I do attest that I understand the terms of my MPH Internship between the University of Nevada, Reno and the agency I will be interning with. The terms of my internship as agreed upon for this course, CHS 798, include the following:

- Students will complete an internship of 200-hours that must be approved by the student’s faculty advisor.
- Students will be supervised by one agency preceptor who possesses at least a master-level degree (MPH or other graduate degree coupled with significant public health training and experience).
- Students must be integrated into the organizational environment and perform work at the agency. Working from home or working from campus is allowed, but should not account for more than 10% of your total hours.
- Coursework (completing assignments, etc.) does NOT count towards the 200-hour requirement.
- Sonia Timesheets should be filled out for each day that is worked with a description of the work done in order to provide full liability coverage for the hours worked.
- Students CANNOT begin internship until core 1st year courses have been successfully completed.
- Students CANNOT begin internship hours until all documents have been signed and submitted.
- Students must keep an accurate daily log of hours worked.
- Students are responsible for adhering to the policies and procedures of the agency including, but not limited to, Internet use, photography waivers, confidentiality of personal health records and/or research.
- All parties listed below agree to the attached roles and responsibilities guidelines as designated by the MPH internship.

All paperwork to be filled out by preceptors will be authentic and forgery of hours or evaluations will not be tolerated. **If fraud should occur, the student will receive an F in the course and will be reported to the university for academic dishonesty, with appropriate consequences up to being terminated as a University of Nevada, Reno student.**

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**Student Name (Print)**

**Student Signature**

**Date**