Collaborative proposals may be submitted to NSF in one of two methods:
1. As a single proposal in which a single award is being requested (with sub-awards administered by the lead organization); or
2. By simultaneous submission of proposals from different organizations, with each organization requesting a separate award.

Proposal from One Organization:
1. Single PI bears responsibility for administration and discussions with NSF;
2. Single award is made to the submitting organization;
3. Sub-awards will be set-up between the lead organizations and other collaborating organizations.

Proposal from Multiple Organizations:
1. Project Title must begin with the words: “Collaborative Research:”
2. Lead organization must submit:
   - Cover Sheet
   - Project Summary
   - Project Description
   - References Cited
   - Biographical Sketches
   - Budget & Budget Justification
   - Current & Pending Support
   - Facilities, Equipment & Other Resources
   - Data Management Plan
   - Collaborators and Other Affiliations (COA)
3. Non-Lead Organization must submit:
   - Cover Sheet
   - Biographical Sketches
   - Budget & Budget Justification
   - Current & Pending Support
   - Facilities, Equipment & Other Resources
   - Collaborators and Other Affiliations (COA)
4. Non-Lead Organization must assign their proposal a PIN #. This PIN # and the temporary proposal ID generated by FastLane is provided to the Lead Organization before it submits to NSF.
5. Lead Organization then enters the Non-Lead Organization(s) proposal PIN and proposal ID into FastLane by using the “Link Collaborative Proposals” option.