



Office of Financial Aid and Scholarships
Re-Evaluation Using 2023
Income/Benefits

Student Name:

NSHE ID:

The 2023-24 and 2024-25 FAFSA's were originally completed using 2021 and 2022 income figures, respectively. If there has been a significant change in income between 2021 or 2022 to 2023, students can request a re-evaluation of financial aid eligibility based on 2023 income figures. **Your 2023 federal income tax return must be completed for this request to be considered.** The Re-evaluation will only be approved if the approval will make the student eligible for additional funds such as the Pell Grant or Subsidized Direct Loans.

After submission, your documents will be reviewed and a communication will be sent to you with the decision details. The Financial Aid Office will submit the changes to one or both of the applicable FAFSA applications (2023-24 and/or 2024-25) that we have on file. **Do not submit any further corrections to FAFSA.** Once the changes are finalized, you will receive a revised offer letter from the University that reflects any new aid eligibility.

SECTION 1: REQUIRED DOCUMENTATION/INFORMATION

Before your request will be reviewed, you MUST submit the following:

- 1. This form, signed and dated by all required parties**
- 2. A brief, detailed letter explaining the reason for re-evaluation** (Attach or type on the second page of the form)
- 3. The following documents:** Signed 2023 IRS 1040 Forms (2 pages), IRS Schedules 1, 2, 3, and/or C (if applicable), and all 2023 W2's.

Please complete the chart below using 2023 information. Enter "0" if not applicable:

Additional Financial Information/Untaxed Income Types	Student	Parent
Child support paid		
Earnings from need-based employment program(s) such as work-study, internships, or fellowship		
Earnings from cooperative education program(s) offered by a college		
Child support received		
Housing, food, and other living allowances paid to members of military, clergy, and others		
Veteran's non-education benefits		
Worker's compensation		
Disability Benefits		
Money received or paid on your behalf (e.g. bills) not reported elsewhere. (Do not include money from parents)		

SECTION 2: CERTIFICATION

I/We hereby certify that all information reported on this form and attached documents are true, complete, and accurate. I/We give consent to the financial aid office to make adjustments to my FAFSA application(s), and understand that false statements or misrepresentation will be cause for denial, reduction, withdrawal, and/or repayment of financial aid. **(Parent signature also required if requesting re-evaluation of parental income.)**

Student Signature:

Date:

Parent Signature:

Date:

Contact Information

Phone: (775) 784-4666

Email: fapj@unr.edu

Fax: (775) 784-1025



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SECTION 3: EXPLANATION LETTER

A brief, detailed letter explaining the reason for re-evaluation.

For Office Use Only

Approved Evaluator:

Notes:

Denied Date:

Incomplete New SAI:

Adj. SAI Calc

Contact Information

Phone: (775) 784-4666

Email: fapj@unr.edu

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