**Contact Person**

- **Name:** Dex Thomas, Program Manager
- **Phone:** (775) 348-0222
- **Email:** dlthomas@washoeschools.net
- **Physical Address:** 494 Poplar
- **Mailing Address (if different):** 425 E. Ninth Street, Reno, NV 89502

**Internship Site Information:**

The Washoe County School District Volunteer Services Department has an amazing all volunteer “Take Home” Book program to increase home literacy for students that are struggling reading or students that have been identified as not having books in their homes. Each year they have provided over 120 thousand books. The HDFS Intern would be increasing capacity by expanding the program with more community outreach for additional book drives and book donations, development/expansion of a community volunteer team to support book preparation/distributions. Data gathering for school’s sites on “Take Home” book needs and book requests. Webpage development for program.

**Number of Internships Available:** 1

**Student Requirements:**

1. Must have at least a 2.5 GPA
2. Must have good communication/computer skills
3. Must enjoy working with students
4. Must be dependable
5. Must pass all WCSD Volunteer Screening
6. Must have a passion for books

**How will student obtain this internship position?**

Please contact Dex Thomas at 775-348-0388 or dlthomas@washoeschools.net, (identify that you are an HDFS student interested in the Book Program position) for a pre-interview and screening. You will then be scheduled for an interview at 494 Poplar St Reno, NV 89512, if accepted Dex will contact Jenna Dewar with their selected interns.

Completed 5/10/2017