

**University of Nevada Reno**  
**Department of Biology / 314**  
Biology/Biotechnology Internship Programs  
**Reno, NV 89557**

### FINAL EVALUATION OF INTERN

This final evaluation form is confidential. The intern should meet with the supervisor at the end of the term to discuss this evaluation. The supervisor should send this form directly to the Biology Department after consulting with the intern. The evaluation can also be hand delivered by the student to the Biology Department in a sealed envelope with the supervisor's signature across the seal. If there are any problems please feel free to contact the Biology Office at (775) 784-6188.

Name of Intern \_\_\_\_\_ Date \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Organization \_\_\_\_\_

Use the rating scale to answer each question. Questions 1-8 should be used to evaluate the student who has completed this internship under your supervision. Please add any written comments that you might like to provide on the back of this form.

disagree---agree

- 1 2 3 4 5      A. The student showed interest in and enthusiasm for the project or assignments.
- 1 2 3 4 5      B. The student was able to learn new skills and knowledge as needed.
- 1 2 3 4 5      C. The student was conscientious and met deadlines for projects or assignments.
- 1 2 3 4 5      D. The student was reliable and was on time for all planned meetings and assignments.
- 1 2 3 4 5      E. The student exercised caution as needed and was able to pay attention to details..
- 1 2 3 4 5      F. The student showed an ability to get along well with others.
- 1 2 3 4 5      G. The student showed an ability to perform without direct supervision.
- 1 2 3 4 5      H. The student met your expectations.

#### Overall Evaluation

Please circle the term that best summarizes the overall performance of the intern.

Superior (A)    Above Average (B)    Average (C)    Below Average (D)    Failure (F)

Supervisor's Signature \_\_\_\_\_ Date \_\_\_\_\_