

PROMOTION & TENURE APPLICATION CHECKLIST

Applicant's Name

- _____ Completed UNR Promotion & Tenure Application (original)
- _____ Department Chair Evaluation Form
- _____ Letter from Department Personnel Committee (if applicable)
- _____ Letter from Department Chair
- _____ Letter from College Personnel Committee
- _____ Letter from Dean
- _____ Chair's Report of External Reviewers
- _____ External peer review letters
- _____ Copy of Chair's letter to outside reviewers
- _____ Table of contents and/or summary overview of supplemental materials
- _____ For tenure cases: Progress toward tenure letters from the third-year review (from both chair and dean), fourth and fifth (from chair)
- _____ For tenure cases: Annual evaluations for probationary period