Graduate Online Credit Transfer Evaluation Request

Acknowledgment

Department approval to transfer credits does not guarantee that all courses requested will be transferred or are applicable toward satisfying program course degree requirements.

Official transcripts showing courses requested to be transferred must be on file with the Graduate School.

Research, Directed Study, Independent Study, Seminars, Colloquiums, Thesis Credits, Dissertation Credits, Practicum/Internships, Special Topics, Undergraduate Courses, Pass/Fail Courses, or Courses from Unaccredited Institutions ARE NOT TRANSFERABLE and are not applicable toward an advanced degree at the University of Nevada, Reno. Total course credits will not be split or reduced into partial credits.

No undergraduate credits can be applied to any advanced degree program.

Master's program requirements

**Thesis programs**
- Minimum of 30 graduate credits
- Minimum of 18 of these credits earned at the University of Nevada, Reno
- Minimum of 9 credits (not including thesis credits) taken at 700-level

**Non-thesis programs**
- Minimum of 30 graduate credits
- Minimum of 18 of these 30 graduate credits earned at the University of Nevada, Reno
- Minimum of 12 credits taken at 700-level

Only courses with grades of “C” or better may be transferred to a Master’s program.

All coursework and transfer credits must comply with the 6-year time limit for Master’s degree programs.

Doctoral program requirements

A maximum of 24 graduate credits from a completed master’s degree or previous post-baccalaureate work may be applied to the doctoral program (this includes grad special and transfer). There is no limit on the number of units transferred when students earn their master’s en route to a Ph.D. at the University of Nevada, Reno.

*For the CEE Ph.D. program, a maximum of twenty-two (22) credits from a previously completed master's degree may be applied.*

- At least 18 credits of 700-level graduate credits, exclusive of dissertation credits, are required.

Only courses with grades of “B” or better may be transferred to a Doctoral degree program.

All coursework and transfer credits must comply with the 8-year time limit for Doctoral degree programs. Credits from a completed master's degree will be exempt from the 8-year time limitation for those earning a doctoral degree.

For a complete list of Program of Study Requirements, please visit [https://www.unr.edu/grad/students/student-academics/program-of-study-requirements](https://www.unr.edu/grad/students/student-academics/program-of-study-requirements).
Graduate Online Credit Transfer Evaluation Request

Name: ____________________________ NSHE ID #: ____________________________

Department/Program: ____________________________ Email: ____________________________

Institution(s) from which transfer graduate credit is requested:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>City</th>
<th>State/Country</th>
<th>Dates Attended</th>
<th>Degree Awarded</th>
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Specific graduate courses for which transfer credit is requested. Indicate which (if any) credits are to be used to satisfy UNR 700-level credit requirements.

This form is only needed if you are transferring credits from institutions other than the University of Nevada, Reno.

<table>
<thead>
<tr>
<th>Required Course</th>
<th>Institution # From Above</th>
<th>Substituted Course</th>
<th>Title</th>
<th>Credits</th>
<th>Grade</th>
<th>Year Completed</th>
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Student’s Signature: ____________________________ Date: ____________________________

Advisor’s Signature: ____________________________ Date: ____________________________

Program Director’s Signature: ____________________________ Date: ____________________________

Graduate Dean’s Approval: ____________________________ Date: ____________________________

*Approval is contingent upon the validation of courses/credits by evaluation of official transcripts by the Graduate School.*

Remarks:

Rev: 03/23/2023