HDFS INTERNSHIP SITE INFORMATION SHEET

Organization Name: STEP2

Contact Person

Name: Karen Blumenthal (Clinical Director) or Shannon Jensen (Resource Coordinator)
Phone: (775) 787-9411 Ext. 222
Email: kblumenthal@step2.org or sjensen@step2reno.org
Physical Address: 3700 Safe Harbor Way, Reno, NV 89512
Mailing Address (if different): PO Box 40674, Reno, NV 89504

Internship Site Information:

STEP2 Mission Statement:
Providing comprehensive, coordinated services related to the treatment and recovery of chemically dependent women and their families, resulting in sustainable self-sufficiency.
Interns will have the opportunity to experience all positions at STEP2, to include clinical, clerical, advocate, support, administrative and leadership. The goal is for students to gain an understanding of the client experience, as well as what each department in STEP2 brings to the table, ultimately all working in concert to provide a gold standard of services to clients.
Interns will be expected to complete advocate training (minimum of five training shifts-unpaid) and may take on two or three 8 hour shifts a week.
Additionally, Interns will be required to complete a project that will be approved by the clinical director.
While STEP2 will allow flexibility in scheduling hours to accommodate school scheduling, some night and weekend hours will be necessary.

Number of Internships Available: 2

Student Requirements:
1. Provide resume and complete formal interview with Clinical Director
2. TB test (UNR Student Health Clinic - $5.00 skin test - $50.00 blood test, if needed)
3. Readitest Certification (for drug/alcohol testing)
4. 3.0 GPA
5. Flexible schedule with some nights and weekends

How will student obtain this internship position?

STEP2 requests that the HDFS Internship Coordinator, Jenna Dewar, refers students who fit into STEP2 Internship guidelines. Candidates will then contact Shannon Jensen, who will set up an interview with Karen Blumenthal, Clinical Director.

Completed 5/10/2017