PACK INTERNSHIP GRANT PROGRAM

Medical Outreach Intern

Down Syndrome Network of Northern Nevada
770 Smithridge Drive #650
Reno, NV 89502

About the Down Syndrome Network of Northern Nevada
The Down Syndrome Network of Northern Nevada (DSNNN) is a nonprofit organization that serves individuals with Down syndrome, their families, and other disabilities. The goal of the DSNNN is to create a positive understanding of disabilities as well as set up a productive and accepting community that gives individuals with disabilities the chance to live a successful, meaningful, and inclusive life.

About the Internship
The Medical Outreach Coordinator will work on DSNNN’s First Call and Medical Outreach programs. The goal of First Call is to connect parents who have recently received a diagnosis of Down syndrome with parents who have had a similar experience. First Call work will include the development of a training program, contacting invested DSNNN families, and creating First Call baby baskets for new families. Medical Outreach’s goal is to provide medical professionals with comprehensive presentations and handouts about Down syndrome by offering free, up-to-date information on the Down syndrome diagnosis and people first language. Work for Medical Outreach will include visiting medical professionals in the Reno/Sparks area, writing and developing grants to expand the program, and brainstorming new approaches with the DSNNN Outreach Chair.

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<th>Required Qualifications</th>
<th>Preferred Qualifications</th>
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<tr>
<td>• Desire to help individuals with disabilities and their</td>
<td>• Strong writing skills</td>
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<td>families</td>
<td>• Proficiencies in Microsoft products and database</td>
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<td>• Ability to work with minimal supervision</td>
<td>management</td>
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<td>• Team player</td>
<td>• Desire to learn about non-profits</td>
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Internship Duties
• Communicating with interested and invested families
• Creating First Call baby baskets for families with new diagnoses
• Provide medical professionals with comprehensive presentations and handouts about Down syndrome
• Visiting medical professionals in the Reno/Sparks area
• Writing and developing grants to expand the program
• Brainstorming new approaches with the DSNNN Outreach Chair
• Email and flyer design and layout
• Research and data tracking

$12/hour for 120 hours
Spring Semester 2016
Apply by November 6, 2015
at www.unr.edu/career