HDFS INTERNSHIP SITE INFORMATION SHEET

Organization Name: Communities in Schools of Western Nevada

Contact Person

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Internship Site Information:

Our organization provides wraparound services inside five of Reno's most poverty-stricken, dropout-prone Washoe County schools, including two elementary, one middle and two high schools. Our site coordinators are embedded on each campus providing three tiers of services to students: Tier I (whole school services/ basic needs), Tier II (small group activities and programs for students with similar needs), and Tier III services (one-on-one case management for students with the highest needs.

The student interns would be placed with a site coordinator at one of our five schools in order to assist with programming, meet with students for case management, and providing an additional resource for students at the school. The site coordinators work during school hours, so it would be between the hours of around 7:30 a.m. and 5:00 p.m., depending on the grade level of the school.

The student could expect to help with and learn about case management, site coordination, family engagement, college and career readiness, academic outcomes improvement, and more. They could be tasked with assisting with small group coordination, whole school activities, case management with students one-on-one, and some data management and reporting.

Number of Internships Available: 2

Student Requirements:

1. The student needs to have an interest in serving the needs of young students and youth, particularly those living in poverty. They must also have a focus on families.
2. They must be background checked and fingerprinted through Washoe County School District. Communities In Schools will pay.

How will student obtain this internship position?

Please have the intern call the HDFS Internship Coordinator to set up an interview and she can connect them to us. We are happy to conduct our own interviews and make the selection.

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