Office of Financial Aid and Scholarships

V-1 Dependent Verification Worksheet 2025-2026

Student Name: _____ **NSHE ID:** _____

Date of Birth: _____ **Phone Number:** _____

E-Mail Address: _____

SECTION 1: PARENT DEMOGRAPHIC AND MARITAL STATUS

Based on the answers you provided on your FAFSA, you were determined to be a ***dependent*** student. Answer the questions below about your parent(s) demographic and marital status. If your parents are divorced/separated and **DO NOT live together**, parent 1 listed below should be the parent who has provided the most support over the 12 months immediately prior to filing the FAFSA (even if you do not live with this parent). If equal support is given among both biological parents, parent 1 is the one with the higher income and/or assets.

Parent 1 Full Name: _____ **Date of Birth:** _____

Select one of the options below that best describes Parent 1's marital status as of the day you submitted your FAFSA

- ◯ **Never Married AND other biological parent DOES NOT LIVE with primary parent. DO NOT provide parent 2's information below.**
- ◯ **Unmarried AND BOTH biological parents living together. MUST provide parent 2's information below.**
- ◯ **Married OR Remarried AND Living together with their spouse.** *(Either your biological parent or step-parent)* **MUST provide parent 2 or step-parent's information below.**
- ◯ **Married, BUT separated AND NOT living together with their spouse. DO NOT provide parent 2's information below. Selecting this option may require additional documentation at a later date.**

  Date of Separation *(MM/YYYY)*: _____
- ◯ **Divorced AND NOT remarried. DO NOT provide parent 2's information below. Selecting this option may require additional documentation at a later date.**

  Date Divorce Finalized *(MM/YYYY)*: _____
- ◯ **Widowed. DO NOT provide parent 2's information below. Selecting this option may require additional documentation at a later date.**

  Date of Parent 2's Death *(MM/YYYY)*: _____

If the option you selected above indicates parent 2 information is required, enter the requested information below about your parent 2/step-parent

Parent 2 Full Name: _____ **Date of Birth:** _____

SECTION 2: FAMILY SIZE

Are there any additional children or other dependents that your parent(s) claimed on their 2023 Tax Return? ***If YES, then complete the remainder of the section.*** ◯ Yes ◯ No

Full Name: _____ **Full Name:** _____ **Full Name:** _____

Full Name: _____ **Full Name:** _____ **Full Name:** _____

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Student Name: _____ **NSHE ID:** _____

SECTION 3: PARENT 1 TAX STATUS AND REQUIRED DOCUMENTS

Parent 1, select one option below that best describes your tax status for the **2023 calendar year.**

◯ **I filed a 2023 Tax Return.** *(**Required Documents:** An official 2023 Tax Return Transcript, **OR** a **physically signed** copy of your 2023 IRS 1040 form, **AND** Schedules 1 and/or 3 (schedules as applicable).)*

◯ **I WAS employed in 2023 AND WAS NOT required to file a 2023 Tax Return.** *(**Required Documents:** List each employer and the amount earned in 2023 below. Additionally, attach your W-2s for each employer.)*

Employer Name: _____ **Wages Earned:** _____

Employer Name: _____ **Wages Earned:** _____

Employer Name: _____ **Wages Earned:** _____

◯ **I WAS NOT employed in 2023 AND WAS NOT required to file a 2023 Tax Return.** *(**Required Documents:** None)*

SECTION 4: PARENT 2 TAX STATUS AND REQUIRED DOCUMENTS *(if applicable)*

Parent 2 *(if applicable)*, select one option below that best describes your tax status for the **2023 calendar year.**

◯ **I filed Married Filing Jointly with Parent 1 listed in Section 1 of this form for the 2023 tax year.** *(**Required Documents:** None)*

◯ **I filed Separately from Parent 1 listed in Section 1 of this form for the 2023 tax year.** *(**Required Documents:** An official 2023 Tax Return Transcript, **OR** a **physically signed** copy of your 2023 IRS 1040 form, **AND** Schedules 1 and/or 3 (schedules as applicable).)*

◯ **I WAS employed in 2023 AND WAS NOT required to file a 2023 Tax Return.** *(**Required Documents:** List each employer and the amount earned in 2023 below. Additionally, attach your W-2s for each employer.)*

Employer Name: _____ **Wages Earned:** _____

Employer Name: _____ **Wages Earned:** _____

Employer Name: _____ **Wages Earned:** _____

◯ **I WAS NOT employed in 2023 AND WAS NOT required to file a 2023 Tax Return.** *(**Required Documents:** None)*

SECTION 5: PARENT ROLLOVERS

Did you report any taxable IRA distributions, pensions or annuities on your IRS 1040 Tax Return for 2023 (lines 4b and/or 5b) AND was this amount a rollover*? If YES, please attach a copy of your 1099-R form.

** A rollover occurs when you withdraw assets from one retirement plan and contribute it, within 60 days, to another retirement plan.*

Parent 1
◯ Yes ◯ No/NA

Parent 2 *(if applicable)*
◯ Yes ◯ No/NA

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Student Name: _____ **NSHE ID:** _____

SECTION 6: STUDENT TAX STATUS AND REQUIRED DOCUMENTS

Student, select one option below that best describes your tax status for the **2023 calendar year.**

◯ **I filed a 2023 Tax Return.** *(**Required Documents:** An official 2023 Tax Return Transcript, **OR** a **physically signed** copy of your 2023 IRS 1040 form, **AND** Schedules 1 and/or 3 (schedules as applicable).)*

◯ **I WAS employed in 2023 AND WAS NOT required to file a 2023 Tax Return.** *(**Required Documents:** List each employer and the amount earned in 2023 below. Additionally, attach your W-2s for each employer.*

Employer Name: _____ **Wages Earned:** _____

Employer Name: _____ **Wages Earned:** _____

Employer Name: _____ **Wages Earned:** _____

◯ **I WAS NOT employed in 2023 AND WAS NOT required to file a 2023 Tax Return.** *(**Required Documents:** None)*

SECTION 7: STUDENT ROLLOVERS

Did you report any taxable IRA distributions, pensions or annuities on your IRS 1040 Tax Return for 2023 (lines 4b and/or 5b) AND was this amount a rollover*? If YES, please attach a copy of your 1099-R form. ◯ Yes ◯ No/NA

***** *A rollover occurs when you withdraw assets from one retirement plan and contribute it, within 60 days, to another retirement plan.*

SECTION 8: CERTIFICATION

By signing this verification worksheet, we certify that all information reported is complete and accurate and understand that verification will not be processed if any section of this form is left blank. We further understand that purposely providing false or misleading information on this worksheet may result in being fined, jailed, or both. **Signing for someone else is FRAUD, even with their permission.**

Student Signature: _____ **Date:** _____

Parent 1 Signature: _____ **Date:** _____

*Parent 2 signature **REQUIRED ONLY IF** Parent 1 is Unmarried **AND** living together **OR** Married and filed separately.*

Parent 2 Signature: _____ **Date:** _____