Friends of Nevada Wilderness
Mt. Rose Program Associate
300 AmeriCorps Position Description

Host Site Supervisor: Richie Bednarski and Nora Kaufmann
Location: Reno, Nevada
Position: Average 40 hours per week/300 total

Position Description:
Friends of Nevada Wilderness is bringing one AmeriCorps Program Associate for the height of our 2016 stewardship season. The Mt. Rose Program Associate will begin implementation of the Mt. Rose Volunteers program, generating volunteer interest, appreciation, and stewardship of Reno's backyard wilderness area. This associate will coordinate volunteer projects in the Mt. Rose Wilderness, lead interpretive talks and hikes with volunteers, initiate the Doggie Ambassador program, and cultivate a core group of Mt. Rose Ambassadors who will support and promote the program into the future. They may also help with outreach event planning and coordination, communications and media, and data entry.

This position does not have recurring access to vulnerable populations.

Primary Responsibilities:
- Help build the Mt. Rose Volunteers program in the Mt. Rose Wilderness by recruiting volunteers and leading a variety of stewardship projects, hikes, and interpretive talks. Hiking between 1-10 miles and carrying heavy loads may be required.
- Educate trail users about proper dog etiquette in the backcountry and develop the Mt. Rose Doggie Ambassador program.
- Work with partners to schedule interpretive talks and hikes.
- Manage and support volunteers, keeping them comfortable and enthused.
- Correctly store photos and accurately input data from program trips and events.
- Provide written content and photos, including current volunteer opportunities, for Friends of Nevada Wilderness' press releases, social media pages, monthly e-mails, and newsletters.
- Give presentations and distribute fliers and posters about Friends of Nevada Wilderness' current volunteer opportunities at community events, clubs, classrooms, and organizations, etc.
- May be asked to join Friends of Nevada Wilderness Trail Crew members for occasional projects.

Basic Qualifications:
- 18 or older
- US citizen or equivalent
- High School Diploma/GED
- Ability to hike up to ten miles per day with a 40-pound pack.
- Basic Computer skills- Word, Excel, Publisher
- Flexibility regarding work schedule, weekends will be required
- Self motivated and flexibility in working in a multi-task environment
- Current Driver's License required
Ability to communicate and work with a diverse population
Enjoys being outdoors

Ideal Qualifications:
- Degree or some college in a related field
- Hiking experience, preferably backcountry
- Experience on a trail crew or desire to learn about trail maintenance
- Familiarity with and ability to identify local flora and fauna
- Loves dogs, and may have a well-behaved dog to bring to work
- Leadership experience in an outdoor setting
- Environmental education background, preferred but not required
- Wilderness First Aid certification

Notes:
- Persons with disabilities are encouraged to apply.
- Nevada Outdoor School does not discriminate on the basis of race, color, national origin, sex, disability, religion, sexual orientation, marital status or age in its programs, activities or in its hiring and employment practices.
- This AmeriCorps program is made possible by a generous grant from Nevada Volunteers.
- There is no housing or transportation provided with this position. Person must be able to provide his or her own vehicle transportation to and from various trailheads.
- Mileage to and from the worksite will be reimbursed at the current IRS mileage rate.

AmeriCorps Requirements:
- AmeriCorps members are expected to wear AmeriCorps logo or apparel while serving.
- The member will participate in three service days with Nevada Outdoor School’s AmeriCorps Program and other community-wide events throughout the service year. Additionally, the member will participate in regular team meetings and trainings twice a month on Fridays at 9:00 am at the Nevada Outdoor School office, 655 Anderson St, Winnemucca, NV or via conference call. Members may not miss more than 2 team meetings per term.
- This description lists the minimum service requirements.

Total Hours per Week: 40 hours

*Note: The AmeriCorps member responsibilities require a flexible schedule to be determined weekly or monthly with their supervisor. This position does require frequent weekend work.*