

LAKE TAHOE MUSIC CAMP HANDBOOK



We are pleased that you will be attending the Lake Tahoe Music Camp! To ensure that you have a great time, campers and parents must thoroughly read the *Camp Handbook* and sign the *Camper and Parent/Legal Guardian Agreement*.

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Registration, Lessons & Payment

Lake Tahoe Music Camp will be holding two sessions during the summer of 2022. If camp is canceled due to circumstances outside of our control, registered families will be notified as soon as possible and refunds will be issued.

Due to limited space, registrations are accepted on a first-come, first-served basis. Once we have reached capacity, future registrants will be placed on a waitlist.

Registration Fees

Middle School (campers who completed the 6th-8th grade in June 2022*)

- Regular Session - June 25-28: \$390
- 8th Grade ONLY may apply to stay during the high school session – June 28-July 2: \$345

** Students completing the 6th grade must get approval from Camp Co-Director, Daniel Barthel before registration is accepted. To inquire, contact the camp office at ltmc@unr.edu or (775) 784-4278 and provide the student's name, school name, band director, and band director's email and phone number.*

High School (campers who completed the 9th-12th grade in June 2022)

- Regular Session – June 28-July 2: \$470
- Additional camp days during middle school session (June 25-28): \$265

Payment is due at the time of registration. Third party scholarship payments must be received by the camp office by May 31. Please be sure that your scholarship donor sends payment by this deadline. Camp registration includes a \$30 non-refundable application fee. If camp is cancelled due to circumstances outside of our control, registered families will be notified as soon as possible and full refunds, including the application fee, will be issued.

Registration is a three-step process

Step 1: Online Registration

Complete your registration online through the [University of Nevada, Reno Marketplace](#).

Step 2: Policies and Handbook Review

All campers and their parent/legal guardian are required to read the *COVID-19 Safety and Mitigation Policies* and the *Camp Handbook*.

Step 3: Forms and Agreements

Complete, print, sign and submit the following forms to the Lake Tahoe Music Camp office within 10 business days of completing your online registration.

1. Camper and Parent or Legal Guardian Agreement
2. Health Form
3. Waiver, Release and Indemnification Agreement

These required forms must be mailed or faxed to our Camp Office. Please note: If these forms have not been received within 10 business days after receiving email notification, your registration will be canceled and your money will be refunded, except for a \$30 nonrefundable application fee.

Campers driving their own vehicles need to also complete the *Arrival/Departure* form. This form needs to be submitted to the Camp office no later than May 31st.

Lessons

Up to two optional private lessons are available for \$35 each. These can be purchased online at the time of registration or separately. Check the LTMC website for purchase deadlines.

Primary Instruments

The following are available to be declared as primary instruments:

Bassoon, Clarinet, Bass Clarinet, Euphonium/Baritone, Flute, French Horn, Oboe, Percussion, Alto Saxophone, Tenor Saxophone, Baritone Saxophone, Trombone, Trumpet and Tuba.

Campers wishing to declare the Piano or Bass (electric or upright) as a primary instrument, please contact the Camp Director by emailing ltmc@unr.edu for approval.

Secondary instruments are optional.

Scholarships

In 2021, the Gareth Ferneyhough Lake Tahoe Music Camp Memorial Endowment was established to celebrate Gareth's love of music and honor his memory. This endowment supports annual scholarships to Lake Tahoe Music Camp. For more information visit unr.edu/ltmc.

Cancellation/Refund Policy

- If the *Camper/Parent/Guardian Agreement*, *Health Form*, and *Waiver, Release and Indemnification Agreement* forms have not been received within 10 business days after receiving email notification, your registration will be canceled and your money will be refunded, except for a \$30 nonrefundable application fee.
- Prior to May 1st, you will receive a full refund with the exception of a \$30 nonrefundable application fee.
- Beginning May 1st, **all** cancellations are subject to a nonrefundable fee (50% of the registration fee). Lessons will be refunded in full.
- **No refunds will be given after June 10, 2022.**
- If you received a scholarship after paying for registration, please call (775) 784-4278 for assistance.

Location

Lake Tahoe Music Camp is held at the Nevada State 4-H Camp in Stateline, Nevada. The facility is on the lake side of U.S. Highway 50, north of the High Sierra Hotel/Casino. The campsite is completely enclosed by a security fence. The only entrance/exit is through a locked gate. For more information on the Nevada State 4-H Camp visit their website at <http://www.unce.unr.edu/4H/camp>.

In case of emergency, please call (775) 588-0799. This phone is reserved for camp business and emergencies only.

Physical Address

University of Nevada 4-H Camp
1 4-H Road
Stateline, NV 89449



Getting Campers To and From Camp

First session campers will be assigned a check-in time on June 25th, between 1:00-3:00 p.m. and will sign-in upon arrival.

Second session campers will be assigned a check-in time on June 28th, between 1:30-3:30 p.m. and will sign-in upon arrival.

At check-in, all campers will be required to show proof of vaccination OR a negative COVID-19 test (taken within 72 hours). Please bring appropriate documentation (digital or hard copy is acceptable). During check-in, camp staff will collect medicine and/or any food for campers with dietary needs. They also will receive their nametags and cabin assignments.

Camp activities conclude with an All-Camp concert. After each All-Camp Concert, all campers and parents/guardians must exit campgrounds by 11 a.m.

- First Session All-Camp Concert: June 28th at 9:30 a.m.
- Second Session All-Camp Concert: July 2nd at 9:30 a.m.

Campers Being Dropped off/Picked up

Drop-Off: Each camper will receive a designated drop-off time (First Session: between 1-3 p.m. on June 25th; Second Session: between 1:30 p.m. – 3:30 p.m. on June 28th). Drop-off times will be emailed to families the week of June 13.

We ask that you arrive during your assigned drop-off window but not before. The camp cannot accommodate early arrivals. Please be respectful of neighborhood residents and avoid lining up at the gate until the gate opens. On arrival day, parents/guardians should plan to exit the campgrounds by 3:30 p.m. (First Session) and 4 p.m. (Second Session).

Pick Up: Camp activities will conclude with an All-Camp Concert beginning at 9:30 a.m. (First Session on June 28/Second Session on July 2). Space is limited at the All-Camp Concerts and only pre-registered guests will be admitted. The gate to camp will open at 8:15 a.m. Refrain from lining up at the gate before it opens. The concert concludes at about 10:45 a.m. All campers and parents/guardians must exit camp grounds by 11 a.m.

Campers Arriving by Airplane

There is no shuttle service for campers arriving by plane. Arrangements must be made by the camper and their family/guardian. If arriving by taxi or ride-share, please complete the *Arrival/Departure Form* and return to the office by May 31st.

Campers Driving Themselves

All campers driving themselves are required to complete the *Arrival/Departure Form*. Campers driving themselves to and from camp are not permitted to use their car while at camp. Should a camper drive off camp grounds before the end of camp, without prior approval from Camp Directors, parents/legal guardians will be notified and campers will not be allowed to return to camp.

Facilities

Cabins are dormitory style with 7 to 15 campers and one counselor in each cabin (capacity varies per cabin). Cabin assignments are based on gender, grade level, and age. The girls cabins are separated from the boys cabins. Campers are NOT allowed to make any changes to cabin assignments. Each cabin is supervised and staffed by a Counselor. Please note that the older group of boys will be staying in tents as there are less cabins available on the boy's side of camp.

Lake Tahoe Music Camp does NOT honor any roommate requests.

Bathroom and shower facilities are separate from the cabins. Boys and girls facilities are separated from each other. Toilets are behind locking stalls. Curtains divide showers.

The camp has a private beach that is staffed during designated beach hours by certified lifeguards.

Meals

The 4-H Camp kitchen staff prepares meals at Lake Tahoe Music Camp. The first meal will be dinner on the day you arrive and the final meal will be breakfast the morning of the All-Camp Concert. Food will be plated by kitchen staff. Campers will eat outside at picnic tables or in the surrounding lawn.

All dietary needs including food allergies, vegetarian, and/or gluten-free diets need to be clearly stated on the Health Form. Vegetarian and gluten-free meal options are limited. Campers with these dietary restrictions are encouraged to bring supplemental food items that can be stored in the Camp Director's refrigerator.

Camp Activities

Talent Show

Due to shortened camp sessions, there will only be a Talent Show during the Second Session on June 29. All talent show audition videos must be submitted by Monday, June 20. Instructions for how to submit videos will be provided to all registered campers prior to this deadline.

Talent show participants must bring an accompaniment CD or piano accompaniment for the staff accompanist to play for their presentation. **Piano accompaniment for solos must be emailed to ltmc@unr.edu at least two weeks prior to camp.**

The talent show will have a judging component. Winners will be announced and will receive scholarships (full or partial scholarships) to next year's Lake Tahoe Music Camp!

All-Camp Concerts

The All-Camp Concert will take place on June 28th for the first session and July 2nd for second session. Each begins at 9:30 am and ends around 10:30 am. The concert, featuring campers and staff, is open to the public. Advance registration will be required as space is limited to 250 individuals at each concert (including campers and staff). The gate to camp will open at 8:15 am for registered family members. Refrain from lining up at the gate before the opening of the gate. Please bring low-back lawn chairs to sit on during the concert as there will be limited bench seating available. Campers are free to leave at the conclusion of the concert. Everyone must exit campgrounds by 11:00 am.

Placement Auditions

All campers will record and submit a video for placement audition in advance of camp.

- Audition videos are due by Friday, June 17. Audition music and upload links will be provided to registered campers in May. Campers will be informed of audition results when they arrive at camp.
- Each audition will consist of a chromatic scale and excerpts from our camp music.
- All campers will be placed in concert band.
- Participation in jazz band is determined by audition and we cannot guarantee placement in jazz band due to limited positions available.

Any concerns regarding the audition should be brought to the Camp Director's attention. Please email the camp office at ltmc@unr.edu who will put you in contact with the Camp Director.

What to Bring

Printable Packing Check List

Clothing and Face Masks

Bring comfortable clothing. Mornings and evenings at the Lake can be chilly. Afternoons can be warm and sunny. Campers are expected to follow dress etiquette similar to school dress codes (see *Camper Rules and Requirements* for more information).

Required:

- ☐ Face Masks

Recommended:

- | | | |
|--|------------------------------------|--|
| <input type="checkbox"/> Bathing Suit | <input type="checkbox"/> Underwear | <input type="checkbox"/> Sleepwear |
| <input type="checkbox"/> Sun Hat | <input type="checkbox"/> Jeans | <input type="checkbox"/> Sweats |
| <input type="checkbox"/> Warm Hat | <input type="checkbox"/> Shorts | <input type="checkbox"/> Shoes/sandals |
| <input type="checkbox"/> Jacket and/or sweater | <input type="checkbox"/> T-shirts | |

Toiletries

Campers are expected to maintain personal cleanliness at camp. Items such as sunscreen, shampoo, soap, toothbrush, etc. will be needed

Recommended:

- | | |
|---|--|
| <input type="checkbox"/> Medications (kept in Director's Cabin) | <input type="checkbox"/> Shampoo/conditioner |
| <input type="checkbox"/> Lip balm/Chapstick | <input type="checkbox"/> Soap |
| <input type="checkbox"/> Deodorant | <input type="checkbox"/> Sunscreen |
| <input type="checkbox"/> Feminine products | <input type="checkbox"/> Toothbrush |
| <input type="checkbox"/> Glasses/contacts/contact solution | <input type="checkbox"/> Toothpaste |
| <input type="checkbox"/> Insect repellent | <input type="checkbox"/> Floss |
| <input type="checkbox"/> Lotion | |

Bedding/Towels

The camp provides a bed and mattress. The camp does NOT have bed linens or towels. Sleeping bag, pillow, and blanket are necessary. We recommend bringing two towels - one for the beach and one for the showers.

Recommended:

- | | | |
|--------------------------------------|----------------------------------|---|
| <input type="checkbox"/> Bath Towel | <input type="checkbox"/> Blanket | <input type="checkbox"/> Sleeping bag and/or sheets |
| <input type="checkbox"/> Beach Towel | <input type="checkbox"/> Pillow | |

Musical Equipment

Campers are responsible for bringing their own instrument and music stand. Equipment should be labeled with your name and phone number. Lake Tahoe Music Camp will provide percussion instruments; campers must bring their own sticks, mallets, and practice pads. Electric piano, bass amp, and piano amp are provided. Please bring your own patch cords.

Recommended:

- ☐ Audition Music
- ☐ Folding Music Stand
- ☐ Clothespins to hold music
- ☐ Pencil
- ☐ Accessories

Miscellaneous

Recommended:

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Snacks (sealed in a plastic container to prevent wildlife from entering cabins) | <input type="checkbox"/> Water bottle |
| <input type="checkbox"/> Phone/Camera and charger/s (must only be used at designated times) | <input type="checkbox"/> Sunglasses |
| <input type="checkbox"/> Headphones | <input type="checkbox"/> Tuner |
| <input type="checkbox"/> Earplugs | <input type="checkbox"/> Metronome |
| | <input type="checkbox"/> Cash |

Rules and Requirements

Lake Tahoe Music Camp is a fun educational camp. In order to provide a safe and enjoyable experience for all, campers are expected to adhere to the list of rules and requirements below as well as the *COVID-19 Safety and Mitigation Policies*. Failure to comply with these rules and the *COVID-19 Safety and Mitigation Policies* may result in expulsion from camp. Expelled campers must be picked up by parents/legal guardians at their expense. No refunds will be given for expelled campers. Parents and Campers are encouraged to bring any concerns that arise during camp to the Camp Director's attention immediately so we may handle any situation that requires intervention. We will work to ensure a safe and enjoyable environment for all.

General Rules

1. Respect other campers, instructors, facilities, and equipment
 2. Refrain from profanity and other vulgar language
 3. Participate in all camp activities
 4. Use cell phones only at designated times
 5. Turn in all prescription and over-the-counter medication to the Camp Director
 6. Adhere to all 4-H Camp Rules reviewed by Site Host
 7. Abide by all Beach Rules reviewed by Lifeguards. The Beach is off-limits except during designated times.
 8. Visibly wear name tag at all times
 9. Refrain from entering a cabin without staff permission and supervision. Campers are only allowed in their own assigned cabin.
 10. Dress appropriately (similar to school dress code)
 - a. Shirts must cover midriff, must not show cleavage, and spaghetti straps are not allowed*
 - b. Shorts must fully cover buttocks and be approaching mid-thigh*
 - c. Closed-toed shoes are recommended at all times*
 - d. Shirts may not have profanity, vulgarity, or any other inappropriate content
- *Swimsuits & sandals are permitted while on the beach*

Any of the following will result in immediate expulsion

1. Endangering the health or safety of others
2. Possession of firearms, weapons, explosives, etc.
3. Possession of drugs, alcohol, controlled substances, or cigarettes
4. Damage or destruction of property
5. Theft
6. Leaving Camp without permission
7. Fighting
8. Bullying (*Defined below*)

The University of Nevada, Reno, is committed to maintaining a safe environment that is free from violence, intimidation and threats of violence. Threatening, intimidating or violent behavior will not be tolerated. Individuals who commit acts of bullying in the school/workplace environment will be subject to disciplinary action, up to and including dismissal, under NSHE Code, NAC, or the UNR Student Code of Conduct and may also be subject to criminal prosecution.

We will determine bullying based on the following four criteria as outlined in NRS 388.122

- a. Reasonable fear of or actual physical harm and/or damage to property
- b. Creating an intimidating or hostile environment
- c. If the acts above are due to a person being a member of a protected class
- d. Repeated or pervasive behavior meant to physically or mentally intimidate, humiliate, or harm another person.

Loss or Damage of Property

Each camper's parent/legal guardian will be financially responsible for any and all damages caused by their camper. Parents and guardians will be billed for damage to facilities and/or equipment that occur as a result of misuse. LTMC is not responsible for any lost property.

Medical and Emergency Information

Medical Information

The health form must be received 10 business days after registration. The fillable PDF health form should be typed - it is very important that the information can be easily read in an emergency situation. It is important for the camp directors to be aware of medical conditions and medications that could affect the camper's health and camp experience. Upon arrival to camp at check-in, each camper is required to meet with a camp staff member to discuss medical concerns and conditions and review the health form to ensure its accuracy.

It is critical that all the camper's medications (prescription and/or over-the-counter) are listed on the health form. **In addition, for the safety of all campers, all medications will be collected during check-in and held in the director's cabin. Medications will be administered by the camp directors as needed.** Medications will be returned after breakfast on the last day of camp.

For the safety of all campers and staff, campers will be sent home from camp and not allowed to return for the duration if they experience symptoms of illness associated with COVID-19 or because of any illness requiring "exclusion" as defined by the Washoe County Health Department. Examples of excludable illness include, but are not limited to, vomiting, diarrhea, or fever of 100.4 degrees or higher. Campers must self-monitor for signs and symptoms of COVID-19 and alert their counselor if they experience any symptoms. All campers and staff will have their temperature taken nightly.

In the Event of an Emergency

In the unlikely event of a medical emergency, an afflicted camper will be taken to the nearest urgent care facility, which is three blocks from the camp. There is not a full-time medically trained staff at Lake Tahoe Music Camp; however, multiple camp staff members have received CPR and First-Aid training. We will make every effort to contact the parent/legal guardian or the emergency contact provided as soon as possible in the event of an emergency.

It is imperative that emergency contacts with accurate phone numbers be listed on the Health Form so that we may contact the appropriate designated persons in an emergency situation.

Should an emergency or natural disaster occur at or near camp, the staff will follow standard emergency procedures to ensure the physical and emotional safety of the camper.