Phi Kappa Phi UNR Chapter Meeting
Minutes: February 19, 2014

Present: John Pettey (President), Derek Furukawa (Vice President), Tamara Valentine (Treasurer), Daniel Villanueva (Secretary), Stephanie Bor, Reena Spansail, Lara Niehues, Luke Tanaka, Brianna Mehlhaff.

The meeting was called to order at 3:00 PM by Chapter President John Pettey.

The minutes of the previous meeting were approved unanimously after two passages for editing were noted, which Villanueva will effect and then re-post to the PKP Chapter 08 web page (Tanaka/Mehlhaff).

Old Business
1. PKP Information Days: The two student-led PKP Information Day presentations will be held Tuesday, March 11th at 3:00 PM in JCSU 320 (Niehues and potentially Spansail and Villanueva will attend), and Wednesday, March 12th at 6:00 PM, also JCSU 320 (Tanaka and Mehlhaff will attend). Tanaka is updating the powerpoint presentation and will provide it to Niehues prior to the Tuesday meeting. Valentine brought handouts for the sessions and will order more, and asked what the plan for inviting potential students is. After a discussion, it was decided that although the official national letters will not yet be sent out in hard copy form, e-mail invitations with a sample letter can be sent, ideally within a week or so, to all potential new members to invite them to the information sessions. The latest one should send the e-mails out was set at March 4th.

2. PKP Faculty Grant: Pettey reported that one complete application has been received (from Bor). He will publicize the grant application once more, having already sent it out twice via the Provost’s List, via that same medium prior to the March 24th application deadline. It was reiterated that the current Chapter 08 officers, as per prior vote, will form the grant application committee and will meet shortly after the March 24th application deadline.

New Business
1. Induction Ceremony: Valentine reported that after considerable collating of lists from all UNR colleges, 188 juniors, 390 seniors and 244 graduate students will be offered induction into PKP this semester. This data has already been sent to PKP headquarters for the official invitation letter to be created, which following past practice should be ready to send out by the end of February via e-mail and in hard copy form. Pettey requested that Valentine provide, as per past practice, speaker scripts for the various parts of the ceremony. Speakers this year will be Valentine, Villanueva, Pettey, Furukawa, Bill Cathey and either Nancy Markee or Colleen Murray. Furukawa volunteered to organize a tweet wall to begin 30 minutes or so prior to the actual ceremony, and Bor suggested part of
that activity include a PKP- or UNR-related quiz to increase interest and participation among those arriving early. Bor has sent Pettey her biography and will send him her speech title soon.

2. By-Laws Questions: Pettey and Valentine, due to occasional concerns with regard to students asking for specific membership criteria, GPA thresholds, etc., requested that Villanueva post selections from the Chapter 08 bylaws relating to membership on our Chapter web page. Valentine would prefer a link to the national site’s membership criteria or simply listing eligibility requirements on our local page (some of which already are listed.) Villanueva will provide Pettey with a copy of our Chapter 08 bylaws and await further instructions on which of these options to choose for the webpage.

3. Due date for Literacy Grant Proposal and Timeline: Tanaka stated that he and Spansail would send these documents to Pettey by March 14th.

4. T-Shirts: Chapter T-Shirts arrived and were distributed to all interested officers. Shirts will now also be available for sale ($10 each) at official PKP events and in the Honors Program office. Valentine requested that announcements to this effect be put on the Chapter Facebook page and web page. The Chapter expressed appreciation to Niehues for her design work and completing the order with Becky in the Honors Program.

5. Vice-Consul of Germany Speech: Villanueva expressed appreciation to the Chapter for its assistance in publicizing the public speech of the German Vice-Consul (Los Angeles Office) to the University on February 4th. Over 15 people attended the speech, most of whom were not PKP members.

Next Meeting: The Chapter’s next meeting was scheduled for Wednesday, March 26th at 3:00 PM in the Honors Program.

The meeting was adjourned at 4:00 PM.

Respectfully Submitted,

Daniel Villanueva (Chapter Secretary)