



Undergraduate Request for Graduate Study

This is to certify that the below student is scholastically eligible (i.e. GPA of 2.75 or higher) for admission to Graduate Standing and is within **30 credits** of completing the requirements for a bachelor's degree. **Permission requests to register for graduate classes must be submitted NO LATER than the first week of the semester of the requested term.**

Name: _____ NSHE #: _____

Student's Overall GPA: _____ Graduating Semester & Year _____

Graduate courses to be taken during graduating semester (May not exceed 12 credits):

Subject/Number (ex. ACC 701)	Class Section	Class Title	Semester and Year (ex. Fall 2025)	of Credits
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Signatures of approval

"I understand that I may take 500-700 level courses, that these credits will not apply toward my baccalaureate degree, and that if I do not graduate in the same semester or the immediate following semester in which I take courses, the courses will revert to undergraduate credit if it is available, or be lost if it is not available. I understand that federal financial aid will not cover the cost of these courses and that the course credits will not count towards financial aid credit totals."

Student's Signature _____ Name _____ Date _____

Undergraduate Advisor's Signature _____ Name _____ Date _____

Graduate Program Director's Signature _____ Name _____ Date _____

Graduate School Dean's Signature _____ Name _____ Date _____

For office use only

Evaluator comments:

Date: _____