Orvis School of Nursing Admission Process  
(Effective June 1, 2016)

HESI Admission Assessment Exam
All applicants to the Orvis School of Nursing are required to take the Health Education Systems Incorporated Admission Assessment (HESI A²) exam. The HESI A² is an assessment tool used to evaluate prospective students’ potential for success in a rigorous nursing program.

The HESI A² exam may be taken only once in a rolling 180-day period, and candidates are permitted to test only once during each application cycle. If the HESI A² is retaken following the required 180-day waiting period, the candidate must retake all required sections of the exam. The most recent scores must be submitted, and will be used for each application submitted to the Orvis School of Nursing. Scores are valid for two rolling calendar years. Candidates may take the HESI A² a maximum of three (3) times in a rolling two-year period. Any exception to these requirements must be submitted as a petition to the Orvis School of Nursing Admissions, Progressions, and Student Affairs committee.

The HESI A² exam can be taken at any Prometric testing center. You must register with HESI and obtain a testing Eligibility ID code to be able to schedule your exam. All payments are processed through Prometric, and the testing fee varies by testing site (average $95). Note that Prometric limits the total testing time to four hours. Be sure you plan your time to allow you to complete all required sections of the exam.

Candidates must complete the following assessments each time they take the HESI A2 exam.

<table>
<thead>
<tr>
<th>Name of Section</th>
<th>Number of Items</th>
<th>Recommended Time</th>
<th>Benchmark Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy &amp; Physiology</td>
<td>30 Items</td>
<td>30 minutes</td>
<td>80%</td>
</tr>
<tr>
<td>Math</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>80%</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>75%</td>
</tr>
<tr>
<td>Grammar</td>
<td>55 Items</td>
<td>60 minutes</td>
<td>75%</td>
</tr>
<tr>
<td>Learning and Personality Styles</td>
<td>29 Items</td>
<td>30 minutes</td>
<td>Not Scored</td>
</tr>
</tbody>
</table>

Invitation to Interview
All candidates must meet the application eligibility requirements, and submit an application signed by their academic advisor. Priority will be given to candidates who meet the HESI admission assessment benchmark scores. Final interview selection will be based on pre-nursing GPA and HESI admission assessment score. Selected candidates will be invited to interview for admission to the nursing major. Interview dates are not negotiable and cannot be rescheduled.

Invitation to the Nursing Major
Selection of the admission cohort will be based 50% from each candidate’s composite HESI score (the average Anatomy & Physiology, Math, Reading, and Grammar), and 50% from the candidate’s overall interview score. The top 64 students from this final rank-ordered list will be offered provisional admission to the nursing major. Final admission is contingent upon completion of remaining courses with a grade of “C” or better, background check, drug test, and other application requirements.

Nevada High School Graduate, NSHE Student, and Military Preference
Interview preference will be granted to students who graduated from a Nevada High School, students who have completed a minimum of 45 required nursing pre-requisite credits at a Nevada System of Higher Education Institution, and honorably discharged active-duty veterans of the U.S. Armed Forces. Students will submit documentation of Nevada High School graduation, NSHE credit completion, veteran status, and HESI A² scores. Submission of inaccurate or falsified records will nullify the current application and may permanently disqualify the student from admission consideration.
Registration for the HESI A2 Exam

(Effective April 18, 2018 – September 10, 2018)

The HESI A² exam can be taken at any Prometric testing center. You must register with Elsevier and obtain a testing Eligibility ID code to be able to schedule your exam.

Registering with Elsevier

1. To register for your Elsevier HESI exam, you will need an Evolve student account. If you do not have one, you can create it at: https://evolve.elsevier.com.

2. Sign into your Evolve account with the user name and password you just created. Click “catalog” at the top of the page.

3. Scroll to the block on the right side of the page titled “HESI Secured Exams” and click “Register for Distance Testing”

4. This takes you to the HESI Registration page. Click “Register for this now”

5. Click “Redeem/Checkout” to add the HESI Registration access to your account.
6. Click “Yes” to accept the registered user agreement, and then click submit.

7. Register for a “Distance Testing Exam” by logging into your Evolve account and clicking on “student access.” (Note that you may need to refresh the page WITHIN the evolve site for the “student access” link to appear).

8. Click on the Distance Testing Tab, and then “Register for a Distance Exam.”

9. Complete the required information, click the check box verifying that the name associated with your Evolve profile is the same name that appears on your government issued photo ID, and click submit.

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The University of Nevada, Reno Orvis School of Nursing Department ID is: 202078

Registration Availability Dates

4/18/18 – 9/10/18
Important Additional Information Regarding HESI Registration

1. **DO NOT** use the school’s department ID as your student ID when creating your student Evolve account.
2. The first and last name on your Evolve account must be the same as it appears on your government issued photo ID with signature (i.e. Driver’s License or Passport). You will not be admitted into the testing center if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID.
3. You will receive an email confirmation notice indicating that you may schedule your exam. Please carefully review the information contained in your confirmation notice. If your name is not correct, or has been changed, please contact Elsevier HESI Assessment at exameligibility@elsevier.com. Failure to do so could result in forfeiture of your testing appointment and associated fees.
4. You will receive your eligibility ID within 1 – 3 business days from submission of your eligibility request. Be sure to add the following email address to your email’s safe sender list to avoid delays: exameligibility@elsevier.com. If you do not see the notification, please check your spam/junk folder.

Scheduling an exam with Prometric Testing Center

1. To locate a testing center and schedule your exam, go to www.prometric.com.
2. On the main page, click the tab marked “D-G”
4. Carefully read the “information review” and click “Next”

5. Review the privacy policy, choose “I agree”, and then click “Next”.

6. Enter your eligibility ID and the first four letters of your last name.

7. Follow remaining instructions to locate a testing center and schedule your test.

**Reporting Scores to the Orvis School of Nursing**

The HESI A² exam scores are delivered electronically to the Orvis school of Nursing. The scores are recorded and delivered electronically the same day that students test.
It is very important that you register with a phone number so we can contact you. Know your EVOLVE password as you will need it to take the exam.

Set up your account with Prometric

- Fill in all the areas on your account – phone number is especially important.
- Register with your name EXACTLY as it is shown on your identification.
- Identification required: Driver’s License or Passport.
- Choose the site where you will be testing – 2205 Reno, Nevada
- Select the next available/open day, seat and time

If you are unable to get the exact day and time you want – it is because that time is already filled by another candidate. We are not able to set or change appointments at the site – it must be done on line.

Day before your appointment:

We will call you to remind you of your appointment.

Day of your appointment

- Arrive 30 minutes prior to your check in time
- Bring your current ID with you
- Bring your EVOLVE password with you – this is the password you set up with your sponsor – not with Prometric.
- Your testing station has been reserved for you for approximately 4 hours.
- You will be able to take unscheduled breaks during your appointment time – consider that your test time will continue to count down on any break.
- You will be offered a locker to store all of your personal items
- You may wear a sweater in the testing lab…outer wear is not allowed.
- You will be asked to remove any jewelry / watches, earrings etc.
- Cell phones must be turned off and stored in your locker.
- You will be asked to review the Rules and Regulations of Prometric and then you will be seated in order of arrival.

Once you go into the Admin area to begin the check in process you will be security checked / pockets sleeves etc. and the security wand will be run to detect any electronic devices.

You then meet with our Test Center Administrator who will guide you through the check in process. Explaining the supplies you will receive and setting you up at your workstation.

The calculator feature is not enabled in all exams. You may not bring a physical calculator.

At the end of your exam you will be provided with a print out showing your score.

If you have any questions please feel free to call us
775-825-1672
Dianne, Sierra, Carol and Pam