ROLL CALL:

Felicia O’Carroll, Chair  Randy Brown
Jeff Rodefer               Mary Simmons
Lynda Buhlig               Dan Rovig
Mick Hitchcock             
Kathy Garcia               
Laurie McLanahan**

* ex officio, ** staff liaison

NOTE: Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the chair. Two or more agenda items may also be combined for consideration. The Audit and Finance Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

In accordance with NRS 241.020(6), support materials that are submitted to the University of Nevada, Reno Foundation office and then distributed to the members of the Foundation after the mailing of this agenda but before the meeting, will be made available as follows: 1) copies of any such supplemental support materials are available at the Foundation office, Reno, Nevada. A copy may be requested by calling (775) 682-6027, and 2) copies of any such supplemental support materials will be available at the meeting site.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the Foundation office at (775) 682-6027 in advance so that arrangements may be made.

AGENDA

1. Call to Order – Felicia O’Carroll, Chair

2. Public Comment - (3 minutes)
   Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

   In accordance with Attorney General File no. 00-047 (April 27, 2001), as restated in the Attorney General’s Open Meeting Law Manual, the Chair may limit or prohibit comments that are willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive,
inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

3. Approval of the minutes from May 2, 2019 - **FOR POSSIBLE ACTION**
   Approval of the minutes from June 11, 2019 – **FOR POSSIBLE ACTION**
   Approval of the minutes from September 23, 2019 – **FOR POSSIBLE ACTION**

4. Discussions of the Audit Timeline - **INFORMATION**
   Dates for the audit are scheduled as follows:
   The week of April 27, 2020 for interim fieldwork
   The week of August 10, 2020 for fieldwork for AAUN and AAUN Endowment
   The weeks of August 19 and August 26, 2020 for fieldwork for the UNR Foundation
   Clean draft by mid-September
   Executive Committee will meet

5. Discussions of moving from Manager Balanced accounts to Budgeted accounts per request from campus - **FOR POSSIBLE ACTION**

6. Discussions regarding substantiation for training table expenditures for ICA - **FOR POSSIBLE ACTION**

7. Update on status of 990, 990T and charitable state registrations **INFORMATION**

8. Update on exceptions to the transfer gift policy for the calendar year 2019 **INFORMATION**

9. Update of checks signed by Foundation officers for the calendar year 2019 **INFORMATION**

10. New Business

11. Public Comment - (3 minutes)
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12. Adjournment

Posted on the University of Nevada, Reno Foundation Giving website ([http://giving.unr.edu/meetings](http://giving.unr.edu/meetings)), AND on the Nevada Public Notice Website Pursuant to NRS 232.2175 ([http://notice.nv.gov/](http://notice.nv.gov/)), AND at the following locations on the University of Nevada, Reno campus: Morrill Hall Alumni Center, Foundation Accounting Office, Faculty Senate Office, and the Clark Administration building.