HDFS INTERNSHIP SITE INFORMATION SHEET

Organization Name: WCSD AVID

Contact Person
Name: Dex Thomas, Program Manager
Phone: (775) 348–0222
Email: dlthomas@washoeschools.net
Physical Address: 494 Poplar Street, Reno, NV 89512
Mailing Address (if different): 425 E. Ninth Street, Reno, NV 89502

Internship Site Information:

Achievement Via Individual Determination (AVID) Program is a college-readiness system designed to increase the number of students who enroll in four-year colleges. Although AVID serves all students, it focuses on the least served students in the academic middle. The formula is simple - raise expectations of students and, with the AVID support system in place, they will rise to the challenge.

The HDFS Intern would assist the AVID classroom teacher at Sparks High School with parent contact, both for students who are doing great and those who might need to arrange to stay for Homework Club for extra help. The Intern would monitor the progress of those students needing help and report back to me and the parent. The Intern will help organize events (i.e. Night of All Nations, parent meetings, field trips—scheduling the bus, collecting funds, and permission slips). The intern would act as a model and mentor for higher education.

Number of Internships Available: 1+

Student Requirements:
1. Must have at least a 2.5 GPA
2. Must have good communication/computer skills
3. Must enjoy working with students
4. Must be dependable
5. Must pass all WCSD Volunteer Screening (please see HDFS Advising & Internships team)
6. Must be competent in High School level Math and Science

How will student obtain this internship position?

Please contact Dex Thomas at 775-348-0388 or dlthomas@washoeschools.net, (identify that you are an HDFS student interested in AVID) for a pre-interview and screening. You will be scheduled for an interview at 494 Poplar St., Reno, NV 89512, if accepted Dex will contact Jenna Dewar with the selected interns.

Completed 12/6/2017