The Nevada Leadership Program

You are invited to attend and participate in an upcoming Conservation District Leadership Development 3.0 Workshop.

A program directed by the University of Nevada, Reno College of Business and the University Center for Economic Development.

**When?** Friday, November 14, 2016; 8:00am to 4:30pm

**Where?** Desert Living Center Lower Level Conference Room A; Las Vegas Springs Preserve
333 S Valley View Blvd.; Las Vegas, NV  89107

**What is the Nevada Leadership Institute?**

The goal of the Nevada Leadership Program is to provide elected and appointed officials, government executives and interested members of the public with information about the administration of government in Nevada.

In partnership with the Nevada Association of Conservation Districts, the Nevada Department of Conservation and Natural Resources, and the Nevada Chapter of the American Planning Association, the Conservation District Leadership Development 3.0 Workshop will introduce attendees interested in the administration of conservation districts in Nevada to:

- A history of the conservation movement in the United States and Nevada.
- The administration of conservation districts in Nevada as laid out in Nevada Revised Statute Chapter 548.
- Nevada’s Open Meeting Law and Code of Administrative Ethics.
- An overview of planning law in Nevada and the relationship between local conservation districts and other local, state, and government agencies in Nevada.
- Developing a Conservation Plan using a five-step strategic planning tool.
- Developing an Annual Work Plan.

**Who Should Attend?** Local and Regional Elected and Appointed Officials (Conservation District Board Members, City Council Members, County Commissioners, Planning Commissioners, etc.), Members of Citizen Advisory Boards (Neighborhood Advisory Board Members, Financial Advisory Board Members, etc.), and Interested Citizens interested in future Elected or Appointed Positions.

* NVAPA Members can receive up to 7 AICP continuing education credits *

**How Long is the Workshop?** The workshop will be a one day event beginning at 8:00am and ending at 4:30pm. Morning coffee, snacks and lunch will be provided.

**What is the Cost?** $25 per Participant. Preregistration and payment required.

For more information, including information regarding Registration, please contact Frederick Steinmann, University Center for Economic Development, via phone (775.784.1655) or by email (fred@unr.edu).

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Monday, November 14, 2016

8:00am – 8:15am: Registration and Networking

8:15am – 9:15am: Introductions and Overview

• What is a Conservation District?
• History of the Conservation Movement – A National and Nevada Perspective
• Introduction to Nevada Revised Statute Chapter 548; Review of Nevada Senate Bill 486

9:15am – 10:15am: An Introduction to Nevada’s Open Meeting Laws; Conducting a Public Meeting

• Why the Open Meeting Laws Exist and why they are Important
• Who has to Follow the Open Meeting Laws
• Introduction and overview of NRS Chapter 241 ‘Meetings of State and Local Agencies’ (commonly known as Nevada’s open meeting law) – Definitions, Meetings, Exceptions to Open Meeting Law, Record of Public Meeting, Requirement of Vote and Action, Enforcement by the Attorney General of the State of Nevada, Criminal and Civil Penalties

10:15am – 10:30am: BREAK

10:30am – 12:00pm: An Introduction to Administrative Ethics and the State Code of Administrative Ethics

• Begin with a general overview of ‘administrative ethics’.
• An introduction and overview of NRS Chapter 281A ‘Ethics in Government’
  o Nevada’s ‘Code of Ethnical Standards’ including the ‘Ten Do-Nots’.
  o Conflict of Interest
  o Voting and Abstaining
  o Violations (Civil and Criminal Penalties)
  o Opinion Requests
  o Nevada Senate Bill (SB) 228 (2013 Session) which revised certain provisions pertaining to ‘public servants’.
• An introduction and overview of the State of Nevada Commission on Ethics including resources that the Commission provides to elected and appointed officials, government executives/staff, and the public.

12:00pm – 1:00pm: LUNCH
1:00pm – 2:00pm: Overview of Principles Pertaining to Land Use Planning in Nevada
- An Introduction and Overview to NRS 278 “Planning and Zoning”; History and Overview of Proper Land Use Planning
- Different Approaches to Land Use Planning and its use in Conservation Districts in Nevada
- Relationship between Local Conservation Districts and Local, State and Federal Government Agencies

2:00pm – 2:15pm: BREAK

2:15pm – 3:15pm: Preparing a Conservation Plan
- A Five-Step Strategic Planning Tool
- Components of a Comprehensive Conservation Plan (University of New Hampshire Cooperative Extension)
  - Why create a Conservation Plan?
  - Components of a Conservation Plan

3:15pm – 4:15pm: Translating a Comprehensive Conservation Plan into your Annual Work Plan
- Financial Responsibility and Reporting Requirements for Local Conservation Districts in Nevada
- Developing an Annual Work Plan for Local Conservation Districts in Nevada

4:15pm – 4:30pm: Wrap-Up and Thank You
Nevada Leadership Program  
Conservation District 3.0 Leadership  
Development Workshop  
Monday, November 14, 2016  

Location: Desert Living Center Lower Level Conference Room A  
Las Vegas Springs Preserve  
333 S Valley View Blvd.; Las Vegas, NV  89107  

NAME:  

ORGANIZATION:  

MAILING ADDRESS:  

CITY:  _______________  STATE:  _______________  ZIP CODE:  _______________  

EMAIL ADDRESS:  _______________________________  PHONE:  ____________________  

☐ CASH     $ ____________________________  
☐ CHECK   # _____________________________ (Payable to “Board of Regents”)  
☐ VISA    ☐ DISCOVER    ☐ MasterCard    ☐ AMERICAN EXPRESS  

Name on Card:  _______________________________________________________________  
Card Number:  ___________________________________________________________________  
Expiration Date:  _____________________  CVC Number:  ____________________________  
Amount Authorized to Charge:  ________________________________________________  

Authorized Signature:  _________________________  Date:  ________________  

* Your Credit Card will not be billed until the week of the Workshop.  

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