



## BSW Recommendation Form

**Due by January 15<sup>th</sup> (or the last business day before should January 15<sup>th</sup> fall on a weekend)]**

**TO THE APPLICANT:** Please type your full name below, along with the information requested about the individual you have asked to make the recommendation. Keep in mind that these are professional references; therefore, you should select referees who have supervised you in some capacity and are familiar with your educational background, employment, and/or professional skills. You should not ask a family member, peer, classmate, co-worker, or friend to serve as a reference.

**TO THE RECOMMENDER:** The person whose name appears below is applying to the Bachelor of Social Work Program at the University of Nevada, Reno. He/she has requested that your recommendation be included as part of the information on which our Undergraduate Admissions Committee will base its decision. Your responses to the following questions will be very helpful to the Admissions Committee. When completed, please mail this form directly to the School of Social Work's Undergraduate Admissions Committee.

**Applicant's Name**

**Recommender's Name**

**Position or Title**

**School or Firm**

**Address**

**City, State**

**Zip Code**

**Telephone**

**Email**

Under the Family Education Rights and Privacy Act of 1974, students who are admitted and who matriculate into the program to which they apply are given the right to inspect their records, including this letter of recommendation, unless they have waived their right to review. Applicants have the option of signing the following waiver or declining to do so.

**Note:** *If the applicant chooses not to signal their choice by signature, it will automatically waive the right to review this letter of recommendation.*

I expressly waive any rights I might have to access this letter of recommendation under the Family Education Rights and Privacy Act of 1974

**Applicant's Signature**

**Date**

I do not agree to the wavier above

**Applicant's Signature**

**Date**





5. We are interested in your assessment of the applicant’s suitability for generalist social work practice.

Using as a base of comparison, other individuals whom you have known in social work or related fields, please rate the applicant in the following areas:

| <b>Characteristics</b>                      | <b>Exceptional</b> | <b>Above</b> | <b>Average</b> | <b>Below</b> | <b>Well Below</b> | <b>No Basis for</b> |
|---|--------------------|--------------|----------------|--------------|-------------------|---------------------|
| Commitment to the profession of social work |                    |              |                |              |                   |                     |
| Demonstrates ethical behavior               |                    |              |                |              |                   |                     |
| Demonstrates self-awareness                 |                    |              |                |              |                   |                     |
| Demonstrates interpersonal skills           |                    |              |                |              |                   |                     |
| Verbal communication skills                 |                    |              |                |              |                   |                     |
| Written communication skills                |                    |              |                |              |                   |                     |
| Intellectual curiosity                      |                    |              |                |              |                   |                     |
| Ability to accept constructive criticism    |                    |              |                |              |                   |                     |
| Responsible for carrying out assignments    |                    |              |                |              |                   |                     |
| Ability to take initiative                  |                    |              |                |              |                   |                     |
| Open to change and new ideas                |                    |              |                |              |                   |                     |
| Judgment in decision making                 |                    |              |                |              |                   |                     |
| Demonstrates integrity                      |                    |              |                |              |                   |                     |
| Demonstrates emotional maturity             |                    |              |                |              |                   |                     |



|   |  |  |  |  |  |  |
|---|--|--|--|--|--|--|
| Performance under stress                    |  |  |  |  |  |  |
| Use of personal abilities in helping others |  |  |  |  |  |  |
| Willingness to engage in social change      |  |  |  |  |  |  |
| Commitment to solving social problems       |  |  |  |  |  |  |
| Commitment to social work values            |  |  |  |  |  |  |

6. Please use the space below for additional comments you would like to make regarding this applicant.

7. Please check the box that best corresponds with your overall evaluation of this applicant with respect to admission to the BSW program:

I do not recommend this applicant for admission to the BSW Program.

I believe this applicant’s qualifications are below average, but if admitted, the applicant would greatly benefit from study in the BSW Program.

I believe this applicant’s performances should be comparable to that of most students, and I recommend this applicant for admission to the BSW Program.

I believe this applicant has the capability to perform at an above average level, and I highly recommend this applicant for admission.



We greatly appreciate your assistance in our evaluation of this candidate's application for admission to the BSW Program. Thank you for sharing your observations.

Signature of Recommender

Date

**Note:** The School of Social Work does not accept faxed or emailed application materials; additionally, recommendation forms must be sent directly from the recommender to the below address.

RECOMMENDER

University of Nevada, Reno  
School of Social Work  
BSW Admissions Committee  
1664 N. Virginia Street, Mailstop 090  
Reno, NV 89557-0090

In compliance with federal law, including the provision of Title IX of the Education Amendments of 1972 and Sections of 503 and 504 of the rehabilitation Act of 1973, the University of Nevada, Reno does not discriminate on the basis of race, sex, religion, color, national origin, age, handicap, or military service in its administration policies, programs, or activities; its admission policies; scholarship and loan programs; athletic or other university administered programs; or employment.