About Pistil + Stigma

Pistil and Stigma is a values-driven community and government relations firm. We like to think of ourselves as social architects – or community cross-pollinators, if you will – that facilitate relationships and transform an organization’s mission into a sustainable enterprise. The most successful businesses and organizations add holistic value to their communities, which is why our methods encourage social impact and responsibility. By using our participatory approach – making community partners, creating coalitions for policy efforts, practicing impact investing and human interaction – our clients succeed not only in their business goals but also have a positive social impact in their communities.

About the Internship

The Policy Intern will provide general research and advocacy support to the P+S team. This is a great opportunity for a current undergraduate student with an interest in learning how policy is used to shape communities. The intern will assist staff in monitoring local, state, national and international policy issues relevant to P+S and P+S client interests. Most work will be done via internet, but the intern may occasionally monitor local city council or county commission meetings. Specific issues may include election law, workforce development, labor practices, environmental policy, emergency management, medical marijuana, large scale event management, non-profit management, juvenile and adult criminal justice, renewable energy, agricultural production, corporate governance, various states’ rights issues, and others as dictated by local, legislative and congressional agendas.

Qualifications

- Interest in policy, its creation, understanding its impact and and/or public policy analysis
- Excellent organization, writing and research skills in order to write concise memos
- Able to write professional e-mails and communicate using excellent phone etiquette
- Able to work independently and as part of small team; Work well under deadlines
- Excellent interpersonal skills, professional demeanor, be self-directed and independent, with a good sense of humor and a strong commitment to social justice
- Knowledge of computers, proficiency using Microsoft Office applications and the Internet
- Dress professionally if they are requested to attend meetings or public events on behalf of P+S
- Previous coursework that teaches qualitative and quantitative research concepts

Internship Duties

Duties include, but are not limited to:
- tracking policy news and events and producing a weekly newsletter for the P+S team
- drafting blog articles and assisting with P+S social media presence as they relate to policy matters
- assisting in the preparation of P+S publications and event, including participating in client or community outreach
- helping with ongoing team projects as they relate to policy matters
- providing any other support to P+S team as necessary

$12/hour for 120 hours
Spring Semester 2017

Apply by November 1st, 2016
at www.unr.edu/career