Contract Available

<table>
<thead>
<tr>
<th>Role:</th>
<th>Early Stage Group Facilitator</th>
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</thead>
<tbody>
<tr>
<td>Staff Liaison:</td>
<td>Family Care Associate</td>
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<tr>
<td>Schedule:</td>
<td>A recurring series of 8 weekly early stage support group meetings with 2 once-a-month sessions afterwards.</td>
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<tr>
<td>Status:</td>
<td>Independent Contractor</td>
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**SUMMARY**
Under the direction of the Family Care Associate, the Early Stage Support Group Facilitator is responsible for leading and coordinating an Early Stage Group in Reno, NV. The Early Stage Support Group Facilitator works with Association staff to provide early stage services in support of the Association’s mission: “To eliminate Alzheimer’s disease through the advancement of research; to provide and enhance care and support for all affected; and to reduce the risk of dementia through the promotion of brain health.”

**The Role of the Facilitator:**
In the role of the Early Stage Support Group Facilitator, the contractor will be responsible for one of two types of early stage groups

- Support-focused group for people in the early stages of Alzheimer’s Disease or a related dementia
- Support-focused group for the early stage participants’ care partners

**Responsibilities include but are not limited to:**
- Participate with chapter staff in the screening of group participants, at staff discretion
- Facilitate the group during scheduled meeting times
- Arrange speakers/presenters for the group, as needed
- Present pertinent chapter materials and information to group members
- Follow expectations and recommendations of the Early-Stage Support Group Facilitator Manual, including the handling of transition/termination of group members, participation in ongoing training and record keeping
- Create an atmosphere in which group participants feel comfortable and safe expressing themselves.
- Assist as able with outreach to potential referral sources and group members.
- Assist as requested with identifying group members as speakers and advocates in Alzheimer’s Association events.
- Participate in annual evaluation of Early Stage Groups.
- Notify (staff member) of any concerns about group member(s) throughout the course of 10 group meetings.
• Report statistics related to groups to the Family Care Associate at the end of each session, including total attendance, and other information as requested.

**Time commitment:**
• Time per week for group meetings: group meets weekly for 1.5 hours
• Groups meet in 8-week sessions, followed by 2 once-a-month sessions.
• Estimated time per week required for phone calls, discussion with group members or facilitator debriefing between meetings: 1-2 hours maximum

**Qualifications Required:**
• Master’s degree in social work, counseling or psychology. License preferred or equivalently experienced
• Experience facilitating support groups
• Experience working with people living in the early stages of Alzheimer’s or dementia and/or their care partners
• Ability to work with diverse communities and demonstrate inclusion.
• Knowledge and expertise in Alzheimer’s disease and dementia as well as related caregiving issues

**How to Apply**
• E-mail cover letter and resume to HR@alznorcal.org using Microsoft Word attachments only.
• Refer to job # 1222 in the subject line.
• We do not accept calls regarding the status of resumes. Qualified candidates will be notified.

The Alzheimer’s Association is an Equal Opportunity Employer; we seek broad diversity in the makeup of our staff and we strongly encourage minority candidates to apply.