpired valid, government issued photo ID, such as, but not limited to, a **driver's license, state issued ID, or Passport**. A copy of the presented ID **MUST** accompany this document at its submission in person. **NO electronic copies will be accepted.**)*

FAA Signature:

Date:

Public Notary: The notary **MUST** witness your signature of the above statement. **DO NOT SIGN** this document until you are physically in the presence of the notary. *(Required Document(s): Student must present an unexpired valid, government issued photo ID, such as, but not limited to, a **driver's license, state issued ID, or Passport**. A copy of the presented ID **MUST** accompany this document at its submission in person. **NO electronic copies will be accepted.**)*

Notary's Certificate of Acknowledgment

In the State of _____ and City/County of _____
On _____ (date), before me, _____ (Notary's Name),
personally appeared, _____ (Signer's Name), and proved to me because of
satisfactory evidence of identification, _____ (Type of ID Provided to Notary), to be
the above named person who signed the forgoing instrument.

WITNESS my hand and official seal,

Notary Signature:

My commission expires on

(Date of Expiration)

(Notary's Seal)

**SUBMIT COMPLETED
DOCUMENTS TO**

(electronic submission not accepted)

University of Nevada, Reno - Financial Aid
MAIL: MS 0076
Reno, Nevada 89557-0076

IN PERSON: Office of Financial Aid and Scholarships
3rd Floor
Fitzgerald Student Services Building