Orvis School of Nursing Admission Process  
(Effective October 3, 2018)

HESI Admission Assessment Exam
All applicants to the Orvis School of Nursing are required to take the Health Education Systems Incorporated Admission Assessment (HESI A2) exam. The HESI A2 is an assessment tool used to evaluate prospective students’ potential for success in a rigorous nursing program.

The HESI A2 exam may be taken only once during each application cycle. If the HESI A2 is retaken for a subsequent application cycle, the candidate must retake all required sections of the exam. The most recent scores must be submitted, and only the most recent score report will be used for each application submitted to the Orvis School of Nursing. Scores are valid for two rolling calendar years. Candidates may take the HESI A2 a maximum of three (3) times in a rolling two-year period. Any exception to these requirements must be submitted as a petition to the Orvis School of Nursing Admissions, Progressions, and Student Affairs committee.

The HESI A2 exam can be taken at any Prometric testing center. You must register with HESI and obtain a testing Eligibility ID code to be able to schedule your exam. All payments are processed through Prometric, and the testing fee varies by testing site (average $95). Note that Prometric limits the total testing time to four hours. Be sure you plan your time to allow you to complete all required sections of the exam.

Candidates must complete the following assessments each time they take the HESI A2 exam.

<table>
<thead>
<tr>
<th>Name of Section</th>
<th>Number of Items</th>
<th>Recommended Time</th>
<th>Benchmark Score</th>
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<tbody>
<tr>
<td>Anatomy &amp; Physiology</td>
<td>30 Items</td>
<td>30 minutes</td>
<td>80%</td>
</tr>
<tr>
<td>Math</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>80%</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>75%</td>
</tr>
<tr>
<td>Grammar</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>75%</td>
</tr>
<tr>
<td>Learning and Personality Styles</td>
<td>29 Items</td>
<td>30 minutes</td>
<td>Not Scored</td>
</tr>
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Invitation to Interview
All candidates must meet the application eligibility requirements and submit an application to the Orvis School of Nursing. Priority will be given to candidates who meet the HESI admission assessment benchmark scores on all subject exams. Final interview selection will be based on pre-nursing GPA and HESI admission assessment scores. Selected candidates will be invited to interview for admission to the nursing major. Interview date is not negotiable and cannot be rescheduled.

Invitation to the Nursing Major
Selection of the admission cohort will be based 50% from each candidate’s composite HESI score (the average Anatomy & Physiology, Math, Reading, and Grammar), and 50% from the candidate’s overall interview score. The top 64 students from this final rank-ordered list will be offered provisional admission to the nursing major. Final admission is contingent upon completion of remaining courses with a grade of “C” or better, background check, drug test, and other application requirements.

Nevada High School Graduate, NSHE Student, and Military Preference
Interview preference will be granted to students who graduated from a Nevada High School, students who have completed a minimum of 45 required nursing pre-requisite credits at a Nevada System of Higher Education Institution, and honorably discharged active-duty veterans of the U.S. Armed Forces. Students will submit documentation of Nevada High School graduation, NSHE credit completion, veteran status, and HESI A2 scores. Submission of inaccurate or falsified records will nullify the current application and may permanently disqualify the student from admission consideration.
Distance Testing Eligibility Instructions

1. **You must have an Evolve student account with HESI Assessment**

   To register for your HESI Distance Testing exam, you will need an Evolve student account. If you do not have an account, you can create it at [https://evolve.elsevier.com/](https://evolve.elsevier.com/)

2. **Register for Distance Testing Exam**

   Log into your Evolve Account and click on:

   ![HESI Assessment Student Access](image)

   Click on Distance Testing Tab > Register for a Distance Exam.

   ![HESI Assessment My Exams](image)

   Complete the required information, check box, and click the submit button:

   ![Register for a Distance Testing Exam](image)

   1. Please confirm that your first and last name match your government-issued photo ID with signature. (Middle name is not required)
   2. Click Tab on your keyboard to populate information
   3. Enter school's department ID
   4. Select the appropriate exam.

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The University of Nevada, Reno - Orvis School of Nursing Department ID is: 202078.

Registration Availability Dates are:

- 10/3/18 - 1/11/19

Testing Availability Dates are:

- 11/15/18 - 1/16/19
University of Nevada – Reno - Distance Testing Department ID: 202078

*IMPORTANT INFORMATION:

1. Do not use the school's department ID as your student ID when creating your student Evolve account.

2. The first and last name on your Evolve account must be the same as it appears on your government issued photo ID with signature (i.e. Driver’s License or Passport). You will not be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID.

3. Your government issued ID must include your signature and a photo that resembles your current appearance to gain admittance into the testing center (your middle name/initial is not required).

You will receive an email Confirmation Notice indicating that you may schedule your exam. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at exameligibility@elsevier.com. Failure to do so could result in forfeiture of your testing appointment and associated fees.

PLEASE NOTE:
You will receive your Eligibility ID within 1-3 business days from our receipt of your eligibility request. Please add the following email address to your email’s safe sender list to avoid delays: exameligibility@elsevier.com. If you do not see the notification, please check your spam/junk folder.
Scheduling an exam with Prometric Testing Center

1. To locate a testing center and schedule your exam, go to www.prometric.com.
2. On the main page, click the tab marked “D-G”
3. Select “Elsevier”
4. Select the State and press “Next”
5. Select your Appointment Selection by clicking on “RN Admission Assessment Version 1”

6. Search the location by typing in city and state
7. Click on the desired address and then select “Availability”

8. Click on a non-grayed out date. Those are the available dates at the testing facility.
9. Read and click “Next”

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<tr>
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<tr>
<td>Test Center Selection</td>
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<tr>
<td>Date and Time Selection</td>
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<tr>
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<tr>
<td>Appointment Verification</td>
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<tr>
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Information Review

How to Become Eligible
Please contact your prospective school for eligibility instructions, including the school's department ID.

You will need to follow the school's instructions to request testing eligibility through the Elsevier Evolve website, after which you will receive an email confirmation indicating that you may proceed with scheduling your exam appointment. Please carefully review the information contained in your confirmation email for accuracy. (Note: This will be an automated email response and may be delivered to your spam/junk email folder.)

If any of the information in the confirmation email is incorrect or if the information has changed, please email inquiries to examadmin@elsevier.com. You may also contact Elsevier Student Support at 1-800-222-9570.

What to Bring to the Testing Center
You will be required to present one form of non-expired, government-issued, photo and signature bearing ID (e.g., driver's license or passport). The identification document must be in Latin characters and contain your photograph. All other personal items must be locked in a locker for test security purposes, so please limit what you bring to the testing center.

What Time to Arrive at the Testing Center
Plan to arrive 30 minutes before the scheduled appointment to allow time for check-in procedures. If you are late in arriving, you will not be allowed to test and will forfeit your exam fee.

Next >

10. Mark boxes and click on “Next”

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Privacy Policy Review

Personal Data Privacy Disclosure & Consent

At Prometric, protection of your personal data and information, and making sure you understand how and why it is processed, is of paramount importance to us. As a data processor for your test sponsor, Prometric processes your personal information only for the purposes of registering and scheduling you for a test, administering that test, and processing the results. At no time will your personal information be used by Prometric for any other purpose without your permission. Your personal information, including your test results, will be provided to your test sponsor for the purposes of providing scores, certification, or other benefits to you. The full Prometric Privacy Policy can be found at https://www.prometric.com/en-us/documents/PrometricPrivacyPolicy.pdf

We may employ other companies and individuals to perform functions on our behalf. Our employees, agents and contractors who have access to personal data and information are required to protect the information in a manner that is consistent with the Prometric Privacy Policy and we seek assurances from such third parties that they will provide the same level of privacy protection as Prometric requires and adheres to. We do not transfer information to third parties who are not acting as Prometric's agent or on Prometric's behalf.

Prometric is headquartered in the United States of America. Personal data of international candidates will be accessed from or transferred to the United States or to our affiliates and data processors elsewhere in the world. "International candidates" are

☐ I confirm that I am at least 18 years of age, or that I am the parent or guardian of the data subject and/or exam candidate, and that I am authorized to make the consent election required below regarding the collection and processing of personal data.

☐ I Consent ☐ I Do Not Consent

< Back  Next >
Following the entry of your Eligibility Information, which is the eligibility code that was emailed to you from EVOLVE, and entering the first four characters of your last name, press “Next.” The following screens will allow you to schedule the next available day, seat and time. *It is very important that you register with a phone number so the testing center can contact you.*
The following information is provided by the Reno Prometric Testing Center Staff:

We are looking forward to working with you this year! We want to make your testing experience with us as stress free as possible.

Set up your account with Prometric:
- Fill in all the areas on your account – phone number is especially important.
- Register with your name EXACTLY as it is shown on your identification.
- Identification required: Driver’s License or Passport.
- Choose the site where you will be testing – 2205 Reno, Nevada
- If you are unable to get the exact day and time you want, it is because that time is already filled by another candidate. We are not able to set or change appointments at this site – it must be done online.

Day before your appointment:
We will call you to remind you of your appointment. This is why it is so important that you register with a phone number so we can contact you.

Day of your appointment:
- Know your EVOLVE password as you will need it to take the exam. Bring it with you. This is the password you set up with Elsevier, not with Prometric.
- Arrive 30 minutes prior to your check-in time.
- Your testing station has been reserved for you for approximately 4 hours.
- You will be able to take unscheduled breaks during your appointment time – consider that your test time will continue to count down on any break.
- You will be offered a locker to store all of your personal items.
- You may wear a sweater in the testing lab…outer wear is not allowed.
- You will be asked to remove any jewelry (watches, earrings, etc.).
- Cell phones must be turned off and stored in your locker.
- You will be asked to review the Rules and Regulations of Prometric and then you will be asked to be seated in the order of arrival.

Once you go into the Admin area to begin the check-in process, you will be security checked (pockets, sleeves, etc.) and the security wand will be run to detect any electronic devices.

You will then meet with our Test Center Administrator who will guide you through the check-in process and explain the supplies you will receive and set you up at your workstation.

The calculator feature is not enabled in all exams. You may not bring a physical calculator.

At the end of your exam, you will be provided with a printout showing your score.
If you have any questions, please feel free to call us 775-825-1672,

Dianne, Sierra, Carol, and Pam