



## MSW Admissions Checklist

### APPLICATION PROCEDURES

**On-campus MSW applicants** must apply by **January 15<sup>th</sup>** of each year for enrollment in the following fall semester.

**Online MSW applicants:** please submit the request to learn more about the Online modality through [School of Social Work: Online MSW](#) or contact the School of Social Work: MSW program at (775) 682-8757.

Refer to the [School of Social Work web page](#) to learn more about the program and admission requirements

- [Application](#) (available online)
- All transcripts sent directly from issuing institution(s) to:  
University of Nevada Graduate School  
1664 N. Virginia Street M/S 0326  
Reno, NV 89557  
**(University of Nevada, Reno graduates:** do not send University of Nevada, Reno transcripts. If there is transfer work, check with the Graduate School to see if it was submitted – (775) 784-6869.)
- Resumé (uploaded with the application)
- [Essay responses](#) (uploaded with the application)
- Provide three professional references (names, email addresses) in the application: instructions and the link to the special SSW Recommendation Form will be send to your recommenders automatically. *Check with your recommenders upon receiving the link with directions and let us know if they did not receive it.*
- Only for Advanced Standing Applicants (students with BSW degree):** provide an additional (fourth) reference from a BSW Field Instructor (Social Worker who evaluated your Field performance and signed the Field Placement Evaluation): name, email. The link with the Field Instructor's Recommendation form will be send automatically. *Check with your recommender upon receiving the link with directions and let us know if they did not receive it.*
- Only for Advanced Standing applicants (students with BSW degree):** Copy of BSW Field Placement Evaluation (uploaded with the application). Should be in the student's possession. If necessary, contact the Field Education office to check if the copy is kept and can be obtained: (775) 682-8431

### INTERNATIONAL STUDENTS:

Please access the [Office of International Students & Scholars](#) website for information on applying to the university.

- All items as listed above: Application for MSW Program, Resumé, three completed recommendation forms (plus Field Instructor reference, if applying for Advanced Standing), Essay responses, Copy of BSW Field Placement Evaluation (Advanced Standing applicants only).

### PLUS

- Items from the** [Office of International Students & Scholars Graduate Checklist](#) (OISS)



**These items are not required for Admission but will/may be needed in case of acceptance into the program:**

- Current Immunization

*Copies of immunization records must be sent to the Admissions and Records office, either via fax 775-784-4283, or hand delivered (2nd floor of the Fitzgerald Student Services Building). If students feel comfortable sending these documents via email, they may also email a copy to [mynevada@unr.edu](mailto:mynevada@unr.edu).*

*For more information about immunization requirements see the student FAQs – [Which Immunizations Are Required For Me to Enroll?](#)*

- [Regulations for Determining Residency and Tuition Charges](#)

[Residency Application](#) must be submitted (complete with all supporting documentation) no later than the second Friday before the start of the term in which the student seeks to be classified as a Nevada resident for tuition purposes. Application can be submitted to the Admissions and Records Dept. of the University of Nevada, Reno in person, by mail or by FAX.

University of Nevada Admissions and Records  
1664 N. Virginia Street M/S 0120  
Reno, NV 89557  
FAX: 775-784-4283