About Chomp
Chomp is a made to order salad bar designed to offer both a seamless experience and a conveniently healthy meal. Tossed chopped, or wrapped all of our ingredients are sourced locally, and organic when possible, ensuring quality to the very last bite. At Chomp our purpose is to combine the precision of an architect and the craft of a farmer together in one bowl, creating the perfectly designed salad.

Chomp’s salads are layered, full of nutrition, flavor filled, and all carefully crafted. We strive to offer minimally processed, nutrient dense meals. Chomp supports Reno’s agricultural and entrepreneurial community sourcing locally and sustainably. Our bites are by design. In addition to salads, we offer delicious sounds and bread, mix and match your own trail mix bar and traditional & vegan soft serve.

About the Internship
The core expectation of the Operations Intern is to assist the General Manager in running the everyday functions of the business. Since Chomp is a new business, the Operations Intern will be expected to review and analyze current processes, assisting in their refinement and documenting changes for employees to follow.

The intern will focus on sourcing strategies, ordering sheets and processes, efficient order processing for parties and carry outs, documentation of procedures as they are developed and communication strategies for keeping employees updated.

Required Qualifications
- Knowledge of Microsoft Excel and Powerpoint
- Confidence in communicating ideas and speaking in front of small groups
- Ability to work without close supervision

Preferred Qualifications
- Interest in farm-to-fork movements, sourcing food locally and sustainably
- Experience in building Profit and Loss reports

Internship Duties
- Collaborate with purveyors to determine "best" sources for purchasing seasonal products
- Updating Profits and Losses/QuickBooks as invoices are received
- Documenting processes for care of machinery & inventory of store
- Management of dry goods inventory within the store.

$12/hour for 120 hours
Spring Semester 2017

Apply by November 1st, 2016 at www.unr.edu/career