Host Site Supervisor: Richie Bednarski and Nora Kaufmann  
Location: Reno, Nevada  
Position: Average 40 hours per week/900 hours total  
Duration: March 1, 2016 – August 31, 2016

Position Description:
Friends of Nevada Wilderness is bringing on two AmeriCorps Stewardship Associates for our 2016 stewardship season. The Stewardship Associates will inspire interest, appreciation, and stewardship of public lands across Nevada. The Associates will assist in planning stewardship projects including, but not limited to, improving and maintaining backcountry trails, treating areas for noxious weeds, removing old fence, fire restoration projects, and improving riparian habitats. They may also help with outreach event planning and coordination, communications and media, and data entry.

This position does not have recurring access to vulnerable populations.

Primary Responsibilities:
- Assist and lead a variety of stewardship projects throughout Nevada, mostly in backcountry settings where hiking between 1-10 miles and carrying heavy loads may be required.
- Manage and support volunteers in remote locations throughout Nevada, keeping them comfortable and enthused.
- Name, edit, and store photos from stewardship program trips and events.
- Accurate and timely inputting of data and preparation of project files.
- Participate in volunteer recruitment activities such as tabling at community events.
- Give presentations about Friends of Nevada Wilderness and current volunteer opportunities at community events, and to clubs, classrooms, and organizations.
- Prepare and distribute press releases and media packages regarding stewardship opportunities and events to media outlets.
- Distribute and maintain posters and fliers throughout the community.
- Provide written content and photos for Friends of Nevada Wilderness’ once-a-month e-mail and twice-a-year print newsletters.

Basic Qualifications:
- 18 or older
- US citizen or equivalent
- High School Diploma/GED
- Ability to hike up to ten miles per day with a 40-pound pack.
- Basic Computer skills- Word, Excel, Publisher
- Flexibility regarding work schedule, weekends will be required*
- Self motivated and flexibility in working in a multi-task environment
- Current Driver’s License required.
Ability to communicate and work with a diverse population
Off-highway driving experience and the ability to handle large vehicles
Enjoy the outdoors - due to the remote nature of work sites, camping will be required at undeveloped recreation sites

Ideal Qualifications:
- Degree or some college in a related field
- Backcountry camping/backpacking experience
- Backcountry cooking experience
- Leadership experience in a backcountry setting
- Environmental education background, preferred but not required
- Wilderness First Aid certification

Notes:
- Persons with disabilities are encouraged to apply.
- Nevada Outdoor School does not discriminate on the basis of race, color, national origin, sex, disability, religion, sexual orientation, marital status or age in its programs, activities or in its hiring and employment practices.
- This AmeriCorps program is made possible by a generous grant from Nevada Volunteers.
- There is no housing or transportation (except to stewardship projects and events from the office) provided with this position.

AmeriCorps Requirements:
- AmeriCorps members are expected to wear AmeriCorps logo or apparel while serving.
- The member will participate in three service days with Nevada Outdoor School's AmeriCorps Program and other community-wide events throughout the service year. Additionally, the member will participate in regular team meetings and trainings twice a month on Fridays at 9:00 am at the Nevada Outdoor School office, 655 Anderson St, Winnemucca, NV or via conference call. **Members may not miss more than 2 team meetings per term.**
- This description lists the minimum service requirements.

Total Hours per Week: 40 hours

To apply, please e-mail a cover letter and resume directly to employment@nevadawilderness.org. Applicants must also submit an application through the Americorps website.

*Note: The AmeriCorps member responsibilities require a flexible schedule to be determined weekly or monthly with their supervisor. This position does require frequent weekend work.*