FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday March 13, 2012

Present: Chuck Price, Marsha Read, David Brackett, Keith Hackett, Sean McGoldrick, John Walsh, Patti Bussio, Marcella Yeates, John Sagebiel, Gary Bishop and Jannet Vreeland.

Excused: Troy Miller, David Lupan, Stephanie Woolf, Ron Zurek, J. Bird Vilseck and David Zeh.

Absent: None.

Visitors: Jed Hammer, Facilities Planning and Analysis
Sue Moore, COBA
David Bennum, Physics Department
Catherine McCall, College of Science
David Sanders, CEE
Victoria Follette, Psychology
Gwen Hullman, Communication Studies

Action Items:

A. MINUTES: The minutes of the December 13, 2011 and February 14, 2012 meetings of the Facilities Resource Committee were approved as written.

B. RENOVATION LIST – REVIEW OF PROJECTS: John Walsh reviewed the list of pending renovation projects with the committee.

C. EXTERIOR SIGNAGE AND BANNER POLICY REVIEW: The committee reviewed updated drafts of the banner policy. Jannet Vreeland indicated she would consolidate the drafts and forward to the Deans and Vice Presidents for review.

D. SAGE – BIOLOGICAL SPECIMEN LAB: John Sagebiel reviewed with the committee the current status of the biological specimen lab in the SAGE building. EH&S is working with Biology to review what materials are located at the site, what their volumes are, and to develop a disposal plan for the liquid materials at the site.

E. ABB – LAB EXPANSION PROJECT ROOMS 312 AND 320: The committee reviewed and approved a proposal from Sue Moore to remove a wall between 312 and 320 in Ansari Business Building to enlarge a class laboratory.

F. AAB – ELECTRONIC DIRECTORIES – FLOORS 1 THRU 6: The committee reviewed and approved a request from Sue Moore to install electronic directories in Ansari Business Building lobbies on floors 1 thru 6. The committee suggested that IT be contacted to ensure that the directories are connected to the campus emergency system.

G. LP – PHYSICS DEPARTMENT REQUEST FOR CRIMINAL JUSTICE SPACE: The committee reviewed and approved a request from David Bennum for the assignment of the old Criminal Justice space in Leifson Physics for the Physics department.

H. LME/LMR – MINING ENGINEERING CONSOLIDATION MOVES: The committee reviewed and approved a proposal, pending agreement from all involved parties, from Catherine McCall to consolidate Mining Engineering in the Laxalt Mineral Engineering and Laxalt Mineral Research buildings.
I. **CEE – REQUEST FOR SPACE AT STEAD FOR COE TEAMS:** The committee reviewed and approved the assignment of space in building number 34 on the Stead campus for use by the College of Engineering academic teams. The committee suggested COE work with EH&S and Facilities Services regarding electrical service and use of welding equipment.

J. **MSS – REQUEST FROM PSYCHOLOGY TO RENOVATE MSS 421:** The committee reviewed and approved a request from Victoria Follette for Psychology to renovate Mack Social Science room 421 to expand as a research laboratory.

K. **ABB - REQUEST FROM COMMUNICATION STUDIES TO RENOVATE ABB 622, 625:** The committee reviewed and approved a request from Gwen Hullman for the Communications Studies department to renovate Ansari Business Building rooms 622 and 625 to reconfigure departmental offices.

L. **SIGNAGE – COOPERATIVE EXTENSION SIGN IN ELKO:** The committee reviewed a request to install a new sign for Cooperative Extension in Elko. The committee referred the sign proposal to Int. Marketing for review.

M. **EH&S – REQUEST TO ASSIGN ARF 204:** The committee reviewed and approved a request from Stephanie Woolf to assign Applied Research Facility, room 204 to Environmental Health and Safety.

N. **ABB – REQUEST TO RENOVATE ROOMS 601A AND 637:** Jannet Vreeland indicated she is waiting for additional justification for this renovation request before it can be reviewed for approval. The request will be reviewed at the next meeting of the committee.

O. **CDRA – REQUEST FOR ASSIGNMENT OF SFB 004 AND 113:** The committee approved the assignment of Sarah Fleischmann Building room 113 to CDRA. The request for assignment of room 004 is on hold, and the request will be moved to the pending file.

P. **CASAT – REQUEST FOR SPACE FOR N-RAP PROGRAM:** Jannet Vreeland indicated that she is working with CASAT to identify space for the program.

**Update Items:**

A. **SIGNAGE – MacLEAN OBSERVATORY PLAQUE:** Jannet Vreeland indicated that the issues regarding the installation of the plaque have been resolved and the installation is in progress.

B. **ARF – REQUEST FOR HIGH BAY FROM NRES/BIOCHEMISTRY:** Jannet Vreeland indicated that this request was approved.

**Discussion Items:**

A. **NELSON BUILDING – AD HOC USE AND PERIMETER SECURITY SYSTEM:** Troy Miller indicated he would like to review the sub-committee report on this topic at the April meeting of the committee.

**Pending Requests:**

ANTHROPOLOGY – REQUEST FOR ASSIGNMENT OF AB 520, 521, 522 (RICHARD SCOTT)

TUTORING CENTER – REQUEST FOR ADDITIONAL SPACE (MARSHA URBAN)

LATINO RESEARCH CENTER – REQUEST FOR STORAGE (IRIS WEST)

HCS – SPACE NEEDS AND REQUESTS (CHERYL HUG-ENGLISH)

**NEXT MEETING:** The next scheduled meeting of the Facilities Resource Committee is April 10, 2012, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.
cc: Interim President Johnson
    Vice President Ellis
    Vice Provost Cathey
    Richard Grefrath, Reference Librarian, Getchell Library
    Academic Leadership Council
    Facilities Resource Committee Members