FACILITIES RESOURCE COMMITTEE

Minutes
Tuesday November 8, 2011

Present: Chuck Price, Marsha Read, David Brackett, Keith Hackett, Stephanie Woolf, John Sagebiel, Sean McGoldrick, Patti Bussio, John Walsh, Troy Miller, Gary Bishop and Jannet Vreeland.

Excused: David Lupan, Ron Zurek, Marcella Yeates J. Bird Vilseck and David Ryfe.

Absent: None.

Visitors: Larry Williams, Psychology
Tim Wolfe, FA&S
Jodi Herzik, Extended Studies

Action Items:

A. MINUTES: The minutes of the October 11, 2011 meeting of the Facilities Resource Committee were approved as written, with the note that Troy Miller was present.

B. RENOVATION LIST – REVIEW OF PROJECTS: Review of the list of pending renovation projects was deferred to the December meeting of the committee.

C. PSYCHOLOGY – REQUEST FOR ASSIGNMENT IN NELSON BUILDING: The committee reviewed an assignment request from Psychology to house the PATH program in Nelson 100 and 101 office suites. The request was approved.

D. OLLI – REQUEST FOR ASSIGNMENT IN NELSON BUILDING: The committee reviewed and declined a request from Shera Alberti-Annunzio to assign the Nelson 100 and 101 office suites to the Osher Lifelong Learning Institute.

E. FINANCIAL AID – REQUEST FOR FRONT COUNTER RENOVATION IN FSS: The committee reviewed and approved a renovation request from Tim Wolfe to renovate the front counter and lobby in the Fitzgerald Student Services building.

F. SBDC AND ABB INTERIOR SIGNAGE: The committee reviewed a request from Sue Moore for scaled down signage for the Small Business Development Center in ABB. Jannet Vreeland indicated that she would like to review the proposal with the President’s office.

G. SIGNAGE – MacLEAN OBSERVATORY PLAQUE: The committee reviewed a revised design and proposed installation plan for the donor plaque at the MacLean Observatory at the Redfield Campus. Jannet Vreeland indicated she would like to visit the site. The request will be re-evaluated at the December meeting of the committee.

H. GEOGRAPHY – REQUEST FOR ASSIGNMENT OF MS 208: The committee reviewed a request from Paul Starrs to assign Mackay Science, room 208 to the Geography department as an instructional class laboratory. The committee asked for an assessment of the renovation needs to convert this wet lab into a Geography laboratory. The request will be evaluated at the December meeting of the committee.

I. FOOD SERVICE – EXTERIOR SIGNAGE: The committee reviewed a request to place food vendor advertisement banners on light poles outside various buildings around campus that house food vendor locations. Jannet Vreeland indicated that President Johnson would like to have an overall policy developed regarding banners on campus. Jannet appointed a sub-committee to develop a
policy draft to be reviewed by the committee at the December meeting of the committee. The pending request will be evaluated at that time in light of the developed banner policy.

Update Items:

A. None.

Discussion Items:

A. TEMPORARY SMALL BORE RIFLE RANGE: The committee discussed the merits of locating the rifle range at Valley Road. The committee asked Athletics to consult with Facilities Services regarding alternate locations for the range. East of Peccole field was suggested as a possible location. The location alternatives will be evaluated at the December meeting of the committee.

B. NELSON BUILDING – AD HOC USE AND PERIMETER SECURITY SYSTEM: The committee discussed the challenges with the new perimeter security system as relates to the use of the facility by the community. Jannet Vreeland asked Troy Miller to meet with Scheduling office personnel to evaluate the level of community use and to determine what changes might be made to facilitate the continued use of the facility by the community.

C. STUDENT CLUB SALES ACTIVITY IN CAMPUS BUILDINGS: The committee discussed issues associated with student clubs conducting sales of food products in various buildings on campus. It was pointed out that this type of activity may violate fire codes and food handling/health issues as well as violating the exclusivity clause of the food vendor’s contract with the university. The committee recommended that all student club activity of this type be terminated.

Pending Requests:

TUTORING CENTER – REQUEST FOR ADDITIONAL SPACE (MARSHA URBAN)
LATINO RESEARCH CENTER – REQUEST FOR STORAGE (IRIS WEST)
ART DEPARTMENT – REQUEST TO RELOCATE PRINTMAKING TO JTB (HOWARD ROSENBERG)
HCS – SPACE NEEDS AND REQUESTS (CHERYL HUG-ENGLISH)
UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL (JANNET VREELAND).

NEXT MEETING: The next scheduled meeting of the Facilities Resource Committee is December 13, 2011, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.

cc: Interim President Johnson
    Vice President Ellis
    Vice Provost Cathey
    Richard Greffarth, Reference Librarian, Getchell Library
    Academic Leadership Council
    Facilities Resource Committee Members