

Request for an Exception to the Gift Policy

(Transfer of funds from a restricted gift fund)

Date: _____

Funds coming from:

University Account Number: _____

Foundation Project Number if applicable: _____

Funds going to:

University Account Number: _____

Foundation Project Number if applicable: _____

Reason for the exception:

Requested by: _____

Dean, Vice President, Director or designee

Signature confirms that the funds will be expended in accordance with donor intent and University policies.

Exception approved by: _____

Fiscal Agent and/or Foundation Officer