Agenda Items

Classrooms & Computer Labs

Classrooms

- The University provides information, training, and support to ensure that EIT used in centrally-scheduled classrooms (classrooms scheduled through university Scheduling Services) is accessible.
- Accessibility requirements are addressed through the classrooms standards document [URL]. All new centrally scheduled classrooms will meet these requirements.
- Clickers are documented and evaluated by TLT and DRC.
- Classroom training is provided, by the Classroom Technology division of Teaching and Learning Technologies, for any user upon request. Contact information is placed both on the podium and the desktop of the classroom computer. Additionally, the contact information is available via the website.
- Classroom support is provided upon request with a five minute or less response time. Contact information is placed both on the podium and the desktop of the classroom computer.
- Additional assistive technology software is installed once a request has been made. Proof of purchase and license verification are required.
- Facilities Maintenance is responsible for ensuring furniture layouts and clearances meet ADA standards in classrooms.

Computer Laboratories

- Computer laboratories are accessible to all users and follow the ADA Guidelines for Buildings and Facilities (ADAAG).
- Accessibility requirements are addressed through a coordinated effort between Facilities, the academic department that owns the computer lab, and IT.
- Technology requirements (including, but not limited to, sound cards, appropriate amount of memory to support the use of adaptive devices and software, ergonomic and other alternative keyboards, trackballs, headphone jacks, joysticks) are made available once a request has been made.
· All standard accessibility and screen magnification features are installed with shortcut keys enabled and available in the Control Panel (Windows) or System Preferences (Macintosh).
· Screen reading software (JAWS) is installed on Windows computers in all general access computer labs.
· Additional assistive technology software is installed once a request has been made. Proof of purchase and license verification are required.

Facilities Maintenance is responsible for ensuring furniture layouts and clearances meet ADA standards in classrooms.

Non-centrally-scheduled classrooms and computer labs must comply with campus standards when upgraded.

Next Meeting – TBD as necessary