

Posting Guidelines

- Event has to be on-campus grounds and approved by the Student Events Advisory Board (SEAB)
- Ad needs to be free of spelling errors
- No ad will be placed that promotes unlawful activity, has false or misleading content, are fraudulent, dishonest or violates the laws of libel, privacy, copyright, trademark, trade names, patents or obscenity.
- Must have all event information:
 - Name of Event
 - Date of Event
 - Location of Event
 - Start Time of Event & End Time of Event (a.m/p.m.)
 - Admission Charged
 - Co-Sponsor Names
 - Contact email or phone # for more event information

How to Save from PowerPoint

1. go to “file”, “save as”
2. Select “format”, “specialty format”
3. Select “JPEG”
4. Hit “save”

Go to <https://asun.wufoo.com/forms/inkblot-tv-screen-ad/> to upload your file at least 3 business days before the event

Designing Tips

- Use at least 50pt font- The larger the better on the TV's
- Try to use no more than 2 different types of fonts
- Try to use at least 1 image on the ad
- Remember the simpler the better as it is only up for 10 seconds

*Do not change the page size of this file as they are set to 25W x 13H for the TV screens

TITLE OF EVENT

START TIME, DATE

LOCATION of Event

Admission Charged if any

One small statement or
quote about your event



Co-Sponsor
Names or logos



ASSOCIATED STUDENTS OF
THE UNIVERSITY OF NEVADA

Contact email or phone # for more event information

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START TIME, DATE

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**One small statement or
quote about your event**

**Co-Sponsor
Names or logos**



**ASSOCIATED STUDENTS OF
THE UNIVERSITY OF NEVADA**

Place an Image here

***if you want to enlarge your image hold
“shift” so it stays in proportion.**

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