



# Office of Financial Aid and Scholarships

## Re-Evaluation Using 2024

### Income/Benefits

Revised: 02/2025  
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**Student Name:**

**NSHE ID:**

The 2024-2025 and 2025-2026 FAFSA's were originally completed using 2022 and 2023 income figures, respectively. If there has been a significant change in income between 2022 or 2023 to 2024, students can request a re-evaluation of financial aid eligibility based on 2024 income figures. **Your 2024 federal income tax return must be completed for this request to be considered.** The Re-evaluation will only be approved if the approval will make the student eligible for additional funds such as the Pell Grant or Subsidized Direct Loans.

After submission, your documents will be reviewed and a communication will be sent to you with the decision details. The Financial Aid Office will submit the changes to one or both of the applicable FAFSA applications (2024-2025 and/or 2025-2026) that we have on file. **Do not submit any further corrections to FAFSA.** Once the changes are finalized, you will receive a revised offer letter from the University that reflects any new aid eligibility.

### SECTION 1: REQUIRED DOCUMENTATION/INFORMATION

**Before your request will be reviewed, you MUST submit the following:**

- 1. This form, signed and dated by all required parties**
- 2. A brief, detailed letter explaining the reason for re-evaluation** (Attach or type on the second page of the form)
- 3. The following documents:** Signed 2024 IRS 1040 Forms (2 pages), IRS Schedules 1, 2, 3, and/or C (if applicable), and all 2024 W2's.

**Please complete the following questions below using 2024 information. Enter "0" if not applicable:**

**Child Support Received by STUDENT:**

**Child Support Received by PARENT:**

**Amount of College, Grants, and Scholarships for STUDENT:**

**Amount of College, Grants, and Scholarships for PARENT:**

### SECTION 2: CERTIFICATION

I/We hereby certify that all information reported on this form and attached documents are true, complete, and accurate. I/We give consent to the financial aid office to make adjustments to my FAFSA application(s), and understand that false statements or misrepresentation will be cause for denial, reduction, withdrawal, and/or repayment of financial aid. **(Parent signature also required if requesting re-evaluation of parental income.)**

**Student Signature:**

**Date:**

**Parent Signature:**

**Date:**



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**SECTION 3: EXPLANATION LETTER**

**A brief, detailed letter explaining the reason for re-evaluation.**

**For Office Use Only**

Approved Evaluator:

Notes:

Denied Date:

Incomplete New SAI:

Adj. SAI Calc

**Contact Information**

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