About InterKn

Every year billions of research and development dollars flow through the federal budgets and agencies to small businesses enabling them to compete on the same level as large companies. InterKn (pronounced like intern) collects, dissects, scrubs, and simplifies this information into actionable intelligence. These programs fund the critical startup and development stages of a company or research institutions innovative venture and encourages the commercialization of the technology, product, or service, which, in turn, stimulates the U.S. economy.

With our patent pending software platform and industry leading database of technology companies receiving these venture awards, we aim to provide organizations and individuals with actionable intelligence for decision making. The collaboration between agencies, small businesses, large contractors and industry investors is crucial to the acceleration of these innovative ideas.

About the Internship

The intern will be assisting our Customer Success team with short term and long term projects all while applying their education in quantitative analysis, data mining, and the presentation of data to convey how our users interact with our products and features as well improve the quality of our data.

Additional need to deliver scheduled and ad-hoc reports surrounding customer and product metrics. This will include mining and simplifying large data sets to extract useful product and operational insights. Lastly, continually look for opportunities to diversify and draw from multiple disparate data sources, both structured and unstructured.

Qualifications

- Advanced Microsoft Excel Skills; experience with Gmail, Dropbox, and other standard web products; A desire and ability to learn and work with new software platforms
- Professionalism and Exceptional time management and prioritization skills
- A love for working in a fast-paced, ever evolving environment
- Go-getter spirit and dynamic personality with a true passion for technology
- Creative problem solving abilities and a willingness to learn
- Excellent verbal and written communication skills
- Solid project management skills and the ability to meet deadlines

Internship Duties

- Daily requirements of the job will be ever-changing, however predominately the Data Analytics InterKn will be manipulating data and learning presentation and data cleansing skills
- We will make the internship a learning and valuable experience to benefit in a job skill that is growing exponentially

$12/hour for 120 hours

Apply by November 1st, 2016

Spring Semester 2017

at www.unr.edu/career