Attendees:

Allison Bussa, Mary Anne Christensen, Mary Heid, Ed Huffman, Wenzhen Li

Discussion

Budgeting - EIT Faculty Instructional Materials Survey results were reviewed. Respondents were few and from a limited subsection of departments. The survey did not provide enough data to offer an accurate budget. Ed has a budget meeting scheduled for next week and may get more direction from that.

Prioritization – A couple of options for prioritization of resources were discussed.

1. Department prioritization - a pool of funding divided among departments or divisions allowing those departments to prioritize for themselves.
2. Centralized prioritization – the EIT Committee identifies courses that have the most impact based on enrollment, core courses, or 100-level courses.
3. Identified need – classes that have been identified as having a student with a particular need enrolled.

Mary will request the enrollment figures for centralized prioritization from A&R for discussion. If we move forward with a centralized model, Allison can provide the identified needs courses.

Remediation – Captioning using DocSoft (NSHE-wide) and Kaltura (UNR) are options. Ed suggested using graduate students to edit the auto-captions as a cost-effective method. Mary noted that the current trend at other institutions has moved from attempting to train instructors to provide accessible material to having staff or students remediate the material for the instructors.

Web Subcommittee – Mary will bring the following items to the Web Subcommittee’s agenda for 12/3/15.

1. Non-instructional mobile apps should be addressed by the Web Subcommittee.
2. Faculty websites are not primarily housed in the CMS.

Accessibility Website – A number of inaccuracies and suggestions were noted. Mary will work with Ed to incorporate those changes.
Policy and Procedures – Edits were discussed. Mary will revise and send an updated version to the committee.