Bylaws of the Inter-Fraternity Council

University of Nevada

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Article I: Financial Operations of the IFC

Section 1: Fiscal year and Contracts
1. Fiscal Year: The fiscal year of the University of Nevada IFC shall be from July 1 to June 30.

2. Contracts: The signatures of the Inter-Fraternity President or the Administrator shall be required to bind the University of Nevada Inter-Fraternity Council. The IFC Advisor’s signature may be required in addition to the President and Administrator. The council will follow the rules, regulations, and procedures of the University of Nevada and the NSHE.

Section 2: Checks, Payment, and Fines
1. Checks: All checks issued on behalf of the University of Nevada Inter-Fraternity Council shall be approved by the President and Administrator.

2. Payments: All payments due to the University of Nevada Inter-Fraternity Council shall be given to the Administrator, who shall record them. Checks for payments shall be made payable to the Board of Regents.

3. Fines: Amount and Enforcement
   a. Amount. A $25 fine will be instituted for every IFC meeting where a recognized chapter has no representation that has not been excused by the IFC President.
   
   b. Enforcement. The IFC Administrator will prepare an invoice to bill the chapter with lacking representation.

Section 3: Membership dues and Roster Procedures
1. Membership Dues: Amount and Times of Payment
   
   a) Amount. The dues of each IFC member fraternity shall be an assessment of ten dollars ($10.00) per member and fifteen dollars ($15) per pledge/new member/associate/etc each semester within thirty (30) days of the beginning of the semester. Continuous Open Bid (COB) members will pay dues upon being approved.
   
   b) Time of Payment. The dues of each IFC member fraternity shall be made payable on or before March 1 for the spring semester and October 1 for the fall semester. The IFC will determine the bills annually. The IFC Administrator will prepare an invoice for each chapter’s membership dues no later than one week before the respective due date.

   c) Academic Incentive Program
1. Chapters that are 0.15 points above the minimum semester GPA are eligible for $1.00 discount per active and new member.

2. Chapters that are 0.30 points above the minimum semester GPA are eligible for $2.00 discount per active and new member.

3. Chapters that are 0.50 points above the minimum semester GPA are eligible for $2.00 discount per active and new member.

4. Chapters that are 0.75 points above the minimum semester GPA are eligible for $4.00 discount per active and new member.

5. Chapters that are below 0.01 points under the minimum semester GPA are fined $1.00 per active and new member.

6. Chapters that are 0.10 points below the minimum semester GPA are fined $3.00 per active and new member.

7. Chapters that are 0.25 points below the minimum semester GPA are fined $5.00 per active and new member.

The IFC member fraternity with the highest GPA gets a single $300 donation to a national philanthropy of their choice.

4. Roster Procedures: Updates and Statistics

1. Updates. The Administrator shall give each chapter president the opportunity to update their respective official roster with the Director of Fraternity and Sorority Life on the first meeting of each semester. Updates will be due by the second meeting of each semester. Final fall and spring rosters will be due to the Administrator and the Director of Fraternity and Sorority Life by December 1 and April 1, respectively.

2. Statistics. The Administrator shall coordinate grade statistics of all fraternities and distribute grade rankings of the fraternities by the second meeting of each semester.

**Article II: Selection of IFC Officers**

**Section 1: Elected officers**

1. The officers elected by IFC are: President, Vice President, Administrator, Recruitment Coordinator, Events Coordinator, and Athletic Coordinator.

2. The President, Vice President, and Administrator, shall be from different IFC member fraternities.
Article III: Officers of the Inter-Fraternity Council

Section 1: Officers
1. The officers of the IFC shall be: President, Vice President, Administrator, Recruitment Coordinator, Events Coordinator, and Athletic Coordinator. This order represents the chain of command of IFC officers, respectively.

Section 2: Terms
1. The term of office for the IFC officers shall be one year with elections being held the first regular meeting in December. The IFC officers shall assume their office at the first regular meeting of the spring semester.

Section 3: Vacancies of Office
1. Should any office become vacant, the President shall nominate a replacement officer for the duration of the term, subject to approval by the IFC, and overridden with a 2/3 vote of the council. The newly elected officer shall preside for the remainder of the term.

Section 4: Qualifications of the Officers
1. Shall be an active member in good standing of an IFC-recognized fraternity at the University of Nevada.
2. Shall be of at least sophomore standing at the University of Nevada.
3. Shall have a cumulative 2.5 grade point average (on a 4.0 scale) with full time status (as defined by the Relationship Agreement) to be eligible to seek and hold office.
4. Shall not be president of his fraternity while holding his IFC office.
5. A 2/3 quorum vote by secret ballot is required for election.

Section 5: Duties of the President
The President Shall:

1. Preside over all regular and special meetings.
2. Provide and ensure adequate leadership development for the IFC.
3. Shall attend a weekly meeting with the Director of Fraternity and Sorority Life.
4. Shall attend a weekly meeting with the MGC and PC Presidents.
5. Have the authority to appoint all ad-hoc committee chairmen with the approval of the Executive Council.
6. Have the authority to appoint vacant positions with the approval of the IFC.
7. Be empowered to call special meetings at his discretion.
8. Be empowered to authorize routine administrative expenditures of the IFC less than $500. Expenditures above $500 must be approved by the membership of the IFC.
9. Be the official representative for the IFC at all events or business meetings.
10. Vote only to break a tie at the IFC meetings.
11. Establish temporary committees at his discretion and appoint their chairman.
13. Coordinate All Greek Ball Awards (criteria, selection, and presentation) with the Panhellenic and MGC Presidents.
14. Coordinate weekly Executive Board meetings.
15. May attend the Association of Fraternal Leadership & Values Conference.

Section 6: Duties of the Vice President
The Vice President Shall:

1. Perform all duties of the President in his absence.
2. Preside over the Fraternity Judicial Council (FJC).
3. Will act as the judiciary in all IFC affairs.
4. With the assistance of the President and Director of Fraternity and Sorority Life, organize an IFC officer retreat before the spring and fall semesters begin.
5. Attend meetings for both the Panhellenic and Multicultural Greek Councils as the IFC representative as needed.
6. Have the ability to appoint a Public Relations Chairman who is responsible for the image of the IFC. If one is not appointed, the duties will be the responsibility of the Vice President. Have the ability to appoint a Professional Development Chairman who is responsible for the regulation of chapter academic standards. If one is not appointed, the duties will be the responsibility of the Vice President.
7. Ensure that any information involving IFC publications or press coverage is being communicated to the IFC.
8. Coordinate and oversee all officers committees.
9. Perform all duties assigned by the President.
10. Serve as a member of the Executive Council.

11. May attend the Association of Fraternal Leadership & Values Conference.

Duties of the Public Relations Chair:

1. Shall attend every IFC meeting.
2. Shall communicate all work being done to the Vice President.
3. Communicate to the IFC via e-mail or phone calls any special information involving Public Relations.
4. Work with the Panhellenic and Multicultural Greek Councils to update the comprehensive Greek calendar and IFC calendar as well as update the Greek Life website.
5. Shall ensure coordination of a monthly publication with the assistance of a Panhellenic Council and Multicultural Greek Council representative.

Duties of the IFC Professional Development Chair:

1. Shall attend every IFC meeting.
2. Shall communicate with the Vice President about all work being done in regards to enforcing academic regulations.
3. Communicate to the IFC via e-mail or phone calls any special information involving academics.
4. Shall ensure that the regulations placed on fraternities for failing to meet the minimum 2.5 standard for semesterly chapter GPA are enforced.
5. Shall work with MGC and PC councils to host a professional development event each semester.

Section 7: Duties of the Administrator

The Administrator Shall:

1. Maintain organizational records and official minutes of the meetings including financial records.
2. Prepare a semesterly budget with the approval of the IFC, which shall be submitted at the first regular meeting in the fall and spring semesters.
3. Collect dues and assessments from member fraternities and deposit them with the appropriate personnel.
4. Work closely with the Director of Fraternity and Sorority Life and the Intramural Sports Office to ensure that roster procedures outlined in Article 1: Section 3 are executed.

5. Prepare invoices for the collection of dues and/or fines.

6. Update the Director of Fraternity and Sorority Life on membership of the IFC list server.

7. Serve as a member of the Executive Council.

8. Report the actions of the Executive Council to the IFC.

9. May attend the Association of Fraternal Leadership & Values Conference.

**Section 8: Duties of the Recruitment Coordinator**

The Recruitment Coordinator Shall:

1. Coordinate all recruitment efforts of the fraternities.

2. Serve as chairman of the Recruitment committee.

3. Plan and conduct the formal recruitment program each fall and spring semester of his term with the Recruitment committee.

4. Ensure that any roster additions besides fall and spring bid lists are reported to him, and he promptly reports these additions to the Director of Fraternity and Sorority Life.

5. Coordinate Recruitment training and development.

6. Prepare all recruitment media for the IFC with assistance from the IFC Vice President.

7. Reside in Reno for the summer to assist in recruitment efforts with new student orientation and plan and coordinate the fall recruitment weeks.

8. May attend the Association of Fraternal Leadership & Values Conference.

**Section 9: Duties of the Events Coordinator**

The Special Events Coordinator Shall:

1. Work with the Panhellenic and Multicultural Greek Council and their members to coordinate Greek Week and other events that include those councils.

2. Coordinate all Special Events of the IFC.

3. Report to IFC on all campus activities and any other pertinent information that may be useful to the IFC member fraternities.

4. May attend Association of Fraternal Leadership & Values Conference.
Section 10: Duties of the Athletic Coordinator.
The Athletic Coordinator shall:

1. Determine major and minor sports for fall and spring semesters with the approval of IFC by the second meeting of the fall semester.

2. Ensure IFC and the Intramural Office understands each other’s policies and procedures regarding academics and sportsmanship.

3. Maintain records of the intramural season’s fraternity activities and scores.

4. Discuss discrepancies in intramural point’s interpretation with the IFC. Discrepancies will be discussed and voted on by 2/3 quorum vote of the voting members of the IFC.

5. Report the weekly intramural sports schedule to the IFC at every regular meeting.

6. Maintain and update the IFC Sports media.

Article IV: The Executive Council of the IFC.

Section 1: Construction of the Executive Council
1. The Executive Council shall consist of all officers of the IFC.

Section 2: Duties of the Executive Council:
1. Enforce the rules, policies, constitution, and bylaws of the IFC and the University of Nevada.

2. Appoint all standing ad-hoc committees and their chairmen and, in making these appointments, recognize representation from all member fraternities.

3. Administer routine business between meetings of the IFC when advisable and such other business as has been approved for action by IFC vote.

4. Report all action taken by the Executive Council at the next regular meeting of the IFC through the Administrator.

5. Meet at least weekly, during the semester, to plan and coordinate the leadership of the Council. Meet at least monthly, during the summer.

6. Be given authority to govern decisions on behalf of the IFC when IFC is not in session.
Article V: Committees and Boards of the IFC

Section 1: Rules and Regulation for all Standing Boards and Committees
1. Must report to IFC Vice President after meetings.
2. Meet every two weeks.
3. Deliver an agenda and minutes to the executive members of IFC after committee meetings.
4. Have mandatory attendance for all committee members.

Fines for inadequate attendance at committee meetings will be set by the IFC President with approval by the executive council at the start of the semester.

Section 2: IFC Standing Boards and Committees
1. Executive Council – Chaired by President, includes Vice President and Administrator.
2. Recruitment Committee – Chaired by Recruitment Coordinator, includes Recruitment Chairmen from each IFC chapter, or an appropriate representative.
3. Events Committee – Chaired by Events Coordinator, includes chapter President-appointed delegates.

Article VI: Recruitment Section 1: Recruitment Policies
1. Rules and policies concerning recruitment can be found in Section II of the Inter-Fraternity Council Policies & Procedures.

Article VII: Academics Section 1. Academic Policies
1. Rules and policies concerning academics can be found in Section I of the Inter-Fraternity Council Policies & Procedures.

Article VIII: Judicial Regulations
Section 1: Jurisdiction of the Inter-Fraternity Council
1. All fraternities shall abide by provisions of federal, state, local, and university laws and by all existing University regulations governing social functions and conduct.

Section 2: Violations of IFC
1. In any instance that a fraternity violates subsection 1 of Article VII, Jurisdiction of the Inter-Fraternity Council, a simple 2/3 quorum vote, excluding participating chapters, will determine guilt or innocence.
2. Any fraternity that violates any of the policies, procedures, or bylaws of the IFC can seek trial in the Inter-Fraternity Council Judicial Board instead of receiving sanctions from the IFC.

Article IX: Expansion
Section 1. Initial Expansion by IFC
1. The IFC may vote to expand at any time.

Section 2: Approval of Request
1. A fraternity, local or national, may establish a colony at the University of Nevada by securing approval of 2/3 quorum IFC membership at a regular or special meeting and with the approval of the appropriate university authority.

Section 3: Petitioning and Presentation of Desired Colony
1. The fraternity, local or national, shall petition in writing to the President of IFC their desire to become a colony at the University of Nevada. A week prior to the IFC’s vote regarding expansion, the petitioning colony shall make a presentation to the IFC indicating their past history, intention and goals. A vote by secret ballot will be taken by the IFC.

Section 4: Full New Chapter Status
1. Full status as a fraternity will result when the colony has been issued a Charter from its national office, having maintained the National, University, and IFC requirements.
2. Local fraternities that meet University and IFC requirements will be granted full status as a fraternity following one year of colony status. Following the one year as a colony the IFC President and Director of Fraternity and Sorority Life will evaluate the local fraternity and decide whether or not all requirements have been met.

Article X: Awards
Section 1: Sports Trophy
1. The IFC shall annually award a revolving intramural sports trophy to the fraternity accumulating the highest number of intramural points in all IFC recognized sports. The trophy may be retired if a fraternity wins it three consecutive times and can reimburse IFC for an equivalent trophy at the time it is won if the chapter decides to keep it. The retired trophy can be renamed by the fraternity winning the trophy.

Section 2: Buzzie Marks Award
1. The IFC shall annually award the Buzzie Marks award to the outstanding fraternity athlete participating in Inter-Fraternity athletic competition only. (Intercollegiate competition may not
be evaluated for this award). At a regular meeting, the trophy shall be awarded to the nominee receiving the greatest number of votes, based on his: (a) participation; (b) performance; (c) sportsmanship; (d) leadership. Fraternities may not vote for nominees in their own chapter. The revolving trophy shall be presented to the recipient’s fraternity and may not be retired.

**Section 3: Aaron Arnoldsen Community Service Award**
1. The IFC shall annually award the Aaron Arnoldsen Community Service Award to the fraternity who displays outstanding service to the community and the University.

**Article XI: Intramurals**

**Section 1: Policies & Procedures.**
1. Rules and policies concerning IFC intramural sports can be found in Section III of the Inter-Fraternity Council Policies & Procedures.

**Article XII: Amendments**

Section 1: Bylaw Amendments

1. Amendments to the Bylaws shall be presented in writing to the IFC at a regular or special meeting by representatives of the IFC, the Executive Council, or the FJC. Voting on the proposed amendment shall be deferred until the next regular meeting of the IFC.