HDFS INTERNSHIP SITE INFORMATION SHEET

Organization Name: WCSD Department of Family School Partnerships

Contact Person

Name: Dex Thomas, Program Manager  
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Internship Site Information:

The Department of Family School Partnerships works to build partnerships between families and schools so that every child will graduate from high school, college, and be highly skilled and career ready. The WCSD Dept. of Family School Partnerships supports the following practices, programs, and initiatives (interns may be involved in many of these projects or have a home base in one project):

- **Academic Parent Teacher Teams** - A new way of conferencing with families, sharing data and modeling practices that can support learning at home.
- **Family Graduation Advocates** - Family liaisons are placed in the majority of our district’s high schools to support families with information on high school graduation requirements, end of Course exams, communication with teachers and school resources for student academic success.
- **Infinite Campus Parent Portal Outreach** - Support for families on how to access their Infinite Campus Parent Portal account and what to do with the information. This family engagement strategy is particularly effective in the upper elementary grades, middle and high school.
- **Parent Teacher Home Visit Project** - Training and implementing support for the Parent Teacher Home Visit Project. The home visits completed with this project focus on building positive relationships with families. The project is currently available to Title I schools only.
- **Parent University** - Classes for families that are linked to learning. Parent U provides childcare, interpretation and content experts who facilitate classes at school sites and community locations.
- **Parent University Family Access Days** - Typically offered 2 times per year. Pre-K through 12th grade families are provided transportation to the University of Nevada, Reno on a Saturday and provided a full-day of family workshops on the path to college and highly skilled careers. This is a partnership with the University of Nevada, Reno and Truckee Meadows Community College.
- **Professional Learning for School Staff on Family Engagement** - In alignment with the federal framework for family engagement, the department supports teachers, administrators and support professionals with opportunities for professional learning on family engagement.
- **Support for the WCSD Council on Family Engagement** - The Council consists of family members of WCSD students, community members and school staff who meet monthly to provide recommendations to the Superintendent on the district’s family engagement initiatives and practices.

Number of Internships Available: 1+
Student Requirements:

1. Must have at least a 2.5 GPA
2. Must have good communication/computer skills
3. Must enjoy working with student’s grade K-12
4. Must be dependable
5. Must pass all WCSD Volunteer Screening (please see HDFS Advising & Internships team)

How will student obtain this internship position?

Please contact Dex Thomas at 775-348-0388 or dlthomas@washoeschools.net, (identify that you are an HDFS student interested in Family School Partnerships) for a pre-interview and screening. You will be scheduled for an interview at 494 Poplar St., Reno, NV 89512, if accepted Dex Thomas will contact Jenna Dewar with the selected interns.

Completed 12/6/2017