BYLAWS

University of Nevada

Interfraternity Council Bylaws

Including revisions and amendments: 2005; December 4, 2006; October 29, 2007; November 24, 2008; November 23, 2009; August 15, 2011; September 25, 2011; December 20, 2011; August 2012; May 11, 2014; November 30, 2014; February 16, 2016

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Article I: Financial Operations

Section A: Fiscal year and contracts

1. Fiscal Year: The fiscal year of the University of Nevada IFC shall be from July 1 to June 30.
2. Contracts: The signatures of the Inter-Fraternity President or the Administrator shall be required to bind the University of Nevada Inter-Fraternity Council. The IFC Advisor’s signature may be required in addition to the President and Administrator. The council will follow the rules, regulations, and procedures of the University of Nevada and the NSHE.

Section B: Checks, Payment, and Fines

1. Checks: All checks issued on behalf of the University of Nevada Inter-Fraternity Council shall be approved by the President and Administrator.
2. Payments: All payments due to the University of Nevada Inter-Fraternity Council shall be given to the Administrator, who shall record them. Checks for payments shall be made payable to the Board of Regents.
3. Fines: Amount and Enforcement.
   a. Amount. A fine in the amount of $0.50/chapter member will be instituted for every IFC meeting where a recognized chapter does not have adequate representation that has not been excused by the IFC President. This amount will increase by $0.50 increments for each meeting missed without excused absence.
   b. Enforcement. The IFC Administrator will prepare an invoice to bill the chapter with lacking representation.

Section C: Membership dues and Roster Procedures

1. Membership Dues: Amount and Times of Payment
   a. Amount. The dues of each IFC member fraternity shall be an assessment of ten dollars ($10.00) per member and fifteen dollars ($15.00) per pledge/new member/associate/etc each semester within thirty (30) days of the beginning of the semester. Continuous Open Bid (COB) members will pay dues upon being approved.
   b. Time of Payment. The dues of each IFC member fraternity shall be made payable on or before March 1 for the spring semester and October 1 for the fall semester. The IFC will determine the bills annually. The IFC Administrator will prepare an invoice for each chapter’s membership dues no later than one week before the respective due date.
2. Academic Incentive Program
   a. Chapters that are 0.25 points above the minimum semester GPA are eligible for $1.00 discount per active and new member.
   b. Chapters that are 0.50 points above the minimum semester GPA are eligible for $2.00 discount per active and new member.
   c. Chapters that are 0.75 points above the minimum semester GPA are eligible for $4.00 discount per active and new member.
d. Chapters that are below 0.01 points under the minimum semester GPA are fined $1.00 per active and new member.

e. Chapters that are 0.10 points below the minimum semester GPA are fined $3.00 per active and new member.

f. Chapters that are 0.25 points below the minimum semester GPA are fined $5.00 per active and new member.

g. The IFC member fraternity with the highest semesterly GPA will receive a single $300 donation to a philanthropy or nonprofit organization of their choice from the IFC Executive Council.

3. Roster Procedures: Updates and Statistics

   a. Updates. The Administrator shall give each chapter president the opportunity to update their respective official roster with the IFC Advisor on the first meeting of each semester. Updates will be due by the second meeting of each semester. Final fall and spring rosters will be due to the Administrator and the IFC Advisor by December 1 and May 1, respectively.

   b. Statistics. The Administrator shall distribute grade rankings of the fraternities by the second meeting of each semester.

Section D: Scholarships

1. Promising New IFC Member Scholarship

   At the beginning of the Fall Semester, the IFC will offer and award one incoming freshman a scholarship of five hundred dollars ($500). The recipient shall be chosen by the IFC Executive Council within three (3) weeks of the application deadline. The requirements, which shall reflect in the application form, include but are not limited to the following:

   a. Academic excellence.
   b. Accepted membership in an IFC member fraternity.
   c. Involvement in extracurricular activities.
   d. Letter of recommendation.
   e. Completed application through the Wufoo form on nevadaifc.org.

2. Coleman Christensen IFC Memorial Scholarship

   At the beginning of the Each Semester, the IFC will offer and award one fraternity member a scholarship of five hundred dollars ($500) to be used for fraternity dues local or national. The top five (5) candidates, as selected by the IFC Executive Council, will be interviewed for the selection process. The recipient shall be chosen by the IFC Executive Council within three (3) weeks of the application deadline. The requirements, which shall reflect in the application form, include but are not limited to the following:

   a. Academic excellence.
   b. Accepted membership in an IFC member fraternity.
   c. Involvement in extracurricular activities.
   d. Letter of recommendation from an executive board member of the chapter that details why they’re a valuable member of the fraternity.
   e. Completed application through the Wufoo form on nevadaifc.org.
Article II: Selection of IFC Officers

Section A: Elected officers

1. The officers elected by IFC are: President, Vice President, Administrator, Recruitment Coordinator, Special Events Coordinator, Philanthropy and Service Coordinator, and Athletic Coordinator.
2. The President, Vice President, and Administrator, shall be from different IFC member fraternities.

Section B: Election of officers

1. Applicants for positions of the IFC Executive Council shall fill out the ‘Interfraternity Council Election Application’ in accordance to the directions provided with the application.
2. Each eligible applicant shall be allotted a block of two minutes at the meeting prior to Thanksgiving Break to outline the platform for the position(s) he is running for.

Article III: Officers of the Interfraternity Council

Section A: Officers

The officers of the IFC shall be: President, Vice President, Administrator, Recruitment Coordinator, Special Events Coordinator, Philanthropy and Service Coordinator, and Athletic Coordinator. This order represents the chain of command of IFC officers, respectively.

Section B: Terms

The term of office for the IFC officers shall be one year with elections being held the meeting before Thanksgiving Break. The IFC officers shall assume their office at the final regular meeting of the Fall Semester.

Section C: Vacancies of Office

Should any office become vacant, the President shall nominate a replacement officer for the duration of the term, subject to approval by the IFC, and overridden with a two-thirds (⅔) vote of the council. The newly elected officer shall preside for the remainder of the term.

Section D: Qualifications of the Officers

1. Shall be an active member in good standing of an IFC-recognized fraternity at the University of Nevada.
2. Shall have completed at least one year of academia and one semester of fraternity membership at the University of Nevada.
3. The officers will have and maintain a semesterly GPA minimum of the all-campus men’s average. If the officer does not meet the minimum semester GPA requirement, a cumulative GPA
above the all-campus men’s average may be considered. The officer shall maintain full-time status as defined by the University Relationship Agreement.
4. Shall not be president of his fraternity while holding his IFC office.

Section E: Duties of the President

The President Shall:

1. Preside over all regular and special meetings.
2. Provide and ensure adequate leadership development for the IFC.
3. Shall attend a weekly meeting with the Director of Fraternity and Sorority Life.
4. Shall attend a weekly meeting with the MGC and PC Presidents.
5. Have the authority to appoint all ad-hoc committee chairmen with the approval of the Executive Council.
6. Have the authority to appoint vacant positions with the approval of the IFC.
7. Be empowered to call special meetings at his discretion.
8. Be empowered to authorize routine administrative expenditures of the IFC less than $500. Expenditures above $500 must be approved by the membership of the IFC.
9. Be the official representative for the IFC at all events or business meetings.
10. Vote only to break a tie at the IFC meetings.
11. Establish temporary committees at his discretion and appoint their chairman.
13. Coordinate All Greek Ball Awards (criteria, selection, and presentation) with the Panhellenic and MGC Presidents.
14. Coordinate weekly Executive Board meetings.
15. May attend the Association of Fraternal Leadership & Values Conference.

Section F: Duties of the Vice President

The Vice President Shall:

1. Perform all duties of the President in his absence.
2. Preside over the Fraternity Judicial Council (FJC).
3. Will act as the judiciary in all IFC affairs.
4. With the assistance of the President and Director of Fraternity and Sorority Life, organize an IFC officer retreat before the spring and fall semesters begin.
5. Attend meetings for both the Panhellenic and Multicultural Greek Councils as the IFC representative as needed.
6. Have the ability to appoint a Public Relations Chairman who is responsible for the image of the IFC. If one is not appointed, the duties will be the responsibility of the Vice President. Have the ability to appoint a Professional Development Chairman who is responsible for the regulation of chapter academic standards. If one is not appointed, the duties will be the responsibility of the Vice President.
7. Ensure that any information involving IFC publications or press coverage is being communicated to the IFC.
8. Coordinate and oversee all officers committees.
9. Perform all duties assigned by the President.
10. Serve as a member of the Executive Council.
11. May attend the Association of Fraternal Leadership & Values Conference.

**Duties of the Public Relations Chair:**

1. Shall attend every IFC meeting.
2. Shall communicate all work being done to the Vice President.
3. Communicate to the IFC via e-mail or phone calls any special information involving Public Relations.
4. Work with the Panhellenic and Multicultural Greek Councils to update the comprehensive Greek calendar and IFC calendar as well as update the Greek Life website.
5. Shall ensure coordination of a monthly publication with the assistance of a Panhellenic Council and Multicultural Greek Council representative.

**Duties of the IFC Professional Development Chair:**

1. Shall attend every IFC meeting.
2. Shall communicate with the Vice President about all work being done in regards to enforcing academic regulations.
3. Communicate to the IFC via e-mail or phone calls any special information involving academics.
4. Shall ensure that the regulations placed on fraternities for failing to meet the minimum GPA standard for semesterly chapter GPA are enforced.
5. Shall work with MGC and PC councils to host a professional development event each semester.

**Section G: Duties of the Administrator**

The Administrator Shall:

1. Maintain organizational records and official minutes of the meetings including financial records.
2. Prepare a semesterly budget with the approval of the IFC, which shall be submitted at the first regular meeting in the fall and spring semesters.
3. Collect dues and assessments from member fraternities and deposit them with the appropriate personnel.
4. Work closely with the Director of Fraternity and Sorority Life and the Intramural Sports Office to ensure that roster procedures outlined in Article 1: Section 3 are executed.
5. Prepare invoices for the collection of dues and/or fines.
6. Update the Director of Fraternity and Sorority Life on membership of the IFC list server.
7. Serve as a member of the Executive Council.
8. Report the actions of the Executive Council to the IFC.
9. May attend the Association of Fraternal Leadership & Values Conference.

**Section H: Duties of the Recruitment Coordinator**

The Recruitment Coordinator Shall:

1. Coordinate all recruitment efforts of the fraternities.
2. Serve as chairman of the Recruitment committee.
3. Plan and conduct the formal recruitment program each fall and spring semester of his term with the Recruitment committee.
4. Ensure that any roster additions besides fall and spring bid lists are reported to him, and he promptly reports these additions to the Director of Fraternity and Sorority Life.
5. Coordinate Recruitment training and development.
6. Prepare all recruitment media for the IFC with assistance from the IFC Vice President.
7. Reside in Reno for the summer to assist in recruitment efforts with new student orientation and plan and coordinate the fall recruitment weeks.
8. May attend the Association of Fraternal Leadership & Values Conference.

Section I: Duties of the Special Events Coordinator

The Special Events Coordinator Shall:

1. Work with the Panhellenic and Multicultural Greek Councils to coordinate and act as the IFC liaison of Greek Week and any other collaborative council events.
2. Coordinate all Special Events of the IFC including, but not limited to, 1 event per semester.
3. Report to the IFC and member organizations on any pertinent campus/community events and activities.
4. Assist IFC member organizations with their events when needed and distribute information of events to the IFC and member organizations monthly.
5. May attend Association of Fraternal Leadership & Values Conference.

Section J: Duties of the Philanthropy and Service Coordinator.

1. Shall communicate all Philanthropic endeavors with the Executive Board and Council.
2. Shall work with the Panhellenic and Multicultural Greek Councils and their members to coordinate events that involve philanthropy.
3. Shall meet with every IFC chapter’s philanthropy chair once a semester.
4. Shall report to the Council on all campus philanthropy and service opportunities and any other pertinent information that may be useful to the IFC member fraternities.
5. Shall track and maintain each chapter’s required amount of community service hours.
6. Shall coordinate with the Public Relations Chair to maintain and update any IFC philanthropy media.
7. Shall program a minimum of one council philanthropic event per semester.
8. Shall create an infographic detailing that year’s total philanthropic endeavors.

Section K: Duties of the Athletic Coordinator.

The Athletic Coordinator shall:

1. Determine major and minor sports for fall and spring semesters with the approval of IFC by the second meeting of the fall semester.
2. Ensure IFC and the Intramural Office understands each other’s policies and procedures regarding academics and sportsmanship.
3. Maintain records of the intramural season’s fraternity activities and scores.
4. Discuss discrepancies in intramural point’s interpretation with the IFC. Discrepancies will be discussed and voted on by two-thirds (⅔) quorum vote of the voting members of the IFC.
5. Report the weekly intramural sports schedule to the IFC at every regular meeting.
6. Maintain and update the IFC Sports media.
7. Shall be in collaboration with Nevada Southern’s Interfraternity Council, plan and provide an itinerary of a one day sports tournament to foster friendly and competitive relations between the two boards.

Article IV: The Executive Council of the IFC

Section A: Construction of the Executive Council

The Executive Council shall consist of all elected and appointed officers of the IFC.

Section B: Duties of the Executive Council:

1. Enforce the rules, policies, constitution, and bylaws of the IFC and the University of Nevada.
2. Appoint all standing ad-hoc committees and their chairmen and, in making these appointments, recognize representation from all member fraternities.
3. Administer routine business between meetings of the IFC when advisable and such other business as has been approved for action by IFC vote.
4. Report all action taken by the Executive Council at the next regular meeting of the IFC through the Administrator.
5. Meet at least weekly, during the semester, to plan and coordinate the leadership of the Council.
   Meet at least monthly, during the summer.
6. Be given authority to govern decisions on behalf of the IFC when IFC is not in session.

Article V: Committees and Boards of the IFC

Section A: IFC Standing Boards and Committees

1. Recruitment Committee. Chaired by Recruitment Coordinator, includes Recruitment Chairmen from each IFC chapter, or an appropriate representative.
2. Events Committee. Chaired by Events Coordinator, includes chapter President- appointed delegates.

Section B: Rules and Regulation for all Standing Boards and Committees

1. Must report to IFC Vice President after meetings.
2. Meet every two weeks.
3. Deliver an agenda and minutes to the IFC Executive Council after committee meetings.
4. Have mandatory attendance for all committee members.
5. Fines for inadequate attendance at committee meetings will be set by the IFC Administrator with approval by the Executive Council at the start of the semester.
Article VI: Recruitment

Section A: Recruitment Policies

Rules and policies concerning recruitment can be found in each semester’s formal Recruitment Packet.

Article VII: Academics

Section A: IFC Standard GPA Requirement

The Standard GPA Requirement for each recognized chapter of Nevada IFC shall be defined as being above the all campus men’s average semesterly GPA.

Section B: Grace Period

Beginning in Fall 2016, each chapter shall have a minimum GPA of the all campus men’s average semesterly GPA. If a chapter is not at the minimum GPA, it must raise its GPA by 0.1 each semester until it reaches the all campus men’s average semesterly GPA. If a chapter fails to do this, they will be put on the academic plan of action seen in Section 3. This clause will terminate itself at the end of the Spring 2017 semester.

Section C: Academic Plan of Action

1. The following sanctions will be enforced by the IFC to chapters that do not meet the IFC standard GPA requirement. Following the first semester, the second and third semester clauses will apply to chapters that do not meet the minimum GPA for that number of consecutive semesters without a show of improvement (improvement is defined as greater than or equal to 0.1 Grade Point improvement).
   a. First Semester
      i. Mandatory meeting at the beginning of the semester between the IFC Advisor, the President and Academic Chair of the chapter, and the President, Vice President, and Professional Development Chair of IFC to discuss a new academic program for the chapter.
      ii. This academic program must be tangible and the chapter must provide proof to the IFC Professional Development Chair that it is being maintained effectively.
      iii. If the chapter does not show substantial proof, as determined by the IFC President, Vice President, and Professional Development Chair, that the chapter is maintaining an effective academic program, the IFC Professional Development Chair will have the power to file a formal complaint with the FJC; wherein proper action will be taken.
      iv. A letter will be sent to the chapter, advisor, and their respective national organization, notifying all that the chapter failed to meet the IFC Standard GPA Requirement.
   b. Second Semester
      i. Mandatory meeting at the beginning and midway through the semester between the IFC Advisor, the President and Academic Chair of the chapter, and the President and Vice President, and Professional Development Chair of IFC to discuss further academic solutions and loss of participation in intramural sports.
      ii. Chapter will attend a mandatory hearing with the FJC.
iii. Each person in the chapter that is below the IFC Standard GPA Requirement must attend one of two study sessions provided by the IFC.

iv. Sessions will be two hours in length and will be monitored by the IFC Professional Development Chair and the chapter’s Academic Chair.

v. If a person is not able to attend they must provide proof of studying time to their chapter’s Academic Chair.

vi. It will be the responsibility of the chapter’s Academic Chair to provide this proof to the IFC Professional Development Chair wherein he will decide if it is sufficient.

vii. The chapter will be fined $5 for every member who does not fulfill 1 mandatory study session.

viii. Letter sent to the chapter, advisor, and respective national organization, notifying all that the chapter failed to meet the IFC Standard GPA Requirement, and risks further repercussions if grades do not improve.

c. Third Semester

i. Mandatory quarterly meetings between the IFC Advisor, the President and Academic Chair of the chapter, and the President and Vice President, and Professional Development Chair of IFC.

ii. Chapter will attend a mandatory hearing with the FJC.

iii. Loss of participation in intramural sports.

iv. Each person in the chapter that is below the IFC Standard GPA Requirement must attend bi-weekly study sessions set up by the chapter’s Academic Chair. The IFC Professional Development Chair shall be responsible for monitoring the study sessions and assuring attendance records are being taken.

v. If the IFC Professional Development Chair cannot attend the study session to monitor, another IFC officer shall temporarily take his place.

vi. If members below the IFC Standard GPA Requirement consistently miss study sessions, the IFC Professional Development Chair will have the power to file a formal complaint with the FJC; wherein proper action will be taken.

vii. Letter sent to the chapter, advisor, and respective national organization, notifying all that the chapter failed to meet the IFC Standard GPA Requirement, and risks further repercussions if grades do not improve.

Section D: Recruitment Standards

For a new candidate to be recognized as a potential member of any chapter, that candidate must have a:

1. High School cumulative GPA of 2.75.
2. Transfer College cumulative GPA of 2.75.
3. Current cumulative University of Nevada GPA of 2.75.

Section E: Intramural Sports

1. Athletes under a 2.5 cumulative GPA will not be permitted to play any intramural sports.
2. Athletes must be undergraduate students at the University of Nevada, Reno.
Article VIII: Judicial Regulations

Section A: Jurisdiction of the Inter-Fraternity Council

All fraternities shall abide by provisions of federal, state, local, and university laws and by all existing University regulations governing social functions and conduct.

Section B: Violations of IFC

1. In any instance that a fraternity violates subsection 1 of Article VII, Jurisdiction of the Inter-Fraternity Council, a simple two-thirds (⅔) quorum vote, excluding participating chapters, will determine guilt or innocence.
2. Any fraternity that violates any of the policies, procedures, or bylaws of the IFC can seek trial in the Inter-Fraternity Council Judicial Board instead of receiving sanctions from the IFC.

Article IX: Expansion

Section A: Initial Expansion by IFC
The IFC may vote to expand at any time.

Section B: Petitioning and Presentation of Desired Colony for Provisional Status
1. Provisional Status affords a chapter/colony all rights and privileges of a full chapter except the ability to vote and run for offices.
2. The fraternity, local or national, shall petition in writing to the President of IFC their desire to become a colony at the University of Nevada. A week prior to the IFC’s vote regarding expansion, the petitioning colony shall make a presentation to the IFC indicating their past history, intention and goals.
3. A vote by secret ballot will be taken by the IFC for consideration of Provisional Status.
4. Provisional Status is for one calendar year with an extension of one additional year by IFC Executive Board Approval.
5. Provisional Chapters will pay the new member dues rate for all members

Section C: Full New Chapter Status
1. Full status as a fraternity will result when the colony has been issued a charter from its national office, having maintained the National, University, and IFC requirements.
2. The fraternity seeking admittance to the IFC must fulfill the following requirements:
   a. Be chartered by their inter/national organization
   b. Hold one recruitment period
   c. Have the required IFC member GPA
   d. Host at least one philanthropy event
   e. Record a minimum average of 10 community service hours per person as a chapter
   f. A mandatory meeting between the colony/chapter president and the IFC president must occur prior to the application for expansion. During this meeting, the following topics must be discussed:
      i. Scholarship plan
Article X: Awards

Section A: Sports Trophy

The IFC shall annually award a revolving intramural sports trophy to the fraternity accumulating the highest number of intramural points in all IFC recognized sports. The trophy may be retired if a fraternity wins it three consecutive times and can reimburse IFC for an equivalent trophy at the time it is won if the chapter decides to keep it. The retired trophy can be renamed by the fraternity winning the trophy.

Section B: Buzzy Marks Award

The IFC may annually award the Buzzy Marks award to the outstanding fraternity athlete participating in Interfraternity athletic competition only. Intercollegiate competition may not be evaluated for this award. At a regular meeting, the award shall be given to the nominee receiving the greatest number of votes, based on his: (a) participation; (b) performance; (c) sportsmanship; (d) leadership. Fraternities may not vote for nominees in their own chapter. The man receiving the award shall be given an individual totem and his name shall reside on a plaque in the Office of Fraternity and Sorority Life.

Section C: Aaron Arnoldsen Community Service Award

The IFC shall annually award the Aaron Arnoldsen Community Service Award to the fraternity who displays outstanding service to the community and the University at the All Greek Ball.

Article XI: Intramurals

Section A: Policies and Procedures

1. At the beginning of each semester, the IFC Advisor will determine which members of each fraternity are eligible and ineligible to participate in intramural sports based upon Article VII Section 4. This list will be provided to each chapter and the IFC Athletics Coordinator by the second IFC meeting of each semester.
2. Following each semester’s recruitment period, all eligible new members will be added to this list.
3. Throughout each semester, the IFC Athletics Coordinator will cross-reference the eligibility list with the roster for each fraternity’s team.
   a. If a member on the team’s roster is not eligible to participate in intramurals that semester, the IFC Athletics Coordinator will notify the chapter’s President, and that member may be removed and replaced on the roster.
   b. If a chapter has an athlete who is below this standard participate in any athletic competition which counts toward points for the sports trophy, the game in which the said athlete played will automatically be forfeited.
   c. If a chapter continually plays athletes below this standard, it will be up to the IFC Athletics Coordinator to file a formal complaint with the FJC.
4. All policies regarding intramural sports rosters made by the intramural office must also be followed.

5. Sportsmanship points will be based off the standards set by the Intramural Office. These standards have a 0 through 4 rating. At the end of the season for each major sport, the total amount of sportsmanship points earned will be divided by the number of games played. Points will then be awarded to each chapter house as follows:
   a. If the chapter averages greater than or equal to a 3.5, 10 additional points will be awarded to the chapter for that sport.
   b. If the chapter averages between a 3.0 and a 3.499, 5 additional points will be awarded to the chapter for that sport.
   c. If the chapter averages between a 2.5 and a 2.999, no points will be added or taken away from that sport.
   d. If the chapter averages between a 2.0 and a 2.499, 5 points will be subtracted from that sport.
   e. If the chapter averages less than a 2.0, 10 points will be subtracted from that sport.

6. The sports shall be broken up into major and minor sports for the semester. Points will be awarded based on the standings of each sports results.
   a. Major sports shall be defined as: flag football, basketball, soccer, futsal, and volleyball.
   b. Major sports will be worth a possible 100 points. First place shall be awarded 100 points and each subsequent ranking after that will be 10 points less than the previous.
   c. Minor sports shall be defined as: ping pong, dodgeball, and wiffle ball.
   d. Minor sports will be worth a possible 50 points. First place shall be awarded 50 points and each subsequent ranking after that will be 10 points less than the previous.

   Article XII: Amendments

Section A: Bylaw Amendments

1. Amendments to the Bylaws shall be presented in writing to the IFC at a regular or special meeting by representatives of the IFC, the Executive Council, or the FJC. Voting on the proposed amendment shall be deferred until the next regular meeting of the IFC.

2. For a bylaw to be passed into effect, it must receive at least a two-thirds (⅔) quorum vote of approval.