Orvis School of Nursing Admission Process  
Applies to Spring 2019 Applications for Fall 2019 Admission

HESI Admission Assessment Exam 
All applicants to the Orvis School of Nursing are required to take the Health Education Systems Incorporated Admission Assessment (HESI A2) exam. The HESI A2 is an assessment tool used to evaluate prospective students’ potential for success in a rigorous nursing program.

The HESI A2 exam may be taken only once in an application cycle. If the HESI A2 is retaken the following application cycle, the candidate must retake all required sections of the exam. The most recent scores must be submitted, and will be used for each application submitted to the Orvis School of Nursing. Scores are valid for two rolling calendar years. Candidates may take the HESI A2 a maximum of three (3) times in a rolling two-year period. Any exception to these requirements must be submitted as a petition to the Orvis School of Nursing Admissions, Progressions, and Student Affairs committee.

The HESI A2 exam can be taken at any Prometric testing center. You must register with HESI and obtain a testing Eligibility ID code to be able to schedule your exam. All payments are processed through Prometric, and the testing fee varies by testing site (average $95). Note that Prometric limits the total testing time to four hours. Be sure you plan your time to allow you to complete all required sections of the exam.

Candidates must complete the following assessments each time they take the HESI A2 exam.

<table>
<thead>
<tr>
<th>Name of Section</th>
<th>Number of Items</th>
<th>Recommended Time</th>
<th>Benchmark Score</th>
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</thead>
<tbody>
<tr>
<td>Anatomy &amp; Physiology</td>
<td>30 Items</td>
<td>30 minutes</td>
<td>80%</td>
</tr>
<tr>
<td>Math</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>80%</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>75%</td>
</tr>
<tr>
<td>Grammar</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>75%</td>
</tr>
<tr>
<td>Learning and Personality Styles</td>
<td>29 Items</td>
<td>30 minutes</td>
<td>Not Scored</td>
</tr>
</tbody>
</table>

BSN Application Process 
Applicants will need to apply to the University of Nevada, Reno, and be accepted as a Pre-Nursing student prior to applying to the BSN Nursing Program.

Submit a formal application to the Orvis School of Nursing by the date specified by the Admissions, Progression and Student Affairs (APSA) committee. No more than 13 prerequisite credits can be in progress at the time of application. No more than one science course (4 credits) may be in progress at the time of application. Earn at least a ‘C grade in all prerequisite courses.

The cumulative grade-point average earned in selected prerequisite courses is used, in part, to determine which students are selected to the upper-division nursing major.

All prerequisite course requirements must be completed for the major by the end of spring semester for fall admission and by the end of fall semester for spring admission to the nursing major. Any repeated course must have a letter grade posted to the student’s transcript. A student may not apply to the nursing major while enrolled in a course that has previously received a mark of withdraw, incomplete, audit, or grade less than C.
Students must have a minimum GPA of 3.0 in selected pre-nursing courses to qualify for application to the upper-division nursing major. The selected pre-nursing courses include BIOL 223 A/L, BIOL 224, A/L, BIOL 251, CHEM 121 A/L, CHEM 220 A/L, MATH > 126, NUTR 223, HDFS 201, Communication, and behavior science elective. All prerequisite courses must be taken for a grade (not S/U). Transfer credits taken for S/U credit from an institution that does not offer letter grades are evaluated on an individual basis.

The Orvis School of Nursing actively supports the University of Nevada, Reno’s policies that ensure equal opportunity/affirmative action and diversity.

Applications are reviewed by the Undergraduate Program Officer, the Associate Dean of Undergraduate Programs, and the Chair of the Admissions, Progression, and Student Affairs committee. Applications that do not meet minimum requirements will not be considered. The applicant will receive a letter stating the reason(s) the application was not reviewed. Applications that meet minimum requirements will be evaluated through a point-based matrix (see below). Applicants with the top 64 matrix scores will be offered provisional admission to the OSN pre-licensure program.

<table>
<thead>
<tr>
<th>Orvis School of Nursing Traditional BSN Admission Criteria Point Matrix</th>
<th>Spring 2019, Fall 2019, Spring 2020 Application Cycles</th>
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<tbody>
<tr>
<td>Points</td>
<td>0</td>
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<tr>
<td>Nevada High School Graduate</td>
<td>No</td>
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<tr>
<td>Completed UNR Pre-requisite Credits</td>
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<tr>
<td>Completed NSHE Pre-requisite Credits</td>
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<tr>
<td>HESI Cumulative Score</td>
<td>&lt; 80</td>
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<td>HESI Anatomy &amp; Physiology Score</td>
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<tr>
<td>Military Veteran or Active Duty Military</td>
<td>No</td>
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*Pre-Nursing GPA Includes: CHEM 121 A/L, CHEM 220 A/L, BIOL 223 A/L, BIOL 224 A/L, BIOL 251 A/L, NUTR 223, HDFS 201, MATH ≥ 126, Communications, Behavioral Science Elective

In the event of a tie, the tie-breaking candidate will be selected using the following criteria in order of preference:

Military veteran (honorsably discharged from the U.S. Armed Forces) or active duty military
Number of credits completed at the University of Nevada, Reno
Number of credits completed at a NSHE institution
Nevada high school graduate

Final admission is contingent upon completion of remaining courses with a grade of “C” or better, background check, drug test, and other application requirements.

Submission of inaccurate or falsified records will nullify the current application and may permanently disqualify the student from admission consideration.
Distance Testing Eligibility Instructions

1. **You must have an Evolve student account with HESI Assessment**

   To register for your HESI Distance Testing exam, you will need an Evolve student account. If you do not have an account, you can create it at: [https://evolve.elsevier.com/](https://evolve.elsevier.com/)

2. **Register for Distance Testing Exam**

   Log into your Evolve Account and click on:

   ![Register for Distance Testing Exam](image)

   Click on Distance Testing Tab > Register for a Distance Exam:

   ![Register For a Distance Testing Exam](image)

   Complete the required information, check box, and click the submit button:

   ![Register For a Distance Testing Exam](image)

   - Please confirm that your first and last name match your government-issued photo ID with signature. (Middle name is not required)
   - Click Tab on your keyboard to populate information.
   - Enter school’s department ID.
   - Select the appropriate exam.

   The University of Nevada, Reno – Orvis School of Nursing Department ID is 202078.

   Registration Availability Dates are 10/3/2018 – 1/18/2019

   Testing Availability Dates are 11/15/2018 – 1/31/2019
*IMPORTANT INFORMATION:

1. Do not use the school’s department ID as your student ID when creating your student Evolve account.

2. The first and last name on your Evolve account must be the same as it appears on your government issued photo ID with signature (i.e. Driver’s License or Passport). You will not be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID.

3. Your government issued ID must include your signature and a photo that resembles your current appearance to gain admittance into the testing center (your middle name/initial is not required).

You will receive an email Confirmation Notice indicating that you may schedule your exam. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at exameligibility@elsevier.com. Failure to do so could result in forfeiture of your testing appointment and associated fees.

PLEASE NOTE:
You will receive your Eligibility ID within 1-3 business days from our receipt of your eligibility request. Please add the following email address to your email’s safe sender list to avoid delays: exameligibility@elsevier.com. If you do not see the notification, please check your spam/junk folder.

Effective 11/14/2018, the Testing Availability Dates have been extended. Any student registered for this exam previously will need to set up a ticket with evolve support if they want to have their eligibility extended.
Scheduling an exam with Prometric Testing Center

1. To locate a testing center and schedule your exam, go to www.prometric.com.
2. On the main page, click the tab marked “D-G”.
3. Select “Elsevier”.

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<td>EPBO - European Personnel Selection Office</td>
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<td>ERB - Educational Records Bureau</td>
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<td>ESPA - Electronic Systems Professional Alliance</td>
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4. Select the State and press “Next”

5. Select your Appointment Selection by clicking on “RN Admission Assessment Version 1”

6. Search the location by typing in city and state
7. Click on the desired address and then select “Availability”

8. Click on a non-grayed out date. Those are the available dates at the testing facility.
9. Read and click “Next”

10. Mark boxes and click on “Next”
Following the entry of your Eligibility Information, which is the eligibility code that was emailed to you from EVOLVE, and entering the first four characters of your last name, press “Next.” The following screens will allow you to schedule the next available day, seat and time. *It is very important that you register with a phone number so the testing center can contact you.*
The following information is provided by the Reno Prometric Testing Center Staff:

We are looking forward to working with you this year! We want to make your testing experience with us as stress free as possible.

Set up your account with Prometric:
- Fill in all the areas on your account – phone number is especially important.
- Register with your name EXACTLY as it is shown on your identification.
- Identification required: Driver’s License or Passport.
- Choose the site where you will be testing – 2205 Reno, Nevada
- If you are unable to get the exact day and time you want, it is because that time is already filled by another candidate. We are not able to set or change appointments at this site – it must be done online.

Day before your appointment:
We will call you to remind you of your appointment. This is why it is so important that you register with a phone number so we can contact you.

Day of your appointment:
- Know your EVOLVE password as you will need it to take the exam. Bring it with you. This is the password you set up with Elsevier, not with Prometric.
- Arrive 30 minutes prior to your check-in time.
- Your testing station has been reserved for you for approximately 4 hours.
- You will be able to take unscheduled breaks during your appointment time – consider that your test time will continue to count down on any break.
- You will be offered a locker to store all of your personal items.
- You may wear a sweater in the testing lab…outer wear is not allowed.
- You will be asked to remove any jewelry (watches, earrings, etc.).
- Cell phones must be turned off and stored in your locker.
- You will be asked to review the Rules and Regulations of Prometric and then you will be asked to be seated in the order of arrival.

Once you go into the Admin area to begin the check-in process, you will be security checked (pockets, sleeves, etc.) and the security wand will be run to detect any electronic devices.

You will then meet with our Test Center Administrator who will guide you through the check-in process and explain the supplies you will receive and set you up at your workstation.

The calculator feature is not enabled in all exams. You may not bring a physical calculator.

At the end of your exam, you will be provided with a printout showing your score.
If you have any questions, please feel free to call us 775-825-1672,

Dianne, Sierra, Carol, and Pam