Triple to Double Conversion Interest Form

Conversion of triple occupancy rooms to double occupancy rooms is offered to students whose third roommate has checked out, leaving an unoccupied space in the room. **Room changes and new assignments supercede the offering of Triple to Double Conversions.** If you are assigned a third roommate before this form is approved you will be required to maintain your room as a triple with the new third roommate.

Upon completing and signing this form your name will be placed on an interest list and your room will automatically be converted to a double occupancy room if available. Both Students remaining in the room and desiring a double occupancy room must complete and submit this form before their names are added to the interest list. **For those students in Argenta or Peavine Halls, your student account will be assessed an Argenta/Peavine double room rate for the remainder of the academic year as outlined in the housing rates. Those converting from a triple in Sierra will have the Sierra large double rate assessed.** If this conversion occurs after the beginning of the semester, this charge will be prorated. You will be notified by email and it is your responsibility to provide the Housing Office with your current email address.

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<tr>
<th>Name</th>
<th>Current Room</th>
<th>Email</th>
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NSHE ID

☐ Yes, I understand that my student account will be charged the difference between a triple and double room (prorated based on the approval date) and I agree to pay this amount (or the approved prorated amount) in full.

When you sign this form you are agreeing to the Terms and Conditions of the License Agreement, to pay all room and board fees when due, to abide by all rules and regulations and policies as outlined in the Student Handbook, Residence Hall Handbook, and supporting documents covering room and board accommodations at the University of Nevada, Reno. You must be enrolled in a minimum of 12 credits per term. You further authorize the University to charge your student account for an Accidental Private room as outlined above and in the Rates Brochure.

_________________________  ______________________
Signature                  Date

_________________________  ______________________
Parent/Guardian Signature (if under 18)  Date

Form updated 3/8/2018